



**DISTRICT AND MUNICIPAL
COURT JUDGES' ASSOCIATION**

BOARD MEETING

April 12, 2024

Via Zoom Videoconference

DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION SCHEDULE OF BOARD MEETINGS

2023-2024

DATE	TIME	MEETING LOCATION*
Friday, July 14, 2023 ** Cancelled **	12:30 – 3:30 p.m.	ZOOM Video Conference
Friday, Aug 11, 2023	12:30 – 3:30 p.m.	ZOOM Video Conference
Wed., September 20, 2023	12:30 – 3:30 p.m.	Tulalip Resort, Tulalip, WA After Fall Conference Adjourns
Friday, Oct 13, 2023	12:30 – 3:30 p.m.	Zoom Video Conference
Friday, Nov 3, 2023	12:30 – 3:30 p.m.	ZOOM Video Conference
Friday, Dec 1, 2023	12:30 – 3:30 p.m.	Zoom Video Conference
Friday, Jan 12, 2024	12:30 – 3:30 p.m.	ZOOM Video Conference
Friday, Feb 9, 2024	12:30 – 3:30 p.m.	ZOOM Video Conference
Friday, March 8, 2024	12:30 – 3:30 p.m.	ZOOM Video Conference
Friday, April 12, 2024	12:30 – 3:30 p.m.	ZOOM Video Conference
May 3-5 2024	1:00 p.m. – 11:00 a.m.	Board Retreat Location: Port Ludlow, WA
Friday, May 10, 2024	12:30 – 3:30 p.m.	ZOOM Video Conference
June 2024	TBD	Board Meeting @ Annual Business Meeting Location: Tulalip, WA

AOC Staff: Stephanie Oyler

**All meeting locations are subject to change, with notice to members*

Updated: November 13, 2023

n:\programs & organizations\dmcja\board\meeting schedules\2023-2024 dmcja bog meeting schedule



DMCJA BOARD MEETING
FRIDAY, APRIL 12, 2024
12:30 PM – 3:30 PM
VIA ZOOM VIDEOCONFERENCE

PRESIDENT JEFFREY R. SMITH

AGENDA		PAGE
1. President's Update A. CLJ Summit 2. Presentation A. Megan Ming Francis: We need to address the real roots of racial violence TED Talk B. Court User Feedback Program – Andrew Peterson, PhD. AOC Principal Research Associate C. Introduction & Brief Research Overview - Karl Jones, PhD. AOC Equity Senior Research Associate		1
3. Action Items A. Rules Committee Draft Comments on Proposed Amendments to CrRLJ 3.2 – Release of Accused B. Rules Committee Draft Comments on Proposed Amendments to CrRLJ 4.7 – Discovery C. Rules Committee Draft Comments on Proposed Amendments to CrRLJ 8.3 – Dismissal D. Draft DMCJA Lobbyist Contract 2024-2026		10 12 15 17
4. Discussion Items A. Decision Package Brainstorm B. “Purple Flag” Bias Suggestions from Officers C. Proposed Bylaws Changes D. Grant Writers Budget Line Item – Judge Charles Short		22 33
5. General Business A. Minutes for March 2024 B. Treasurer Report for March 2024 – Judge Jeffrey Goodwin C. Special Fund Report for March 2024 – Judge Anita Crawford-Willis		69 73
6. Liaison Reports A. Superior Court Judges' Association (SCJA) – Judge Kristin Ferrera, President-Elect B. District and Municipal Court Management Association (DMCMA) – Trish Kinlow, President C. Misdemeanant Probation Association (MPA) – Meagan Terlep-Boxley, Representative D. Washington State Association for Justice (WSAJ) – Mark O'Halloran E. Washington State Bar Association (WSBA) – Dan Clark F. Administrative Office of the Courts (AOC) – Dawn Marie Rubio, State Court Administrator G. Board for Judicial Administration (BJA) – Judge Tam Bui, Judge John H. Hart, Judge Mary Logan, Judge Rebecca Robertson H. Judicial Information System Update (JIS) – Alex MacBain, Senior Court Program Analyst, AOC		100

<p>7. Standing Committee Reports</p> <ul style="list-style-type: none"> A. Bylaws Committee Report – Judge Kristian Hedine B. Conference Planning Committee – Judge Rhonda Laumann C. Diversity Committee Report – Judge Willie Gregory D. DOL Liaison Committee Report – Judge Angelle Gerl E. Education Committee Report – Judge John H. Hart F. Judicial Assistance Services Program (JASP) – Judge Mary Logan G. Legislative Committee Report – Judge Kevin G. Ringus and Judge Whitney Rivera H. Public Outreach Committee Report – Judge Michelle K. Gehlsen and Judge Beth Fraser I. Rules Committee Report – Judge Catherine McDowall and Judge Wade Samuelson J. Therapeutic Courts Committee Report – Judge Fred Gillings and Judge Jenifer Howson 	101
<p>8. Information Items</p> <ul style="list-style-type: none"> A. Supreme Court Opinion No. 101171-7 Re: Dräger Alcotest 9510 Machines B. YMCA 2024 Mock Trial Impact Report 	102
<p>9. Other Business</p> <ul style="list-style-type: none"> A. Attendee Information Sharing B. The next DMCJA Board meeting is scheduled for Friday, May 10, 2024 from 12:30 p.m. to 3:30 p.m. via Zoom Videoconference 	
<p>10. Adjourn</p>	

Karl Jones, PhD, MSW

Equity Senior Research Associate, Washington State Center for Court Research

Background:

- South Los Angeles/North Long Beach/Inland Empire
- Nashville, TN
- Riverside, CA
- Olympia, WA

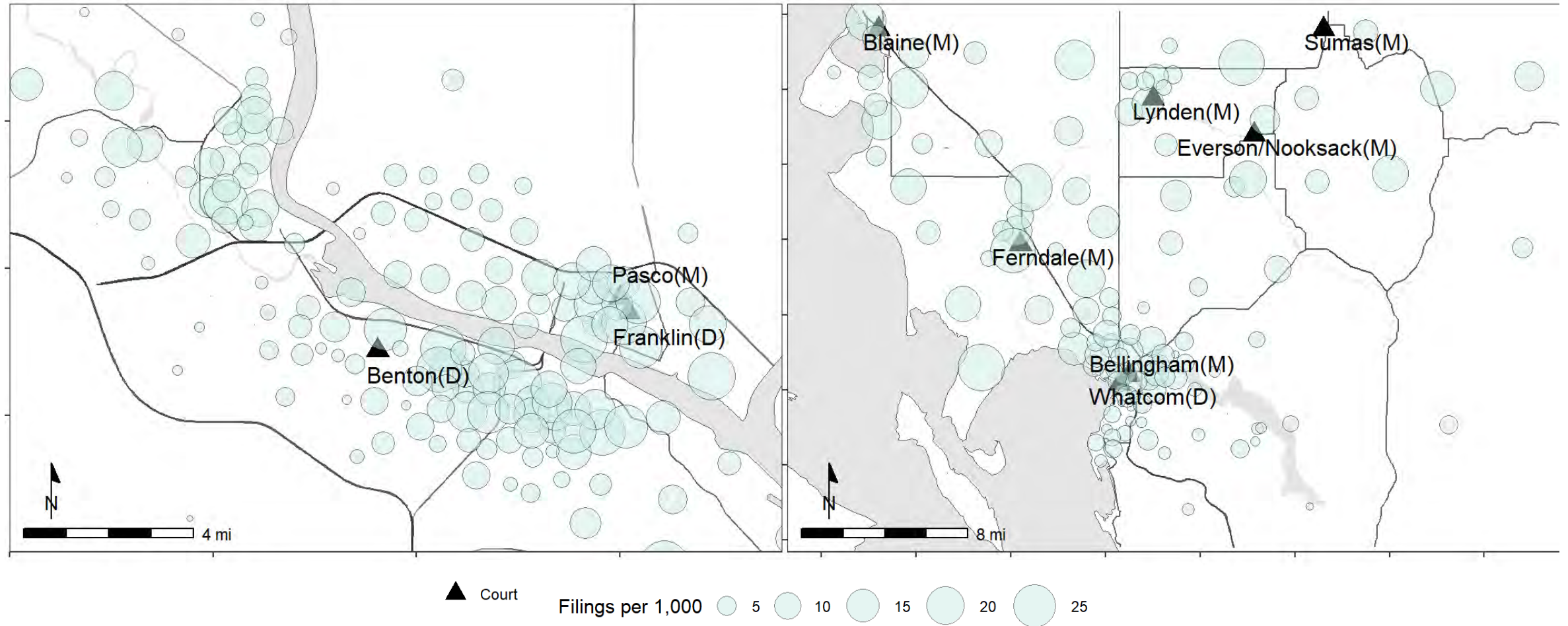
Equity Research Goals

- Measure
- Contextualize
- Engage

Measuring criminal traffic case filings per 1,000 population by neighborhood, Tri-Cities and Whatcom County, 2022.

Tri-Cities(Benton & Franklin)

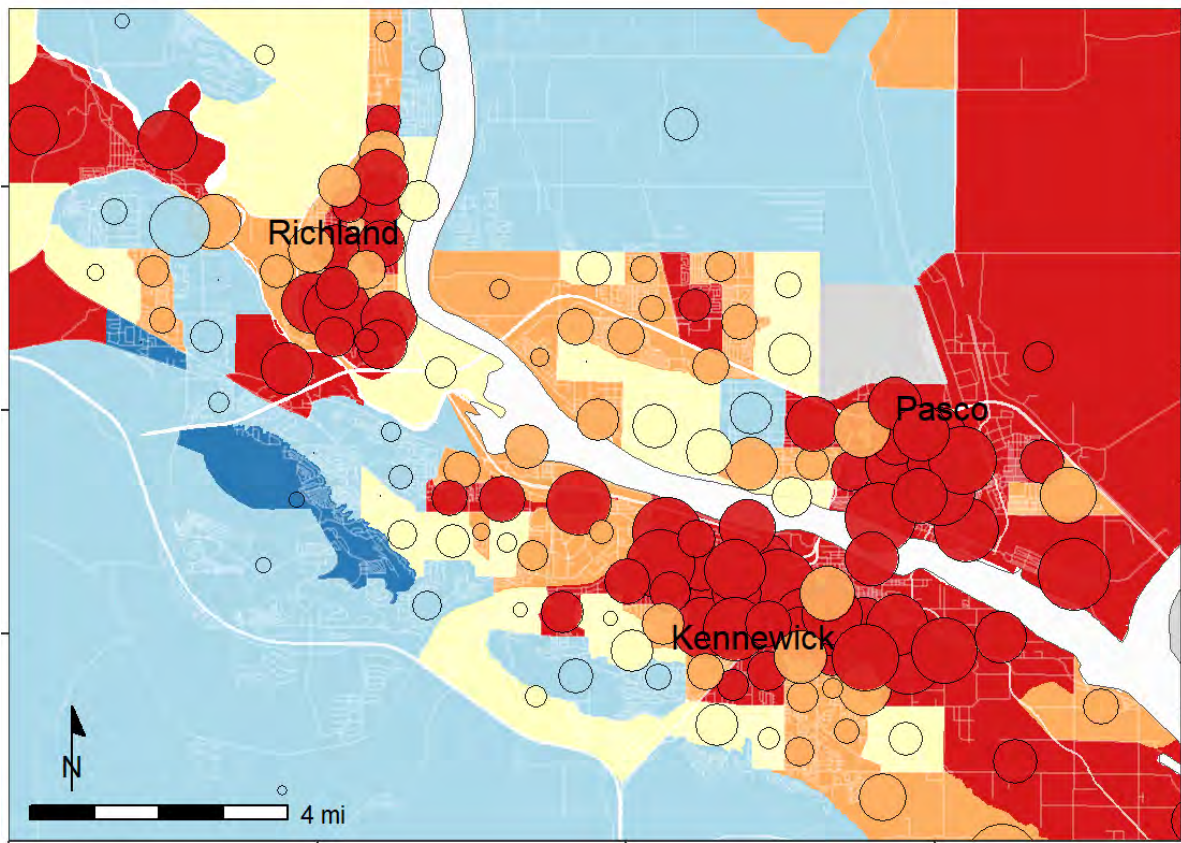
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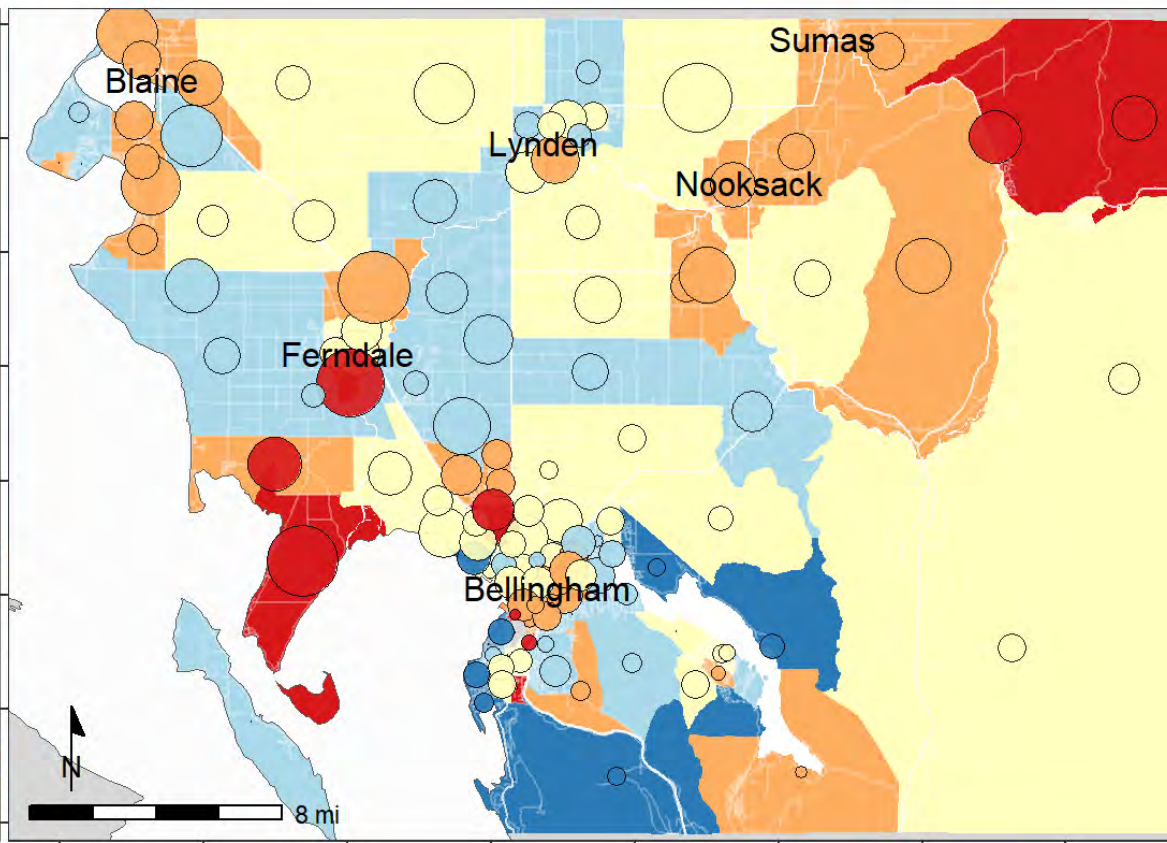
SOURCES: CCRD; US Census Bureau American Community Survey 5-year Estimates, 2021

Contextualizing criminal traffic case filing per 1,000 population in Tri-Cities and Whatcom County, 2022.

Tri-Cities(Benton & Franklin)



Whatcom



SES Disadvantage ● 1 ● 2 ● 3 ● 4 ● 5

Filings per 1,000 5 10 15 20 25

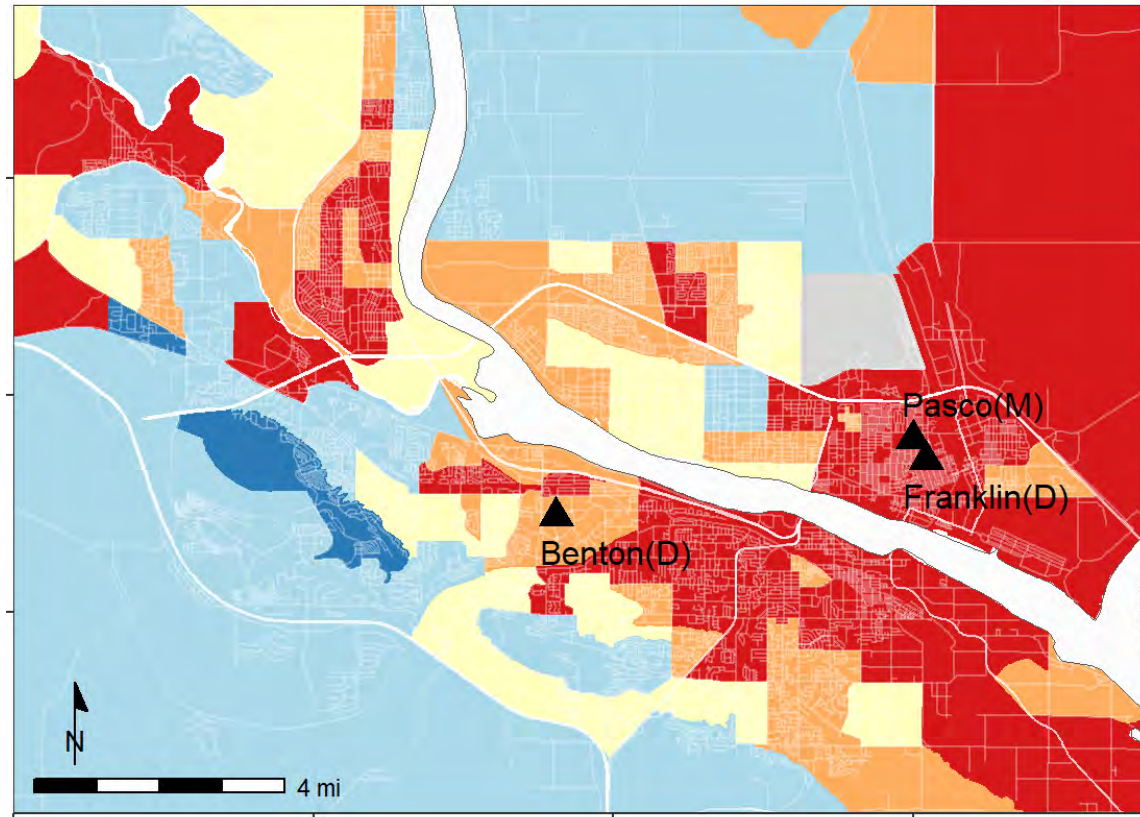
Contextualizing criminal traffic case filing per 1,000 population in Tri-Cities and Whatcom County, 2022.



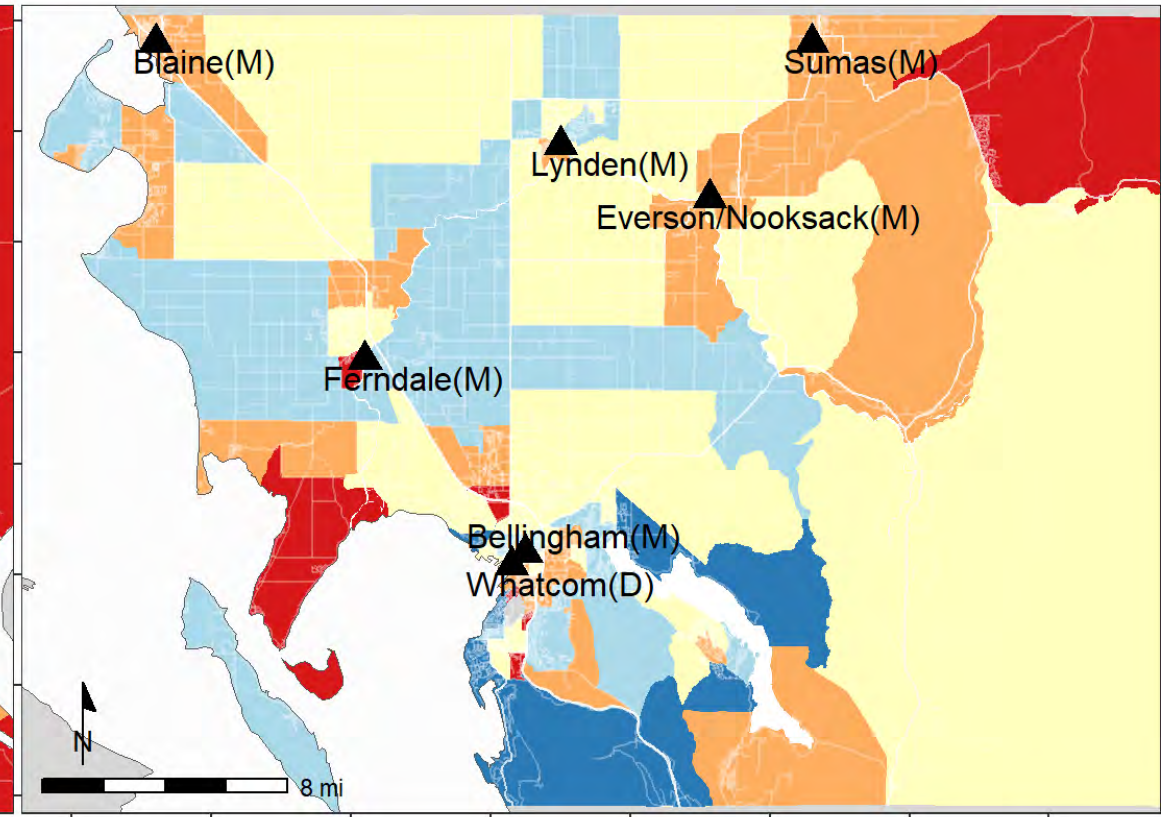
Neighborhood rates of criminal traffic case filings increase as socioeconomic disadvantage increases.

Opportunities to engage communities.

Tri-Cities(Benton & Franklin)

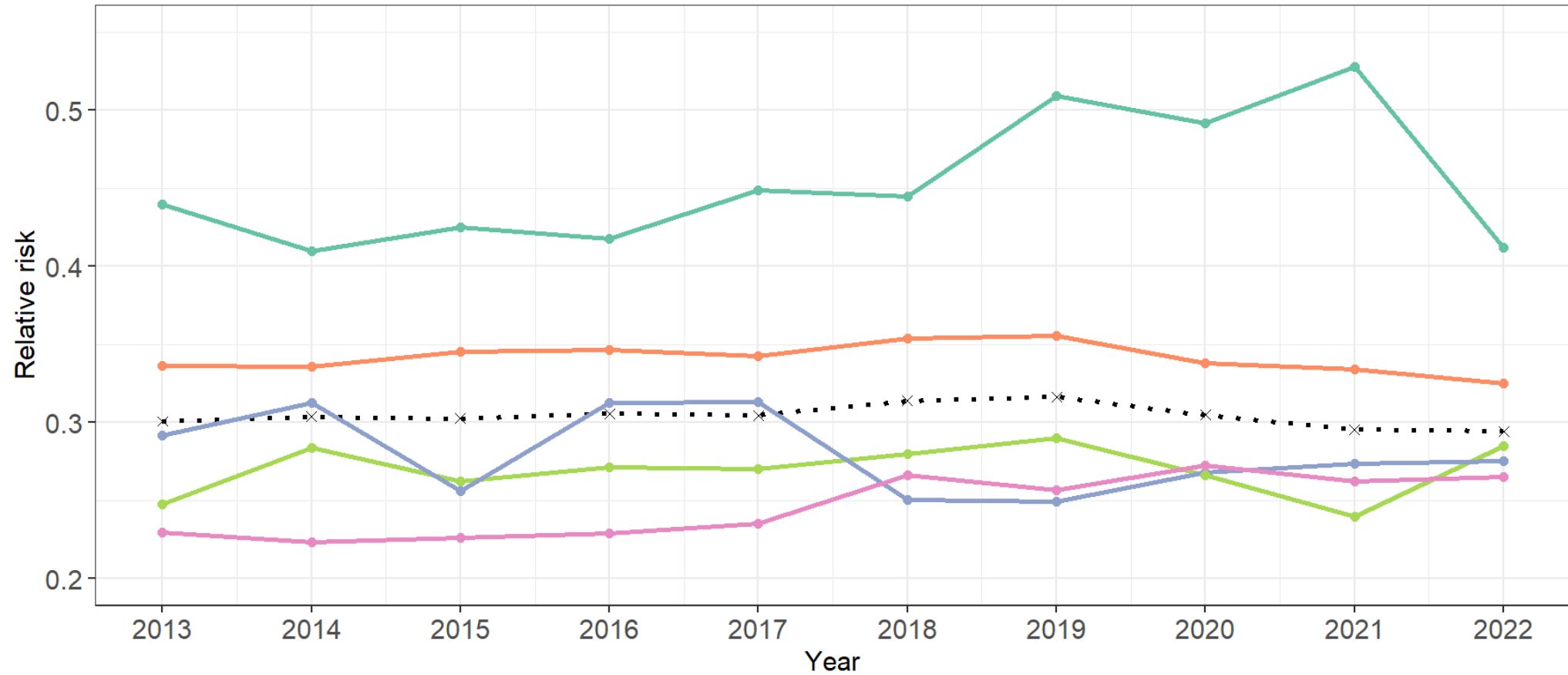


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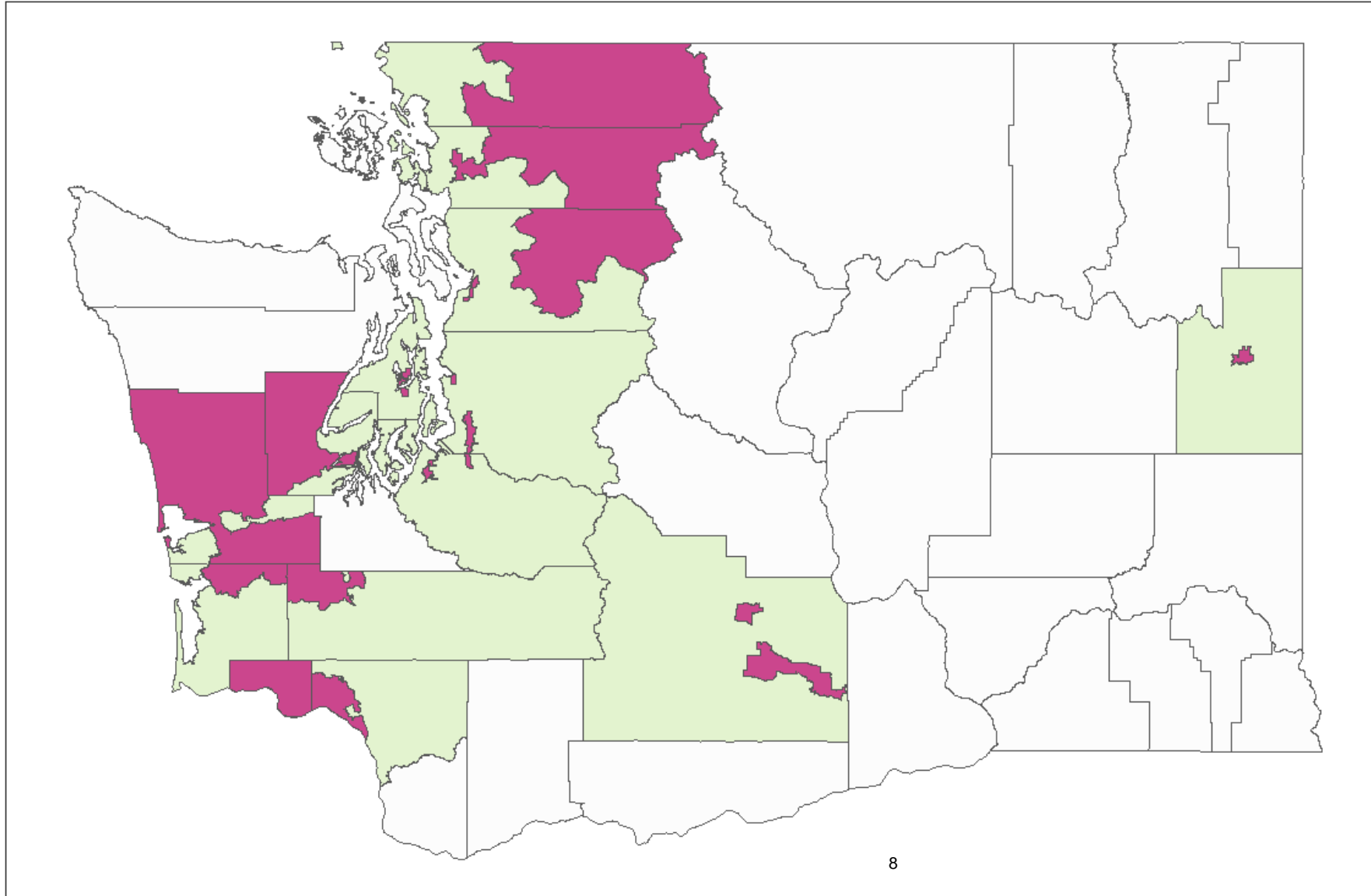
▲ Court SES Disadvantage 1 2 3 4 5


Measuring women's relative to men's chances of DV charges by race and ethnicity.



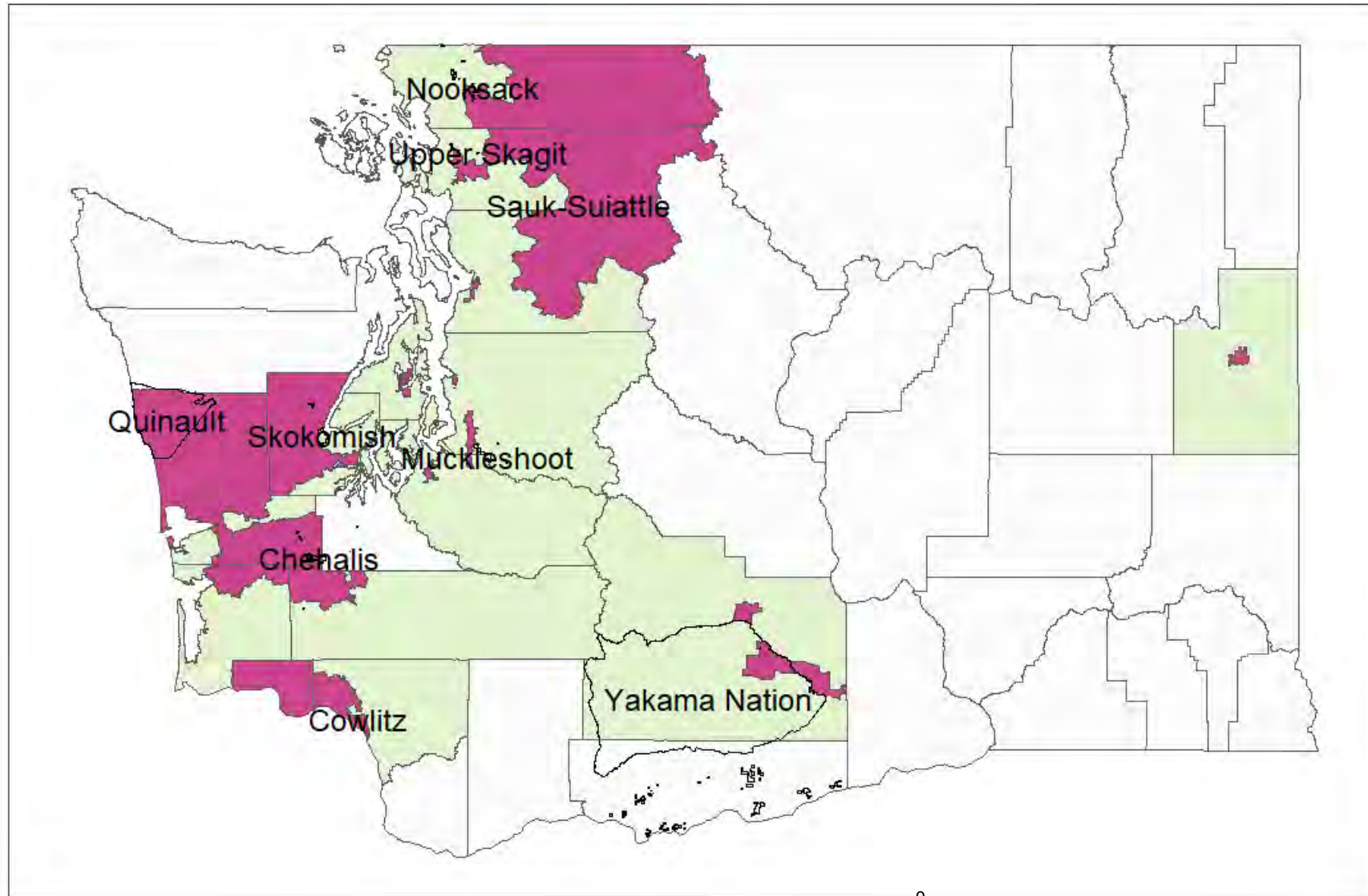
— Group ··· State —●— WA State —●— Native American —●— White —●— Black —●— Asian/Pacific Islander —●— Latino/Hispanic

Contextualizing women's relative to men's chances of DV charges by race and ethnicity.



 Areas generating 100+ protection order violations a year at a rate at least 2x greater than the state average.

Opportunities to engage communities.



■ Areas generating 100+ protection order violations a year at a rate at least 2x greater than the state average.



**WASHINGTON
COURTS**

District and Municipal Court Judges' Association

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JUDGE WHITNEY RIVERA
Edmonds Municipal Court
(425) 771-0210

<DATE APPROVED BY BOG/TRANSMITTED TO THE SUPREME COURT>

VIA EMAIL

Honorable Mary I. Yu
Supreme Court Rules Committee
c/o Clerk of the Supreme Court
PO Box 40929
Olympia, WA 98504-0929

RE: Comment on Proposed Amendments to CrRLJ 3.2 – Release of Accused

Dear Justice Yu and Members of the Supreme Court Rules Committee:

The District and Municipal Court Judges' Association respectfully opposes the suggested changes to CrRLJ 3.2 for the reasons discussed below:

Bail Reform Should Come from a Comprehensive Review by Relevant Stakeholders

DMCJA does not oppose review of our bail system. However, that review must come from a considered process involving relevant stakeholders, rather than a binary “yes” or “no” choice based on the proposal of one of many interested groups. Rather than adopt a rule proposed only by public defense interests, the Supreme Court should direct BJA to establish a workgroup of stakeholders to address comprehensive bail reform.

Reasonable Bail is Automatically Reduced to Ten Percent of the Court's Order

CrRLJ 3.2(b) already requires the court to consider the defendant's financial resources and set a bond that will reasonably assure the accused's appearance. After considering the defendant's ability to pay, the judge sets a bail amount which may be satisfied through a secured bond or cash bail. After considering the unique circumstances of the case, the judge may permit the posting of ten percent of that amount in cash or other security. Discretion over bail resides with the judge because each defendant's circumstances are unique. In an individual case, the judge may determine that the defendant's appearance is adequately secured by posting ten percent of the bail amount in cash.

Under CrRLJ 3.2, the judge must determine whether the amount actually posted is sufficient to secure the defendant's appearance. Under the proposed amendments to CrRLJ 3.2, if a judge determines bail in the amount of \$1,000 is required to ensure the defendant's appearance and compliance with release conditions, the defendant may unilaterally post ten percent of the amount the judge determined was appropriate. These proposed changes to the existing rule may result in higher bail being ordered by the judge to account for that possibility.

"Willful Failure to Comply" is Not a Workable Standard

CrRLJ 3.2(j)(2) requires a finding that the defendant willfully violated a release condition in order to revoke release. Requiring a finding that the defendant willfully failed to appear before forfeiting bail or bond is not workable. Under the current version of CrRLJ 3.2(b)(4), forfeiture of bail or bond may result when the defendant fails to appear as required.

Any finding that the defendant willfully failed to appear requires a hearing where the defendant has the right to appear and present evidence. If the defendant has not appeared, no hearing can be conducted, and no findings can result. The forfeiture of bail or bond is the catalyst for the party that posted the bail or the bonding company to secure the defendant's presence before the court. If bail or bond cannot be forfeited, it is unclear whether a bench warrant may issue for failing to appear when required.

In sum, the DMCJA urges you to reject the proposed amendments to CrRLJ 3.2. We thank you for consideration of our comments.

Sincerely,

<JUDGE SMITH'S SIGNATURE WILL GO HERE>

Judge Jeffrey Smith
DMCJA President

cc: Judge Catherine McDowall, DMCJA Rules Committee Co-Chair
Judge Wade Samuelson, DMCJA Rules Committee Co-Chair
Dr. Brenden Higashi, Ph.D.; DMCJA Rules Committee Staff
Mx. Evan Walker, MPA, MJur; DMCJA Rules Committee Staff



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VIA EMAIL

Honorable Mary I. Yu
Supreme Court Rules Committee
c/o Clerk of the Supreme Court
PO Box 40929
Olympia, WA 98504-0929

RE: Comment on Proposed Amendments to CrRLJ 4.7 – Discovery

Dear Justice Yu and Members of the Supreme Court Rules Committee:

The District and Municipal Court Judges' Association respectfully opposes the suggested changes to CrRLJ 4.7(g)(3) for the reasons discussed below:

The Proposed Amendment Does Not Address a Statewide Problem.

The Supreme Court Rules Committee should not permit the statewide rulemaking process to be used to address an issue arising in a single county. The proponents' GR 9 coversheet relies only on the example from a single county. Nothing in the GR 9 coversheet establishes or demonstrates that this change is necessary or needed statewide, as is required by GR 9(a)(4). In fact, consultation with many of our member courts – especially those from smaller jurisdictions – reveal that no such issue related to redaction of police reports exists in their court. Further, this proposed statewide change to CrRLJ 4.7 would create a number of undesirable collateral consequences.

The Proposed Rule is Inefficient and Wastes Limited Resources

- A Patchwork of Local Redaction Guidelines

The proposed amendments would require every jurisdiction to prepare, through local rules, redaction guidelines for discovery. Leaving standards to local rule has the potential to permit wide variations in the scope of required redactions and fails to provide consistency statewide.

- Creation of Unnecessary Local rules.

As noted above, many of our member jurisdictions do not experience the issue identified in the GR 9 cover sheet. Yet the proposed changes would require every jurisdiction to engage in the lengthy and involved process to develop local rules, even when there is no problem that needs to be addressed. This requirement would especially negatively impact smaller jurisdictions with limited resources.

- Court Intervention is Rarely Needed Under the Current Rule

Discovery currently takes place outside the purview of the judge. Typically, if parties agree on the necessary redactions, the judge need not review the discovery and the discovery process is expedited. The judge remains the final arbiter of any disputes, which must be resolved after considering issues unique to each case.

Proposed Redaction Guidelines Do Not Protect Crime Victims and Witnesses.

- Defense Counsel “May” Redact Discovery

The proposed rule does not require defense counsel to make redactions prior to disseminating information that should be redacted. The proposed rules states that ‘defense counsel may redact discovery consistent with the guidelines.’ This language could fairly be read to allow the dissemination of discovery with no redactions whatsoever. A rule allowing unredacted discovery to be provided to the defendant will likely violate the privacy and security of crime victims.

- Guidelines for Redactions Ignore Unique Considerations in Each Case.

No two criminal cases are the same and the protections necessary for crime victims are unique to each case. It is not possible to draft a generic set of redaction guidelines that would protect crime victims in each case. The current rule’s requirement that the prosecuting attorney determine the necessary redactions allows for individualized consideration of what should be redacted in each case. The current rule allows defense to seek review of the proposed redactions if they disagree with the prosecutor’s redactions. In contrast, the proposed rule allows defense to release discovery to the defendant before the prosecutor has the opportunity to review and object to proposed redactions. This leaves crime victims with a woefully inadequate remedy in the case of inappropriate disclosure of their private information.

In sum, the DMCJA urges you to reject the proposed amendments to CrRLJ 4.7(g)(3). We thank you for consideration of our comments.

Sincerely,

<JUDGE SMITH’S SIGNATURE WILL GO HERE>

Supreme Court Rules Committee

Page 3 of 3

<DATE>

Judge Jeffrey Smith

DMCJA President

cc: Judge Catherine McDowall, DMCJA Rules Committee Co-Chair
Judge Wade Samuelson, DMCJA Rules Committee Co-Chair
Dr. Brenden Higashi, Ph.D.; DMCJA Rules Committee Staff
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<DATE APPROVED BY BOG/TRANSMITTED TO THE SUPREME COURT>

VIA EMAIL

Honorable Mary I. Yu
Supreme Court Rules Committee
c/o Clerk of the Supreme Court
PO Box 40929
Olympia, WA 98504-0929

RE: Comment on Proposed Amendments to CrRLJ 8.3 – Dismissal

Dear Justice Yu and Members of the Supreme Court Rules Committee:

The District and Municipal Court Judges' Association respectfully opposes the suggested changes to CrRLJ 8.3 for the reasons discussed below:

The proposed rule change is not necessary.

Pursuant to GR 9(a)(4), the Supreme Court must ensure that a proposed rule is “necessary statewide” before it should be adopted. The proponents have not provided any evidence that the proposed amendment to CrRLJ 8.3 is necessary. The proponents only argue that a broader rule will prevent judges from rubber stamping the decisions of government agencies and that other states have a broader dismissal rule. The proponents fail to identify a statewide need for this rule change, or how this rule change will advance racial justice.

CrRLJ 8.3, as written, vests wide discretion in trial courts to dismiss prosecutions in the interests of justice. Requiring ‘prejudice to the rights of the accused which materially affect the accused's right to a fair trial’ in order to dismiss a case is an appropriate standard and counterbalance to the exercise of that broad discretion. Where no prejudice has resulted affecting the defendant, remedies short of dismissal may be appropriate. See, CrRLJ 4.7(g)(7). The required showing of prejudice creates a statewide standard, and this standard reduces the risk that individual judges in different jurisdictions will apply the rule extremely differently to similarly-situated defendants. The proposed rule change greatly increases the risk of inconsistent standards among jurisdictions and even among individual judges at the same court.

State v. Starrish does not support a change in CrRLJ 8.3

Proponents' reliance on *State v. Starrish*, 86 Wn. 2d 200 (1975) is misplaced. At the time of the *Starrish* decision, the relevant portions of CrR 8.3 read as follows:

The court on its motion in the furtherance of justice, after notice and hearing, may dismiss any criminal prosecution and shall set forth its reasons in a written order.

The CrR 8.3 language requiring a showing of prejudice was added to the rule in 1995, well after *Starrish* was decided. CrRLJ 8.3 wasn't adopted until well after *Starrish* in 1987 and included the prejudice requirement. Justice Utter's dissent was not advocating for a broader rule in *Starrish*, he was applying the rule as it existed at the time, and arguing for a different result than that adopted by the majority. The holding in *Starrish* does not support a change to CrRLJ 8.3.

The Supreme Court amended CrR 8.3 to include a prejudice standard and adopted CrRLJ 8.3 with the prejudice standard to provide balance to trial courts' broad discretion. Proponents do not demonstrate that rescinding the prior changes to Rule 8.3 is necessary, or even appropriate.

In sum, the DMCJA urges you to reject the proposed amendments to CrRLJ 8.3. We thank you for consideration of our comments.

Sincerely,

<JUDGE SMITH'S SIGNATURE WILL GO HERE>

Judge Jeffrey Smith
DMCJA President

cc: Judge Catherine McDowall, DMCJA Rules Committee Co-Chair
Judge Wade Samuelson, DMCJA Rules Committee Co-Chair
Dr. Brenden Higashi, Ph.D.; DMCJA Rules Committee Staff
Mx. Evan Walker, MPA, MJur; DMCJA Rules Committee Staff

District and Municipal Court Judges' Association
Agreement for Lobbying Services
202421- 202642

THIS AGREEMENT is entered into between the WASHINGTON STATE DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION ("Association" or "DMCJA"), established pursuant to RCW 3.70.010, and BOGARD & JOHNSON LLC.

1. RECITALS

- A. The Association is mandated by RCW 3.70.040(3) to report annually to the legislature on the condition of business in the courts of limited jurisdiction and to make recommendations to the legislature as to needed changes in the organization, operation, judicial procedure and laws or statutes affecting such courts.
- B. The Association is in need of having regularly available representation in the legislative process to assist with the formulation and presentation of mandated recommendations.
- C. The Lobbyist is able to provide the assistance and representation needed by the Association in making necessary and appropriate recommendations and presentations to the legislature.

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C.

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2. AGREEMENT

- A. Term: This agreement shall be for the period commencing ~~July-June 1, 2024,21~~ through May 31, 2026,42 unless earlier terminated as provided below.
- B. Compensation: The Association shall pay to the Lobbyist the sum of \$~~1564466~~,000.00 for the Lobbyist's services to be paid as follows:

\$6,500 per month due on the 15th of each month, commencing with the month of ~~July/June, 202421~~.

In addition to the aforementioned sums, the Association shall reimburse the Lobbyist for actual expenses incurred, over and above the compensation amount set forth above. Such expenses shall not exceed \$1,500.00 per year. Reimbursement for expenses shall be made only when supported by a voucher required and appropriate receipts. All such expense vouchers shall be first submitted to the Chair of the Legislative Committee of the Association for approval no later than ~~July-June 1, 20235, for first year expenses, and June 1, 20246, for second year expenses.22~~.

3. ASSOCIATION RESPONSIBILITIES

_____ Judge ~~Charles D. Jeffrey Shortmuth~~

_____ Melissa Johnson
Page 1 of 5

- A. The Association shall provide direction to the Lobbyist as to what recommendations, presentations, and other lobbying efforts are to be undertaken by the Lobbyist for and on behalf of the Association.
- B. The direction to the Lobbyist from the Association shall come only from the President of the Association or from the Chair (or Co-Chair) of the Legislative Committee of the Association, or from such other specified person(s) as may be designated from time to time by the President and/or the Board of Governors of the Association. The designation of representatives shall be communicated by the President of the Association.
- C. The Association shall provide support to the Lobbyist by providing background information and presentation materials, including talking points, position papers, memoranda on DMCJA positions as needed and requested by the Lobbyist. Further, the Association will provide expert testimony or designate DMCJA judge(s) to attend hearings or meetings requested by legislators when possible and will coordinate legislative contacts by DMCJA membership when needed to support the positions of the Association.
- ~~D.~~ When possible, the Association agrees to inform the Lobbyist of contacts or requests for meetings or information made by legislators or legislative staff regarding substantive legislative issues.

~~D.~~

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4. LOBBYIST'S RESPONSIBILITIES

- A. The Lobbyist shall be present in person at the State Capitol in Olympia during all legislative sessions and at such other locations as may be necessary to coordinate the Association's contact with and recommendations to the members of the State Legislature.
- B. The Lobbyist may hire such employees as the Lobbyist deems necessary to fulfill the obligations of this Agreement. Such employees shall be paid by the Lobbyist and shall not be employees of the Association.
- C. The Lobbyist shall at all times maintain contact with the Association, its President, its Board of Governors, its Legislative Committee Chair, and its Legislative Committee, to keep the Association informed as to the Lobbyist's efforts for and on its behalf.
- D. The lobbyist shall attend DMCJA board meetings and provide regular in person reports.
- E. The Lobbyist shall make an in person oral report to the members of the DMCJA at the annual spring conference of the Association.
- F. The Lobbyist shall make and maintain all necessary and required Public Disclosure Commission filings, together with any and all other filings and reports as may be required by law in the conduct of lobbying activities. Such forms shall be made available to the Association for inspection upon request to the Lobbyist from the President of the Association. The Lobbyist shall obtain and maintain in effect any licenses as may be required by law to conduct lobbying activities.
- G. The Lobbyist agrees to provide the Association a list of all other employment secured by the Lobbyist prior to the commencement of the 2023~~5~~ and 2026~~42~~ regular legislative sessions and promptly advise the Association of any actual or potential conflicts of interest that exist prior to or arise during the legislative session.
- H. Specific additional lobbying services shall include, but not be limited to the following:

_____ Judge ~~Charles D. Jeffrey Shortm~~ith

_____ Melissa Johnson

Page 2 of 5

- (1) Support, provide information, testify on behalf of or seek defeat or amendment of pending legislation as requested by the Association.
- (2) Identify opportunities to involve the Association's Legislative Committee members, committee chairs, and individual members in the legislative process, either through testimony, making personal contacts, and/or participating in meetings with legislators or the Governor.
- (3) Attend meetings of the Association's Legislative Committee and provide regular reports of legislative activities. Maintain regular contact with the Association's Legislative Committee chair and staff.
- (4) Attend Board of Judicial Administration (BJA) Legislative Committee meetings.
- (5) Represent the Association legislative interest to the Governor's office and pertinent state agencies during session and interim as needed.
- (6) Assist the Association's Legislative Committee and Board of Governors in the development of a legislative agenda during interim by participation in its development, coordination of appropriate contacts with legislators, development of appropriate legislative agendas, and consultation on presentation.
- (7) Attend, provide information, and report to the Association on legislative activities of other groups as requested by the Association during the interim. Assist the Association when requested with other interest groups.
- (8) Arrange pre-session and in session meetings with key legislative leaders and other contacts.
- (9) Accompany DMCJA members when meeting with legislators.
- (10) Accompany DMCJA members when testifying at legislature.
- (11) Attend, provide information, and otherwise represent the Association at legislative assembly days, other scheduled meetings of standing committees or legislators during the interim months.

5. TERMINATION

- A. This Agreement shall automatically terminate May 31, 202~~64~~², unless terminated earlier as provided below.
- B. Either party may terminate this Agreement, without cause, by providing written notice of termination to the other party not less than 30 days before the end of any calendar month (28 days in February). Such notice shall be made in person, or by mailing such notice by certified mail to the other party at the following addresses:

HON. ~~COMM. RICK LEO~~Karl Williams
 President Elect, DMCJA
~~Pierce Snohomish~~ County District Court, ~~Cascade Division~~
~~930 Tacoma Avenue S, Rm 239415 E. Burke Ave.~~
~~Tacoma Arlington~~, WA 98402~~223-1010~~

_____ Judge ~~Charles D. Jeffrey Short~~Smith

_____ Melissa Johnson

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MS. MELISSA JOHNSON
Bogard & Johnson LLC
200 Union Ave. SE
Olympia, WA 98501-1393

C. In the event this Agreement is terminated by the Association, the Lobbyist shall be entitled to retain all compensation previously paid under the terms of this Agreement and the Lobbyist shall be entitled to receive monthly compensation for the month immediately preceding termination. In addition, the Lobbyist shall be paid a final severance in the amount of ~~\$62,000.00~~.

~~D. In the event this Agreement is terminated by the Lobbyist before the end of the 2022 legislative session, the Association shall be entitled to receive as reimbursement from the Lobbyist an amount equal to the fraction to be applied against all prior payments, the denominator of which is 12 and the numerator of which is equal to the number of monthly payments remaining due under this agreement.~~

~~E.D. In the event the Lobbyist is suspended from lobbying activities, or is otherwise prevented from performing lobbying activities for and on behalf of the Association, this Agreement shall terminate. If such termination occurs before the end of the 2022 legislative session, reimbursement from the Lobbyist shall be made as provided in paragraph 5D above.~~

Commented [OS1]: The final severance amount of \$2000 was based on Melanie's monthly payment. We can leave at \$2000 or updated to \$6k to reflect Melissa's monthly pay.

Commented [OS2]: This item was included because the prior lobbyist received a large lump sum payment during interim. We can leave it in but with the payment structure outlined earlier in the contract, we would need to re-word.

Commented [OS3]: Should we require notice if this were to occur?

6. INDEPENDENT CONTRACTOR

The Lobbyist is an independent contractor with the Association and is not an employee. The Lobbyist shall accrue no claim against the Association under this Agreement or otherwise for vacation pay, sick leave, retirement benefits, social security benefits, workers compensation benefits or employee benefits of any kind.

7. ACTIVITIES NOT COVERED BY THIS AGREEMENT

This Agreement does not cover any activities related to salaries, pensions, and/or benefits to Association members. Any activities necessary for such issues shall be subject to a separate agreement between the parties.

8. ASSIGNMENT PROHIBITED

Neither party may make or permit assignment of any rights or obligations covered by this Agreement without the written consent of the other party.

9. ATTORNEY FEES/COSTS

____ Judge ~~Charles D. Jeffrey Shortmuth~~

____ Melissa Johnson

Should either party retain the services of an attorney to enforce any of the provisions of this Agreement, the prevailing party shall be entitled to reimbursement from the other party for reasonable attorney's fees and costs incurred in such action.

10. ENTIRE AGREEMENT

This constitutes the entire agreement between the parties. No other agreement, oral or written, exists between the parties. Any amendment or modification to this Agreement must be made in writing and be signed by both parties.

DATED this _____ day of _____, 202~~2~~¹

ASSOCIATION:

LOBBYIST:

JEFFREY SMITH ~~CHARLES D. SHORT~~
DMCJA PRESIDENT

MELISSA JOHNSON
BOGARD & JOHNSON
LOBBYIST

Judge ~~Charles D. Jeffrey Short~~Smith

Melissa Johnson
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The Supreme Court
State of Washington

STEVEN C. GONZÁLEZ
CHIEF JUSTICE
TEMPLE OF JUSTICE
POST OFFICE BOX 40929
OLYMPIA, WASHINGTON 98504-0929



(360) 357-2030
E-MAIL J_S.GONZALEZ@COURTS.WA.GOV

TO: Justice Barbara Madsen, Chair, JISC
Judge Alicia Burton, Member Chair, BJA
Judge Samuel Chung, President, SCJA
Judge Jeff Smith, President DMCJA
Judge Anne Cruser, Presiding Chief Judge, Court of
Judge Mary Logan, Chair BJA Budget and Funding Committee
Judge Carolyn Jewett, Chair BJA Policy and Planning Committee
Judge Michael Scott, Chair BJA Legislative Committee
Judge Rebecca Pennell, Co-Chair BJA Court Education Committee
Margaret Yetter, Co-Chair BJA Court Education Committee
Judge Sean O'Donnell, Co-Chair BJA Court Security Funding Task Force
Judge Suzanne Elsner, Co-Chair BJA Court Security Funding Task Force
TJ Bohl, President, WAJCA
Ashley Callan, President, AWSCA
Hunter Abell, President, WSBA
Melissa Beaton, President, WSACC
Sara Robbins, Director, OCLA
Larry Jefferson Jr., Director, OPD
Reiko Callner, Executive Director, CJC
Terry Price, Chair, Access to Justice Board

FROM: Steven González, Chief Justice

DATE: April 5, 2024

RE: 2025-27 Biennial Budget Development and Submittal

It's time to begin the development of our branch's 2025-27 biennial budget request. As we continue to advocate for adequate, long-term, and stable funding, I remain hopeful that the Legislature will continue to fund many of our critical programs and systems in the years to come.

This year's budget development and submittal process is similar to prior years, with a few exceptions. Two years ago, we asked for concept papers—those will not be collected this year. Instead, there is a cover sheet for the standard decision package template. This cover sheet is

designed to reinforce communication across the branch and across our judicial system by asking you to prioritize your requests and by ensuring that any requests include input from all affected parties.

A step-by-step calendar of the process is attached, but in summary:

- Decision packages and their associated cover sheets and supporting documentation are due to the Administrative Office of the Courts (AOC) by June 28, 2024.
- AOC will perform the initial review and make recommendations to the Budget and Funding Committee (BFC) of the Board for Judicial Administration (BJA) regarding requests for General Fund (GF) funding that flows through the AOC. The BFC will review and make recommendations to BJA, the BJA (and Judicial Information Systems Committee for information technology-related packages) will make recommendations to the Supreme Court Budget Committee (SCBC), and the SCBC will make recommendations to the Supreme Court.
- Final decisions on which decision packages move forward are made by the Supreme Court.

Once final decisions are made, the budget request will be finalized and transmitted to the Legislature. Each group in the authorizing environment will consider a number of factors when deciding which decision packages to move forward to the Legislature. These factors include priorities set by the BFC, recommendations made by the BJA, the current and future economic environment, constitutional and statutory requirements, and other factors.

Timelines are shorter than they appear, given all of our busy schedules. Adherence to the attached timeline is necessary to ensure that the process remains consistent and objective, ensuring that all requests forwarded to the Legislature are sound and well-vetted.

Again, all decision packages are due by June 28, 2024. Please submit them to Angie Wirkkala at Angie.Wirkkala@courts.wa.gov.

The budget development schedule, templates, and all associated guidance documents can be found at the following link:
https://www.courts.wa.gov/index.cfm?fa=controller.ShowPage&folder=Financial%20Services&file=2025_27BudgetInstructions

Thank you all for your continued dedication to justice and the residents of Washington. If you have questions, please feel free to contact me at (360) 357-2029 or call Christopher Stanley at (360) 357-2406.

cc: Justices of the Supreme Court
Executive Committee, Court of Appeals
Dawn Marie Rubio, State Court Administrator
Christopher Stanley, Chief Financial and Management Officer
Ashley Lipford, Supreme Court Administrator
Erin Lennon, Supreme Court Clerk
Michael Johnston, Supreme Court Commissioner
Sam Thompson, Reporter of Decisions
Rob Mead, State Law Librarian

2025-2027 Biennial Budget Development, Review and Submittal Schedule

MONTH	TASK	DUE DATE
April 2024	Release message from the Chief Justice.	April 8
April 2024	Administrative Office of the Courts (AOC) distributes budget instructions and decision package template to Subject Matter Experts (SMEs).	April 8
May – June 2024	SMEs complete and submit initial Decision Packages (DPs) with cover sheets to AOC.	June 28
July – Oct 2024	Finalize and approve DPs:	
	AOC initial review and edits with SMEs	June 28-Aug 4
	AOC finalizes full package and all DPs; AOC Executive Team finalizes recommendations.	August 9
	Judicial Information Systems Committee makes IT decision package recommendations to Supreme Court Budget Committee (SCBC)	August 23
	Budget and Funding Committee makes recommendations to full Board for Judicial Administration (BJA)	Early Sept
	BJA makes recommendations to SCBC	September 13
	SCBC makes recommendations to full Supreme Court	Late Sept
	AOC Chief Financial & Management Officer presents final DPs to Supreme Court which approves final budget package submission.	October 2
October 2024	Branch budget published.	October 21
January 2025	Legislature convenes.	January 13

BJA Meeting Schedule	JISC Meeting Schedule	Revenue Forecast Schedule
February 16, 2024	February 23, 2024	February 14, 2024
March 15, 2024	n/a	n/a
n/a	April 26, 2024	n/a
May 17, 2024	n/a	n/a
June 21, 2024	June 28, 2024	June 11, 2024
n/a	n/a	n/a
n/a	August 23, 2024	n/a
September 20, 2024	n/a	September 13, 2024
October 18, 2024	October 25, 2024	n/a
November 15, 2024	n/a	November 4, 2024
n/a	December 6, 2024	n/a

Long Range Planning Committee Report

May 1, 2023

Having met virtually on March 30 and April 10, 2023, the District and Municipal Court Judges' Association (DMCJA) Long Range Planning Committee (Committee) submits the following report. The Committee recognizes that its charge is to annually review issues relating to long range planning and review processes. In this context, the Committee reviewed areas of concern to the DMCJA, discussed approaches in addressing these issues, and provides the following recommended priorities and goals for 2023-2024:

2023-2024 DMCJA Priorities

Since the beginning of the COVID-19 pandemic, the DMCJA has faced many compelling challenges, causing us to rethink how we operate. We have demonstrated our ability to respond quickly to major changes and cultural shifts, and we have learned that collaboration with other similarly situated organizations is critical. We must now apply this rigor to our highest priority of identifying and eliminating systemic racism in our justice system. Given the challenging circumstances, our 2023-2024 DMCJA Priorities have become even more essential in creating a more equitable justice system.

1. Identifying and Eliminating Systemic Racism in our Justice System

Direct and systemic racism has created individual and community trauma and this crisis will not be fixed overnight, but requires a recommitment by all judicial officers, every day. The highest percentage of individuals interacting with the judicial system do so in our courts of limited jurisdiction, and a fair justice system must exist in order to earn people's trust and confidence, creating a properly functioning judicial environment. To that end, the DMCJA is committed to Diversity, Equity, and Inclusion training and education as a mainstream requirement of Judicial Education. The DMCJA recognizes the importance of recruiting more judges of color who will more accurately reflect the diversity in our communities across the state, and remains committed to achieving this goal. A new position has been added to the DMCJA Board of Governors to ensure that more diverse perspectives will be considered in leadership decisions. We have made a resource commitment to the Washington State Racial Justice Consortium, whose mission is: "to identify actions and structural changes that could help end racism and the devaluing of Black lives within the state judicial system" and we will continue to support other justice partners who focus on this work. The DMCJA will also seek to improve data collection and utilize more effective research within the new Case Management System to better identify where systemic racism exists within our justice system, and then address those inequities with best practice solutions.

ACTION ITEMS:

- Review and evaluate the progress made toward implementation of the Center for Court Innovation's FAIR Court ("Secret Shopper") project in Washington state and the pursuit of funding either through legislative action or stakeholder contributions.
- Incorporate Implicit Bias Training in WA Courts of Limited Jurisdiction as a part of mandatory training at Judicial College and Spring Conference, as well as on an ongoing basis.

- Identify and review the adopted recommendations from the Racial Justice Consortium Action Plan, and determine how they have helped us achieve this priority.
- Review and evaluate the effectiveness of the requirement that DMCJA Committees establish and share plans for how their work will contribute towards meeting the goals associated with this priority. Evaluate the methodology of keeping the membership advised of our progress.
- Conduct a statistical analysis of judiciary demographics as it applies to diversity.

2. Courthouse Security

The safety of all who work in or visit our courthouses remains a top priority. The public is summoned into court for various reasons, from jury duty to parking tickets, traffic infractions, civil and criminal matters. Some of the most potentially violent courtroom scenarios arise when domestic violence cases are heard, and witnesses and alleged victims deserve to feel safe when they are summoned to appear in court. Courthouse staff deserve to work in a building that does not place them at risk of preventable harm.

General Rule (GR) 36 -Trial Court Security, including Minimum Court Security Standards, was established in 2017. An implementation grid was disseminated to courts across the state, with education to small jurisdictions concerning state-provided matching funds.

ACTION ITEMS:

- Continue to gather all documented reports of security incidents from the BJA Courthouse Security Task Force to record the need for increased courthouse security; educate local funding sources on the importance of reporting security incidents.
- Continue to meet face to face with both State and local legislative and executive branches to more thoroughly describe security breaches and issues.
- Track use of funds authorized for these purposes.

3. Access to Justice

Access to justice is critical to the citizens of Washington State. Access may include, but is not necessarily limited to: quality interpreter services, courtroom and court staff accessibility, technological related access, and the facilitation of services for self-represented litigants. Several issues related to interpreters should be highlighted, including ADA/foreign language interpreters, the quality of interpretation options, and access to interpreters. The DMCJA has supported the efforts of the BJA Court System Education Funding Task Force and BJA Interpreter Services Funding Task Force. The DMCJA should continue to track pilot initiatives, such as Tukwila Municipal Court's robot, *Sheldon*, which is used to provide remote interpreter services. In our digitized world, members of the public should also have the option of using technology to access the courts. The DMCJA continues to encourage courts to employ technology such as Zoom or other similar platforms to improve attendance at hearings, for defendants in criminal matters both in custody and out of custody, as well as plaintiffs and defendants engaged in civil matters. For those who face challenges of transportation, child care, work schedules, and other limitations, remote or virtual hearings increase and improve access to justice. Further, the broadcasting of hearings via secure platforms allows the public to

observe our courtroom processes and procedures and helps educate observers about our court systems.

ACTION ITEMS:

- Review and adopt recommendations from the Racial Justice Consortium Action Plan.
- Broad deployment to as many courts of limited jurisdiction as possible of the “secret shopper” (anonymous court observer and evaluator) program sponsored by the Center for Court Innovation, to determine areas of improvement in our court systems.
- Development and use of community resource centers placed in or near our courts, which enable court participants to access service providers.
- Continued development and upgrade of networks and technologies to facilitate remote attendance, both for the courts and participants.
- Continued development of strategies that will bring justice to more people more quickly and effectively.
- Develop and evaluate means to measure progress on this priority.

4. Judicial Work-Life Balance and Wellness

Inherent with the duties of a judicial officer are the stress and vicarious trauma that accompany the day-to-day tasks of adjudicating issues before the court. In addition, the workload of many judicial officers is daunting and overwhelming at times. Never-ending commitments are placed on judicial officers, where many are required to be available near constantly, and decision fatigue is common. It is also apparent that mental health and physical well-being are critical components to judicial officers’ perspectives and decision-making ability. The DMCJA recognizes the importance of mentally and physically healthy judicial officers and considers work-life balance and wellness a priority. The DMCJA will strive to equip judicial officers with the tools to effectively make judicial wellness a reality.

ACTION ITEMS:

- Plan, promote and present educational programs on the subject of judicial work-life balance and/or well-being.
- Consider resource proposals for the improvement of judicial work-life balance.
- Liaise with DMCJA Judicial Education Committee on educational programs.
- Liaise with the Judicial Assistance Services Program.

5. Sustainability of Therapeutic Courts

The purpose of this priority is to address the continuing issues that face our court community, such as mental health, homelessness, veteran needs, and drug and alcohol addiction. These issues, coupled with potential new legislation increasing the amount of drug cases being filed as gross misdemeanors, emphasizes the need for expanded fiscal support in order to adequately adjudicate these cases. The Board is concerned there may be an inconsistent management of defendants facing these issues across the state, and we have determined that Therapeutic Courts are the most efficient way to address these particular needs. The Washington State Legislature has recognized Therapeutic Courts as a priority and has responded with substantial funding by way of grants available through the Administrative Office of the Courts. Thanks to this new funding, many courts have initiated the development of therapeutic courts across the state. With the legislature closely monitoring how these

funds are spent, it is imperative that courts with existing therapeutic programs partner with new therapeutic programs to function as mentor courts, to help them succeed. In addition, our therapeutic courts should also avail themselves of the new Behavioral Health Team at AOC, which will help with therapeutic court staff education on best practices, assist with gathering data and analysis, and provide general assistance and guidance to our therapeutic courts.

ACTION ITEMS:

- Connect Mentor Therapeutic Courts with newly formed Therapeutic Courts to assist with development and implementation.
- Establish a method of data collection and reporting from the inception of the program.
- Continue to effectively advocate to the Washington State Legislature for ongoing funding for CLJ Therapeutic Courts, including consistent reporting on successes and challenges experienced by these programs.
- Use current funding wisely, so as to demonstrate good stewardship of funds.
- Advocate for support for resources required to appropriately provide services to the participants in the therapeutic courts: housing, transportation, expansion of behavioral health services of every variety.

6. Educate Justice Partners

To accomplish the goals of the DMCJA, we must take the initiative to educate our stakeholders about our courts' roles, authority, ethical obligations, and processes. Collaboration with our courts of limited jurisdiction partner associations, the District and Municipal Court Managers Association (DMCMA) and the Misdemeanor Probation Association (MPA) will strengthen the quality of our messaging and improve professional relationships. Outreach, transparency, and servant leadership in action are keys to earning and maintaining the trust and confidence of the people we serve. The DMCJA Public Outreach Committee is tasked with developing materials that will assist judges in educating the executive and legislative branches of government, local leaders, and the public. There are several ways to better educate our justice partners, including creating reference materials for judges to obtain in a centralized repository on the Inside Courts website. The repository will contain documents for use in contacting and informing local legislators, council members, and partner organizations of our accomplishments and needs. The Committee will serve as a resource for judges, assisting in planning events such as State of the Court addresses and citizen academies, and provide information on local programs, funding opportunities, and community partnerships. Partners may include: Association of Washington Cities, Washington Association of Prosecuting Attorneys, Washington Association of Criminal Defense Lawyers, Washington State Association of Municipal Attorneys, Washington State Association of Counties, risk management agencies, city and county councils, local school districts, members of the media, and civil and social clubs.

ACTION ITEMS:

- Develop and implement strategies to invite executive and legislative branches to visit/view court dockets.
- Develop and implement strategies to invite residents, community partners, and local civic, faith-based, and business leaders to tour court facilities and attend locally hosted education events.

- Collaborate with the DMCMA and MPA in public outreach and civics education efforts.

7. Preserving the Independence of Courts of Limited Jurisdiction

Justice should be dispensed fairly throughout the state for all persons and should not be jeopardized by pressure from the executive and legislative branches of government. Judges should not be placed in jeopardy of losing their positions based upon the exercise of judicial independence in decision making. The Council on Independent Courts was developed to be a consistent force available when judges are experiencing judicial independence related issues. This committee needs to maintain vigilance to help maintain the quality and consistency of justice across all courts of limited jurisdiction. Statutory disparities between district and municipal courts should be eliminated and regionalization of courts needs to be monitored. The CIC was developed to step up when courts face issues which violate GR 29 and the independence of the courts.

ACTION ITEMS:

- Whenever possible, continue to educate the executive and legislative branches about the separation of powers doctrine.

8. Legal Financial Obligations: Education and Outreach

Addressing the impact of court imposed financial obligations on the indigent and financially challenged must continue to be a priority. The Legal Financial Obligations (LFO) calculator is an example of how implementation of a new program has helped, and individual courts are using other innovative methods to address this issue, such as relicensing programs and waiving all discretionary financial obligations. Electronic Home Monitoring, Alcohol Monitoring, and Abusive Partner Intervention Programs are examples of pretrial and post-conviction services which indigent defendants are often required to pay without any assistance. Surveys and success stories from across the state should be collected and used to develop recommendations for courts to obtain funding to eliminate the disparate impact of court-imposed fines and costs as well as court mandated treatment programs and education. The DMCJA must discuss with budget decision-makers ways to improve access to court ordered programs and education by the indigent and financially challenged. These programs can help individuals from re-offending, which improves public safety. After the case of *State v. Blazina*, and its progeny, the court has an obligation to consider the ability of each defendant to pay any financial obligation to the courts. It is the responsibility of the DMCJA to educate judicial officers so that they can better address the courts' responsibility to indigent and financially challenged defendants in the imposition and collection of financial obligations ordered by the court.

ACTION ITEMS:

- Develop training sessions either through webinars or at the annual Spring Program, which educates the judiciary on LFO issues.
- Coordinate with the Pattern Forms Committee to create and distribute forms to members.
- Develop and evaluate means to measure progress on this priority.

9. Member Engagement

The DMCJA fulfills its statutory obligations through its committees; therefore, the Board should actively encourage its members to participate in committee work and governance of our organization. Currently, 97 members volunteer for committees of which 43 participate on 2 or more committees, and 20 participate on 3 or more committees. 135 members are currently not in service on any committees.

There are a number of ways to actively encourage more member participation. Informing the members that most, if not all, of our committee work continues to be conducted over Zoom allows for less need for travel, fewer pro tem judge expenses, and easier access to committee meetings. Having a separate session at Judicial College regarding member engagement where DMCJA representatives can learn more about our newest judges and their background and interests, will assist in mentorship. Instituting a succession plan and active mentoring opportunities as judges leave the bench and new judges are elected or appointed will engage more member participation.

ACTION ITEMS:

- Conduct a survey of membership to learn areas of legal expertise and interests both on and off the bench, which would allow for a concentrated and targeted inquiry to judges in order to facilitate participation on certain committees based on strengths and interest.
- Establish a participation goal: Currently, 42% of the DMCJA membership is involved in committee work. The goal is to have at least half of all members involved in committee work in the next year. This would be roughly 19 additional members actively participating, and should be an attainable goal for the association.

10. Continuity of Operations

The DMCJA recognizes that access to justice exists only when courts are operational. Each court, regardless of size and location, must plan for continuity of operations in response to a spectrum of contingencies including pandemic, personnel, technology, site, or logistical disruptions or threats. Disruptions can affect court staff, vendors, and/or the public at large. They can occur at the courthouse or off-site; can be natural or man-made disasters; and can be short-term or long-term in duration.

The DMCJA will work with the Administrative Office of the Courts and individual district and municipal courts to ensure that all court leaders have the education and ability to identify resources to help their courts prepare robust and complete plans to help them continue operations through potential threats and disruptions.

ACTION ITEMS:

- Take meaningful board action on results of the upcoming survey.

11. Courts Helping Courts

Many new judges have little to no prior leadership and/or management experience. A Presiding Judge's responsibilities are numerous and may prove overwhelming for an untrained court leader. Courts struggling with a leadership crisis may experience high personnel turnover, strained resources,

poor judicial ratings, or worse. Municipal courts risk elimination if their judge fails to effectively lead their team members, if they struggle to establish a viable working relationship with their court manager, or do not properly manage/supervise resources. The DMCJA is committed to the success, health, and welfare of all CLJs and their employees and will strive to assist judicial officers with leadership and management training. The Association also recognizes judges may have a difficult time requesting assistance, self-reporting an unhealthy workplace, or even grasping the depth of their responsibilities to their court's operation and staff under GR 29, union contracts, and employment law. Our members must have a way to request and receive a rapid and organized response that will help keep their courts operating, provide advice for HR and union concerns, and help them work through performance challenges. We must be invested in the quality of all our CLJ courts – their internal and external services and operations.

ACTION ITEMS:

- Seek long-term solutions to the education and mentorship needs of inexperienced/untrained judges by prioritizing leadership and management education during Judicial College and annual conferences. Explore establishing a robust mentorship program with meeting and reporting requirements as a part of the Judicial College mandate.
- Collaborate with the DMCMA in their Courts Helping Courts program to assist courts in need by providing mentorship, on-site instruction, temporary staff assistance, and more. Explore joint committee opportunities to dig deeper into the concerns of partner associations and work together to create practical solutions to keep courts operating at necessary service levels.
- Support the leadership and training efforts of the DMCMA and MPA by ensuring staff are active members of their respective associations and are participating in education events. They are members of our courts, and we are ultimately responsible for their success. Judges must recognize not only their own education/training needs or requirements but also understand how critical a well-trained team is to the success of their court. If a jurisdiction will not fund the education needs of their judges or support staff, the DMCJA should explore scholarship opportunities to ensure education equity.

DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION BYLAWS

(ADOPTED 1978 ANNUAL MEETING)
(AMENDED 1979 ANNUAL MEETING)
(AMENDED 1981 ANNUAL MEETING)
(AMENDED 1983 ANNUAL MEETING) SPRING
(AMENDED 1983 ANNUAL MEETING) FALL
(AMENDED 1984 ANNUAL MEETING) FALL
(AMENDED 1985 ANNUAL MEETING) SPRING
(AMENDED 1988 ANNUAL MEETING) SPRING
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(AMENDED 2018 ANNUAL MEETING) SPRING
(AMENDED 2019 ANNUAL MEETING) SPRING
(AMENDED 2021 ANNUAL MEETING) SPRING
(AMENDED 2022 ANNUAL MEETING) SPRING

ARTICLE I - Name

The name of this Association shall be the WASHINGTON STATE DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION.

ARTICLE II - Purpose

The purpose of the District and Municipal Court Judges' Association shall be:

- (1) To improve the administration of justice in the courts of limited jurisdiction and to recommend and support proposals to that end;

- (2) To continuously survey and study the operation of the courts served by its membership, the volume and condition of business of such courts, the methods of procedure therein, the work accomplished, and the character of the results;
- (3) To promulgate suggested rules for the administration of the courts of limited jurisdiction not inconsistent with the laws or rules of the Supreme Court relating to such courts.

ARTICLE III - Membership

Section 1. Eligibility for Membership:

(a) Active Membership:

All duly elected or appointed and qualified judges, commissioners, magistrates and General Rule 8 judicial officers of courts of limited jurisdiction in the state of Washington shall be eligible to active membership in the Association upon payment of regular dues and assessments.

(b) Associate Membership:

Any former active member of the Association who is no longer serving as a judge, commissioner, or judicial officer of a court of limited jurisdiction may become an associate member of this Association by payment of annual dues set by the Board. Such member shall be entitled to free distribution of the Association Newsletter and may attend workshops, seminars, and conventions on payment of proper registration fees, but shall have no right to vote.

Section 2. Diversity in All Activities Mandated:

(a) Policy Statement:

The Association actively seeks diversity of member participation in all aspects of its operations. Association offices, committees and activities shall be representative of members with a diversity of age, gender, ethnic background, experience, geographic balance and past service to the board.

(b) Specific Applications:

The President shall apply the Association's policy of diversity in all appointments made by the President. The Nominating Committee shall apply the Association's policy of diversity in selecting its slate of candidates.

- (c) Support Efforts to Increase the Diversity of Membership in the Judiciary:

The Board of Governors shall support and encourage legal and judicial associations such as the Washington State Bar Association, the Washington State Minority and Justice Commission, the Washington State Gender and Justice Commission, and the minority bar associations in their effort to provide opportunities for appointment and/or election of individuals of diversity to the judiciary.

ARTICLE IV - Dues

Section 1. Amount of Dues:

The annual membership dues of the Association for the calendar year shall be set by the Board.

Section 2. Method of Payment:

All dues shall be paid by February 15th of each year. If dues are not paid by said date, a demand for their payment shall be made to the judge.

Judges sitting in more than one court are responsible for ensuring that full dues are paid. The judge is responsible for apportionment of payments between courts in which the judge sits.

Section 3. Delinquency:

After May 1, a non-paying member shall not be a member in good standing or entitled to any rights or privileges of active membership and shall be so notified in writing by the Secretary-Treasurer.

Section 4. Application of Dues:

Application of dues is dependent upon whether the dues are paid by the judge personally or by a governmental entity. If paid by the judge, the dues are associated with the judge and if the judge is replaced mid-term, the successor judge must also pay dues. If paid by a governmental entity, then the dues are associated with the position and if a judge is replaced mid-term, the dues shall be applied to the successor judge. The judge should clarify when the payment is made if the judge is paying personally or the governmental entity is paying the dues.

ARTICLE V - Officers

Section 1. Designated:

The elective officers of the Association shall be a President, a President-Elect, a Vice President, a Secretary-Treasurer, and nine members-at-large of the Board of Governors. All officers must be members in good standing in the Association to be eligible to hold office. The President, President-Elect, Vice President, Secretary-Treasurer and Immediate Past-President shall be members of the Board of Governors. Additionally, the Chair of the Legislative Committee shall serve as an ex-officio, non-voting member of the Board of Governors.

Section 2. Duties of Officers:

- (a) The President shall be the official representative of the Association. The President shall preside at all meetings of the Association and shall call special meetings as provided by Article VI, Section 2. The President shall appoint the Chair of all committees except the Nominating Committee. The President shall perform all other duties incident and pertaining to the office of President.
- (b) The President-Elect shall perform such duties as may be delegated by the President and shall be an *ex officio* member of the Board for Judicial Administration. The President-Elect shall automatically accede to the office of President on the 1st day of June, or at the conclusion of the Annual Meeting, whichever last occurs, of the year following his/her election to the office of President-Elect unless a petition shall be filed with the Secretary-Treasurer of the Association not less than thirty (30) days prior to the regular scheduled Spring Conference. Such petition shall request election to the office of President at the Spring Conference and must be signed by not less than twenty-five percent (25%) of the eligible membership. Upon filing of such a petition, an election to the office of President will be held at the Spring Conference. The President-Elect shall preside at meetings and perform the duties of the President in the absence or disability of the President.
- (c) The Vice-President shall perform such duties as may be delegated by the President and shall Chair the Long Range Planning Committee. The Vice-President shall preside at meetings and perform the duties of the President-Elect in the absence or disability of the President or President-Elect.

The Vice-President shall also serve as the Special Fund Custodian. It shall be the Special Fund Custodian's duty to receipt Special Fund contributions, timely deposit all receipts and pay invoices as approved by the Board and to make other expenditures that are authorized by the "Special Fund Policies and Use Criteria." The Special Fund Custodian shall report to the Board and DMCJA membership as required by the "Special Fund Policies and Use Criteria." The Special Fund Custodian is responsible for managing the Special Fund account in accordance with the "Special Fund

Policies and Use Criteria.” If sound principles of money management require the “Special Fund Policies and Use Criteria” to be amended, the Special Fund Custodian shall make such recommendations to the Board.

- (d) The Secretary-Treasurer shall keep a full and complete record of the meetings of the Association and the Board of Governors. The Secretary-Treasurer shall keep a copy of the Bylaws of the Association and have them available for reference at all meetings of the Association and the Board of Governors. The Secretary-Treasurer shall give written notice of the Annual Meeting and such special meetings as may be called to all members in good standing of the Association. Such written notice may be given by mail or email. The Secretary-Treasurer shall be responsible for collecting all dues and shall receive all money due the Association. The Secretary-Treasurer shall pay all bills according to procedures established by the Board of Governors. The Secretary-Treasurer shall keep an accurate account of all money received and disbursed and shall provide a written financial statement to each member by the Annual Meeting State Judicial Conference and to each member of the Board of Governors by the Annual Meeting State Judicial Conference and such other Board meetings as may be called. The Secretary-Treasurer shall be bonded in favor of the Association in the principal sum of not less than \$35,000 by a recognized bonding company, the premium to be paid by the Association. The Secretary-Treasurer's Annual Report shall be reviewed by the Auditing Committee to be appointed by the President.

Section 3. Election of Officers:

Election of all officers and members-at-large of the Board of Governors shall be held at the Spring Conference. Terms of office shall commence on June 1, of each year or at the conclusion of the Annual Meeting, whichever last occurs.

- (a) The election shall be by ballot at the Spring Conference unless the Conference is cancelled or held remotely as provided in Article VI, Section 1, in which event the Voting provisions of Article VI, Section 4 apply.
- (b) All Officers and Board members shall serve until their successors are elected and installed.
- (c) An Officer or Board member shall not serve more than one term in the same office consecutively, however, an Officer or Board member may serve an unexpired term, less than a full term, and then serve a consecutive term.

- (d) A member may not hold more than one elected office within the Association at the same time.

Section 4. Vacancies:

All vacancies in office except that in the office of President shall be filled by a member of the Association appointed by the President with ratification of the Board of Governors. A vacancy in the Presidency shall be filled by the President-Elect until the next regular session.

ARTICLE VI – Meetings, Voting and Quorum

Section 1. Association Meetings:

The Association shall meet annually in the state of Washington at a date, time and place to be determined by the Board of Governors. This meeting shall be known as the Annual Meeting and will be held at Spring Conference. An additional membership meeting will be held in conjunction with the Washington Judicial Conference. Written notice of the Annual Meeting shall be sent to all members in good standing by the Secretary-Treasurer at least 30 days in advance. Any such written notice required by this Article may be given by mail or email. In addition to, or if necessary in lieu of, these meetings, the Association may meet remotely through the use of any appropriate website or application, or by electronic (e)mail, in the event of a public health crisis, natural disaster or other exigent circumstances that make the Annual Meeting impossible or inadvisable to be held in-person. The President with the consent of the majority of the Board of Governors may determine that any meeting of the Association shall be held remotely or by email as provided in this Article. If a meeting, including one of the Conferences, is held remotely or by email, it will have the same effect for purposes of these Bylaws as if it had been held in-person.

Section 2. Special Meetings:

The President with the consent of a majority of the Board of Governors may call a special meeting, provided that written notice of the date, time and place, and business to be brought before the special meeting shall be sent to all members of the Association.

Section 3. Quorum:

A quorum for the Annual Meeting of the Association shall be one-sixth of the active membership. A quorum for any special meeting shall be one-fourth of the active membership.

Section 4. Voting:

Voting by the members of the Association shall be done in person at the Annual Meeting or Special Meeting at which the members are able to be present when possible. In the event of a remote meeting of the members of the Association as provided in Section 1, voting shall be conducted by email or other electronic means.

Section 5. Executive Session:

- (a) Upon a majority vote, the Board of Governors may call an executive session to discuss matters involving security, appointment to open positions, potential litigation or other matters deemed confidential. A motion to enter executive session shall set forth the general purpose of the executive session, which shall be included in the general minutes.
- (b) No active member of the Association present at a Board of Governors' meeting shall be excluded from attending an executive session.
- (c) Administrative Office of the Courts staff may be present during an executive session at the discretion of the President or Board member acting on the President's behalf.

ARTICLE VII - Board of Governors

Section 1. Membership:

- (a) Unless subsection (d) below is invoked, there shall be fourteen members of the DMCJA Board of Governors elected from the membership at large, of whom five (5) shall be officers, and nine (9) shall be board members and shall be designated as board positions one (1) through nine (9). Board membership shall at all times include at least three municipal court judges of whom one is part-time, three district court judges of whom one is part-time, and one commissioner or magistrate, and positions one (1) through seven (7) shall be designated respectively. Positions eight (8) and nine (9) shall be open positions.
- (b) If any position designated one (1) through six (6) is not filled because there is no candidate for the position, then that position shall be filled by a qualified candidate by appointment by the President with ratification of the Board of Governors at the first Board meeting following the annual election.
- (c) If the position designated seven (7) is not filled because there is no candidate for the position, then the President shall appoint a qualified commissioner or magistrate willing

to accept the position, with ratification of the Board of Governors at the first Board meeting following the annual election. If no qualified commissioner or magistrate accepts appointment to the position, then the position shall be considered an open position for that term and any qualified judicial officer may be appointed by the President with ratification of the Board of Governors at the first Board meeting following the annual election.

- (d) If after any annual election there is not at least one member of the Board of Governors from a minority group and one member from each gender, the Board of Governors shall be increased to include such additional member or members by appointment by the President with ratification of the Board of Governors at the first Board meeting following the annual election. The additional member or members so elected shall serve for a three-year term.

Section 2. Vacancies:

All vacancies in office shall be filled by a member of the Association appointed by the President with ratification of the Board of Governors.

Section 3. Meetings:

- (a) The Board of Governors shall meet at the call of the President, during the Annual Meeting, and at such other times as the President or a majority of the Board of Governors may deem necessary provided written notice is given to all members of the Board at least five (5) days in advance. Any written notice required by this Article may be given by mail or email. The Association may reimburse the Board of Governors their necessary travel expenses to attend any Board meeting, except in connection with the Annual Meeting.
- (b) The Board may meet remotely through the use of any appropriate website or application, or by electronic (e)mail, in the event of a public health crisis, natural disaster or other exigent circumstances that make meeting in-person impossible or inadvisable. The President with the consent of the majority of the Board of Governors, may determine that any Board meeting shall be held remotely or by email as provided in this Article. If a meeting is held remotely or by email, it will have the same effect for purposes of these Bylaws as if it had been held in-person.
- (c) A quorum for a meeting of the Board of Governors shall be one-half of its members.

- (d) The Board of Governors shall provide for at least on an annual basis, an audit of the books, records and accounts maintained by the Treasurer and the audit shall review the Treasurer's Annual Report.
- (e) If a Board member fails to attend three (3) consecutive Board meetings; fails to attend 60% of the Board meetings for the year; or if there is any other cause for removal of such Board member, the President or a simple majority of the Board members may place a motion before the Board to remove said Board member. "Cause" for purposes of this subsection shall mean a Board member's alleged or actual failure to act at all times in a manner that promotes public confidence in the independence, integrity, and impartiality of the judiciary and to avoid impropriety or the appearance of impropriety. Prior to any vote on the motion, the Board member shall be given an opportunity to respond to the motion. The Board's deliberations on the motion shall be held during an executive session unless the Board member at issue requests that they be held during a regular meeting. The final vote shall be taken during the regular meeting at the close of the deliberations. Replacement of a removed Board member shall be done in accordance with DMCJA Bylaws pertaining to filling of vacant Board positions.

ARTICLE VIII - Board for Judicial Administration

Section 1. BJA Representative:

The Association shall be represented on the Board for Judicial Administration (BJA) by the Association President and by four members, as follows: One (1) municipal court judge, one (1) district court judge and two (2) members at large. Selection shall be by vote of the membership as with other Association officers. The Association President position shall be for the period of the Association Presidency. The President-Elect shall be an *ex officio* member of the BJA during their term as President-Elect. All other positions shall be for a term of four years—provided that the terms of members which begin on July 1, 2017, shall be for less than a full term, two years, and shall thereafter be for a term of four years. Representatives shall not serve more than two four year terms consecutively. A representative may serve an unexpired term, less than a full term, and then serve two consecutive terms.

Selection of BJA representatives shall be based on demonstrated commitment to improving the courts and should reflect ethnic, gender, geographic and caseload differences.

Section 2. Election of Representatives:

Election of all representatives shall be held at the Spring Conference. Terms of office shall commence on July 1, of the year in which elected, or at the conclusion of the Annual Meeting, whichever last occurs.

Section 3. Vacancies:

All vacancies in office shall be filled by a member of the Association appointed by the President with ratification of the Board of Governors.

ARTICLE IX - Commission on Judicial Conduct

Section 1. Commission on Judicial Conduct Representatives:

The Association shall be represented on the Commission on Judicial Conduct (CJC) by a member and alternate who are limited jurisdiction court judges.

Section 2. Election of Representatives:

The Nominating Committee shall select not more than two limited jurisdiction court judges as candidates for each open position, and shall submit the names of the nominees for election at the next Spring Conference. Election of representatives shall be held at the Spring Conference. Terms of office are for four years and shall commence on June 1, of the year in which elected, or at the conclusion of the Annual Meeting, whichever last occurs. Elections shall be held pursuant to the terms of RCW 2.64.020.

Section 3. Vacancies:

All vacancies in office shall be filled by a member of the Association appointed by the President with ratification of the Board of Governors.

ARTICLE X - Committees

Section 1. Membership of Committees:

There shall be fifteen (15) standing committees and other such committees as may be authorized by the Association and by the President. The standing committees shall be the Nominating Committee, Bylaws Committee, Conference Activities Committee, Budget Committee, Legislative Committee, Court Rules Committee, Education Committee, Long-Range Planning Committee, Diversity Committee, DOL Liaison Committee, Public Outreach Committee, Technology Committee, Therapeutic Courts Committee, Council on Independent Courts, and Judicial Assistance Services Program Committee.

Committee Chairs shall submit written annual reports to the members at

the Association's Annual Meeting. In selecting members for the Association's committees, the President should make every effort to assign a member to the member's first preferred committee, even if such assignment increases the committee's size.

Section 2. Committee Functions:

- (a) Nominating Committee shall:
 - (1) Serve for one year and shall consist of not less than six members with at least one member from each of the following five geographic areas: northeastern, southeastern, northwestern, southwestern, and central Washington, and one member-at-large.
 - (2) Be appointed by the President. The Immediate Past-President will Chair the Nominating Committee. The Chair of the Diversity Committee shall be a member of the Nominating Committee. No more than one member of the Nominating Committee may be a member of the present Board of Governors.
 - (3) Select a slate of candidates from members in good standing. It will select not more than two candidates for Vice-President, Secretary-Treasurer, and President-Elect who shall serve one year, and three Board members-at-large, who shall serve on the Board for three years. The Committee shall also select not less than two (2) candidates to serve as a representative to the Board for Judicial Administration for a four (4) year term.
 - (4) After soliciting suggestions of nominees and after securing the consent of the nominees to serve, submit its report to the Board at its March business meeting. The names of the nominees will be published in the written notice of the Spring Conference and in the Minutes of the Board's March meeting. Nominations for all offices except President may be made by the members, at the Spring Conference.
- (b) Bylaws Committee shall:
 - (1) Review DMCJA Bylaws in advance of each Association business meeting to evaluate any needed changes.
 - (2) Draft proposed changes to be distributed to membership.
 - (3) Submit written report at the Spring and Fall Conferences.
 - (4) Propose revisions for Association consideration at business

meetings.

(5) Review for style proposed revisions referred by the Board.

(c) Conference Activities Committee shall:

(1) Make arrangements for the annual DMCJA conference other than education program.

(2) Coordinate with staff, Administrative Office of the Courts.

(3) Work in conjunction with Education Committee.

(d) Budget Committee shall:

(1) Manage the finances of the DMCJA in a fiduciarily responsible manner.

(2) Conduct an annual review of Dues Policy and Special Fund Policy. It shall also make recommendations to the Board as appropriate.

(3) Evaluate dues revenue and other income to be used for the following fiscal year expenditures.

(4) Communicate with Committee Chairs regarding annual budget requests.

(5) Prepare annual budget recommendations for the following fiscal year to be presented to the Board for approval at the annual spring retreat. The Committee shall present a balanced budget that does not exceed projected revenue for the fiscal year. Any decision to expend reserves shall be approved by the Board.

(6) When it deems appropriate, prepare recommendation/s for any revenue to be moved into the DMCJA reserves account at the end of the fiscal year.

(7) Meet as needed for recommendations to the Board.

(e) Legislative Committee shall:

(1) Evaluate and recommend responses to proposed legislation affecting courts of limited jurisdiction.

(2) Recommend to the Board legislation to improve the delivery of services and administration of justice in district and municipal courts.

- (3) Develop and maintain efforts towards communication with legislators and state agencies.
 - (4) Recommend terms of employment of the Association's lobbyist and direct the lobbying effort.
 - (5) Provide or arrange for oral or written testimony to the Legislature as needed.
 - (6) Submit a written report at the Spring conference.
 - (7) Submit oral or written reports to the President and the Board as appropriate or requested.
- (f) Court Rules Committee shall:
- (1) Review existing court rules and recommend changes.
 - (2) Evaluate and report on proposed rules and amendments:
 - (a) published for comment by the Washington State Supreme Court;
 - (b) requested by DMCJA members; or
 - (c) originating from non-DMCJA entities and referred by the DMCJA Board.
 - (3) Assist DMCJA members with development of Local Rules.
 - (4) Submit a written report to the DMCJA President and Board monthly.
- (g) Education Committee shall:
- (1) Develop and administer a mentor program for new judges, commissioners, and judicial officers. Efforts should be made to contact new judges, commissioners, and judicial officers immediately upon their commencement of service and to select mentor judges, commissioners, and judicial officers geographically proximate to the judge they advise.
 - (2) Develop educational programs for the Association's Spring Conference and such other educational seminars as may become available consistent with policies of the BJA Court Education Committee (CEC).

- (3) Administer the Continuing Judicial Education requirement as contained in these Bylaws.
 - (4) Consist of at least twelve members. Terms of the members shall be three years, and be staggered so that four new members shall be appointed each year. All DMCJA representatives on CEC shall be ex officio members of the Education Committee.
 - (5) The incoming President shall appoint a member of the Committee as Chair of the Committee for a term of one year.
- (h) Long-Range Planning Committee shall:
- (1) Consist of four (4) district court members and four (4) municipal court members. Part-time and full-time courts shall be represented. In making appointments, the President shall take into consideration the Associations' diversity policy. The President shall have the discretion to appoint other members with institutional memory or expertise as needed to address specific issues. The Chair of the Long-Range Planning Committee shall be the current Vice-President.
 - (2) Consider issues relating to long range planning and review processes.
 - (3) Conduct an annual review of such issues.
- (i) Diversity Policy Implementation Committee:
- (1) The Diversity Committee will consider issues relating to diversity and shall recommend to the Board of Governors ways to promote the implementation of the current Diversity Policy Statement adopted by the Association.
 - (2) In promoting the Diversity Policy Statement, the Diversity Committee should strive to coordinate activities with the Washington State Bar Association, the Washington State Minority and Justice Commission, the Washington State Gender and Justice Commission, the minority bar associations and any legal or judicial associations or committees with the stated goals of encouraging diversity in the judiciary.
 - (3) Terms of the members shall be two years, and be staggered to insure a slower rate of turnover on the committee and greater continuity in the planning process.

- (4) The Chair of the Diversity Committee shall also be a member of the Nominating Committee.
- (5) The Diversity Committee will submit oral or written reports to the President and the Board as appropriate or requested.
- (j) DOL Liaison Committee shall:
 - (1) Serve as liaison with Department of Licensing (DOL) bringing all DOL matters of concern to DMCJA and, conversely, bringing matters of DMCJA concern to the DOL through their designated representative.
- (k) Public Outreach Committee shall:
 - (1) Educate justice partners and the public on the accomplishments and challenges of district and municipal courts.
 - (2) Provide resources for association members to assist in communications with justice partners and the public.
- (l) Technology Committee shall:
 - (1) Develop and recommend policy regarding the delivery of automated information systems to district and municipal courts; monitor and report on proposed amendments to the JISCR Rules; and monitor state laws and recommend legislative changes to laws governing the judicial system's automated information system, and other state systems, that affect the operation of the judicial branch's systems.
 - (2) Maintain liaison with the Judicial Information System Committee (JISC), function as the DMCJA Endorsing Group within the JIS IT Governance Structure, and respond to and advise the JISC on data dissemination policy and issues involving district and municipal courts and their judicial officers.
 - (3) Oversee the DMCJA website.
- (m) Therapeutic Courts Committee shall:
 - (1) Examine and evaluate the types of therapeutic/problem-solving courts which currently exist in the courts of limited jurisdiction and coordinate and liaison with internal and external committees, workgroups, and therapeutic court stakeholders.

- (2) Work to ensure consistency in therapeutic models and standardize practices according to validated research.
 - (3) Determine and request meaningful data to evaluate courts and programs and coordinate a performance monitoring role with the Administrative Office of the Courts.
 - (4) Make recommendations to the Board of Governors regarding therapeutic courts advocacy, policy, legislation, and funding.
- (n) Council on Independent Courts (CIC):
- (1) The DMCJA President shall endeavor to appoint both district and municipal court judges to the CIC.
 - (2) The CIC will provide a knowledge base of laws and principles on the importance of independent courts of limited jurisdiction.
 - (3) The CIC will provide advice and counsel to all three branches of local government on issues affecting independent courts of limited jurisdiction.
 - (4) The CIC will respond to threats to independent courts of limited jurisdiction within the bounds of its powers and responsibilities.
 - (5) The CIC will provide recommendations to the board of the DMCJA on further actions needed in response to threats to independent courts of limited jurisdiction.
 - (6) The CIC shall maintain a Policy and Procedure Manual outlining appropriate responses to court independence challenges. The Manual and any amendments must receive Board of Governors approval.
 - (7) The DMCJA President shall be an ex officio member of the CIC.
- (o) Judicial Assistance Services Program (JASP) Committee:
- (1) The JASP will be a joint committee with the Superior Court Judges' Association to offer confidential assistance for judges with personal problems.
 - (2) Membership shall be as outlined in the committee bylaws with member duties including training as Peer Counselors.

ARTICLE XI - Amendments

These Bylaws may be amended at any annual or special meeting of the Association by a two-thirds vote of the voting members registered and present at such meeting, a quorum being present, provided that written notice of the proposed amendment shall have been mailed or emailed 30 days prior to the meeting to all members of the Association in good standing.

ARTICLE XII - Rules of Order

Robert's Rules of Order, Revised, or such other rules of order as may be adopted by the Board upon due consideration, shall govern this Association in all parliamentary procedure in which they are applicable and in which they are not inconsistent with these Bylaws. Such rules of order shall be made readily available to all members of the Association.

ARTICLE XIII - Vote by Proxy

Section 1. Authorize Vote by Proxy:

Where election is required by these bylaws, members who are unable to vote in person may vote by proxy, consistent with this Article.

Section 2. Members in Good Standing:

Voting member and proxy must be members of the DMCJA in good standing as prescribed in Article IV of these bylaws.

Section 3. Form, Timing and Limitations:

Proxy votes are allowed for the limited purpose of allowing members to vote who are not able to attend the Annual Meeting, or specially set meeting at which an election is held. Voting members shall submit their voting authority to a proxy in writing, on a form prescribed by the DMCJA Board, not less than 15 days prior to the scheduled election. The authority shall clearly identify the member and proxy, authorize the proxy to cast the absent member's vote, and be signed by the member assigning the proxy. A member may not grant voting authority to more than one proxy in a given election. Proxy authority may not be limited to specified offices, Bylaws amendment(s), or other issue upon which a vote may be held.

Section 4. Secretary/Treasurer Responsibility:

Proxies shall be received by the Secretary-Treasurer not less than 10 days before the scheduled vote. Ballots equal to the submitted proxy

authority shall be provided to the proxy by the Secretary-Treasurer upon receipt of a properly executed proxy.


Section 5. Proxy Revocation:

Proxies may be revoked in writing by the assigning party. Revocations must clearly identify the party assigning the right to vote, the proxy, and clearly state that voting authority is being revoked. Revocations must be received by the Secretary-Treasurer not less than 10 days before the scheduled vote. The assigning party must provide a copy of the revocation to the proxy.

Section 6. Restriction on Solicitation or Reassignment:

Members may not solicit proxy authorizations and may not reassign proxy voting authority.

Section 7. Proxy Form:

 <p>WASHINGTON COURTS</p>	<p>DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION</p>
<p>PROXY AUTHORIZATION</p>	
<p>I, _____, a member in good standing of the District and Municipal Court Judges' Association (DMCJA) certify that I am unable to attend the DMCJA membership meeting scheduled for the _____ day of _____, 2005 and do hereby authorize _____, a member in good standing of the DMCJA, to exercise my right to vote as a member of the Association, consistent with Article _____, Section _____ of DMCJA Bylaws.</p>	
<p>Executed this _____ day of _____, 20____.</p>	
<p>_____ DMCJA Member</p>	
<p>DMCJA Bylaws require that proxy authorizations must be executed not less than 15 days before the scheduled election and must be received by the DMCJA Secretary-Treasurer not less than 10 days before the scheduled election.</p>	

DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION BYLAWS

(ADOPTED 1978 ANNUAL MEETING)
(AMENDED 1979 ANNUAL MEETING)
(AMENDED 1981 ANNUAL MEETING)
(AMENDED 1983 ANNUAL MEETING) SPRING
(AMENDED 1983 ANNUAL MEETING) FALL
(AMENDED 1984 ANNUAL MEETING) FALL
(AMENDED 1985 ANNUAL MEETING) SPRING
(AMENDED 1988 ANNUAL MEETING) SPRING
(AMENDED 1991 ANNUAL MEETING) FALL
(AMENDED 1993 ANNUAL MEETING) SPRING
(AMENDED 1994 ANNUAL MEETING) SPRING
(AMENDED 1995 ANNUAL MEETING) SPRING
(AMENDED 1996 ANNUAL MEETING) FALL
(AMENDED 1998 ANNUAL MEETING) SPRING
(AMENDED 2000 ANNUAL MEETING) SPRING
(AMENDED 2001 ANNUAL MEETING) SPRING
(AMENDED 2002 ANNUAL MEETING) SPRING
(AMENDED 2003 ANNUAL MEETING) SPRING
(AMENDED 2006 ANNUAL MEETING) SPRING
(AMENDED 2008 ANNUAL MEETING) SPRING
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(AMENDED 2015 ANNUAL MEETING) SPRING
(AMENDED 2016 ANNUAL MEETING) SPRING
(AMENDED 2017 ANNUAL MEETING) SPRING
(AMENDED 2018 ANNUAL MEETING) SPRING
(AMENDED 2019 ANNUAL MEETING) SPRING
(AMENDED 2021 ANNUAL MEETING) SPRING
(AMENDED 2022 ANNUAL MEETING) SPRING

ARTICLE I - Name

The name of this Association shall be the WASHINGTON STATE DISTRICT AND MUNICIPAL COURT JUDGES' ASSOCIATION.

ARTICLE II - Purpose

The purpose of the District and Municipal Court Judges' Association shall be:

- (1) To improve the administration of justice in the courts of limited jurisdiction and to recommend and support proposals to that end;

- (2) To continuously survey and study the operation of the courts served by its membership, the volume and condition of business of such courts, the methods of procedure therein, the work accomplished, and the character of the results;
- (3) To promulgate suggested rules for the administration of the courts of limited jurisdiction not inconsistent with the laws or rules of the Supreme Court relating to such courts.

ARTICLE III - Membership

Section 1. Eligibility for Membership:

(a) Active Membership:

All duly elected or appointed and qualified judges, commissioners, magistrates and General Rule 8 judicial officers of courts of limited jurisdiction in the state of Washington shall be eligible to active membership in the Association upon payment of regular dues and assessments.

(b) Associate Membership:

Any former active member of the Association who is no longer serving as a judge, commissioner, or judicial officer of a court of limited jurisdiction may become an associate member of this Association by payment of annual dues set by the Board. Such member shall be entitled to free distribution of the Association Newsletter and may attend workshops, seminars, and conventions on payment of proper registration fees, but shall have no right to vote.

Section 2. Diversity in All Activities Mandated:

(a) Policy Statement:

The Association actively seeks diversity of member participation in all aspects of its operations. Association offices, committees and activities shall be representative of members with a diversity of age, gender, ethnic background, experience, geographic balance and past service to the board.

(b) Specific Applications:

The President shall apply the Association's policy of diversity in all appointments made by the President. The Nominating Committee shall apply the Association's policy of diversity in selecting its slate of candidates.

- (c) Support Efforts to Increase the Diversity of Membership in the Judiciary:

The Board of Governors shall support and encourage legal and judicial associations such as the Washington State Bar Association, the Washington State Minority and Justice Commission, the Washington State Gender and Justice Commission, and the minority bar associations in their effort to provide opportunities for appointment and/or election of individuals of diversity to the judiciary.

ARTICLE IV - Dues

Section 1. Amount of Dues:

The annual membership dues of the Association for the calendar year shall be set by the Board.

Section 2. Method of Payment:

All dues shall be paid by February 15th of each year. If dues are not paid by said date, a demand for their payment shall be made to the judge.

Judges sitting in more than one court are responsible for ensuring that full dues are paid. The judge is responsible for apportionment of payments between courts in which the judge sits.

Section 3. Delinquency:

After May 1, a non-paying member shall not be a member in good standing or entitled to any rights or privileges of active membership and shall be so notified in writing by the Secretary-Treasurer.

Section 4. Application of Dues:

Application of dues is dependent upon whether the dues are paid by the judge personally or by a governmental entity. If paid by the judge, the dues are associated with the judge and if the judge is replaced mid-term, the successor judge must also pay dues. If paid by a governmental entity, then the dues are associated with the position and if a judge is replaced mid-term, the dues shall be applied to the successor judge. The judge should clarify when the payment is made if the judge is paying personally or the governmental entity is paying the dues.

ARTICLE V - Officers

Section 1. Designated:

The elective officers of the Association shall be a President, a President-Elect, a Vice President, a Secretary-Treasurer, and nine members-at-large of the Board of Governors. All officers must be members in good standing in the Association to be eligible to hold office. The President, President-Elect, Vice President, Secretary-Treasurer and Immediate Past-President shall be members of the Board of Governors. Additionally, the Chair of the Legislative Committee shall serve as an ex-officio, non-voting member of the Board of Governors.

Section 2. Duties of Officers:

- (a) The President shall be the official representative of the Association. The President shall preside at all meetings of the Association and shall call special meetings as provided by Article VI, Section 2. The President shall appoint the Chair of all committees except the Nominating Committee. The President shall perform all other duties incident and pertaining to the office of President.
- (b) The President-Elect shall perform such duties as may be delegated by the President and shall be an *ex officio* member of the Board for Judicial Administration. The President-Elect shall automatically accede to the office of President on the 1st day of June, or at the conclusion of the Annual Meeting, whichever last occurs, of the year following his/her election to the office of President-Elect unless a petition shall be filed with the Secretary-Treasurer of the Association not less than thirty (30) days prior to the regular scheduled Spring Conference. Such petition shall request election to the office of President at the Spring Conference and must be signed by not less than twenty-five percent (25%) of the eligible membership. Upon filing of such a petition, an election to the office of President will be held at the Spring Conference. The President-Elect shall preside at meetings and perform the duties of the President in the absence or disability of the President.
- (c) The Vice-President shall perform such duties as may be delegated by the President and shall Chair the Long Range Planning Committee. The Vice-President shall preside at meetings and perform the duties of the President-Elect in the absence or disability of the President or President-Elect.

The Vice-President shall also serve as the Special Fund Custodian. It shall be the Special Fund Custodian's duty to receipt Special Fund contributions, timely deposit all receipts and pay invoices as approved by the Board and to make other expenditures that are authorized by the "Special Fund Policies and Use Criteria." The Special Fund Custodian shall report to the Board and DMCJA membership as required by the "Special Fund Policies and Use Criteria." The Special Fund Custodian is responsible for managing the Special Fund account in accordance with the "Special Fund

Policies and Use Criteria.” If sound principles of money management require the “Special Fund Policies and Use Criteria” to be amended, the Special Fund Custodian shall make such recommendations to the Board.

- (d) The Secretary-Treasurer shall keep a full and complete record of the meetings of the Association and the Board of Governors. The Secretary-Treasurer shall keep a copy of the Bylaws of the Association and have them available for reference at all meetings of the Association and the Board of Governors. The Secretary-Treasurer shall give written notice of the Annual Meeting and such special meetings as may be called to all members in good standing of the Association. Such written notice may be given by mail or email. The Secretary-Treasurer shall be responsible for collecting all dues and shall receive all money due the Association. The Secretary-Treasurer shall pay all bills according to procedures established by the Board of Governors. The Secretary-Treasurer shall keep an accurate account of all money received and disbursed and shall provide a written financial statement to each member by the Annual Meeting State Judicial Conference and to each member of the Board of Governors by the Annual Meeting State Judicial Conference and such other Board meetings as may be called. The Secretary-Treasurer shall be bonded in favor of the Association in the principal sum of not less than \$35,000 by a recognized bonding company, the premium to be paid by the Association. The Secretary-Treasurer's Annual Report shall be reviewed by the Auditing Committee to be appointed by the President.

Section 3. Election of Officers:

Election of all officers and members-at-large of the Board of Governors shall be held at the Spring Conference. Terms of office shall commence on June 1, of each year or at the conclusion of the Annual Meeting, whichever last occurs.

- (a) The election shall be by ballot at the Spring Conference unless the Conference is cancelled or held remotely as provided in Article VI, Section 1, in which event the Voting provisions of Article VI, Section 4 apply.
- (b) All Officers and Board members shall serve until their successors are elected and installed.
- (c) An Officer or Board member shall not serve more than one term in the same office consecutively, however, an Officer or Board member may serve an unexpired term, less than a full term, and then serve a consecutive term.

- (d) A member may not hold more than one elected office within the Association at the same time.

Section 4. Vacancies:

All vacancies in office except that in the office of President shall be filled by a member of the Association appointed by the President with ratification of the Board of Governors. A vacancy in the Presidency shall be filled by the President-Elect until the next regular session.

ARTICLE VI – Meetings, Voting and Quorum

Section 1. Association Meetings:

The Association shall meet annually in the state of Washington at a date, time and place to be determined by the Board of Governors. This meeting shall be known as the Annual Meeting and will be held at Spring Conference. An additional membership meeting will be held in conjunction with the Washington Judicial Conference. Written notice of the Annual Meeting shall be sent to all members in good standing by the Secretary-Treasurer at least 30 days in advance. Any such written notice required by this Article may be given by mail or email. In addition to, or if necessary in lieu of, these meetings, the Association may meet remotely through the use of any appropriate website or application, or by electronic (e)mail, in the event of a public health crisis, natural disaster or other exigent circumstances that make the Annual Meeting impossible or inadvisable to be held in-person. The President with the consent of the majority of the Board of Governors may determine that any meeting of the Association shall be held remotely or by email as provided in this Article. If a meeting, including one of the Conferences, is held remotely or by email, it will have the same effect for purposes of these Bylaws as if it had been held in-person.

Section 2. Special Meetings:

The President with the consent of a majority of the Board of Governors may call a special meeting, provided that written notice of the date, time and place, and business to be brought before the special meeting shall be sent to all members of the Association.

Section 3. Quorum:

A quorum for the Annual Meeting of the Association shall be one-sixth of the active membership. A quorum for any special meeting shall be one-fourth of the active membership.

Section 4. Voting:

Voting by the members of the Association shall be done in person at the Annual Meeting or Special Meeting at which the members are able to be present when possible. In the event of a remote meeting of the members of the Association as provided in Section 1, voting shall be conducted by email or other electronic means.

Section 5. Executive Session:

- (a) Upon a majority vote, the Board of Governors may call an executive session to discuss matters involving security, appointment to open positions, potential litigation or other matters deemed confidential. A motion to enter executive session shall set forth the general purpose of the executive session, which shall be included in the general minutes.
- (b) No active member of the Association present at a Board of Governors' meeting shall be excluded from attending an executive session.
- (c) Administrative Office of the Courts staff may be present during an executive session at the discretion of the President or Board member acting on the President's behalf.

ARTICLE VII - Board of Governors

Section 1. Membership:

- (a) Unless subsection (d) below is invoked, there shall be fourteen members of the DMCJA Board of Governors elected from the membership at large, of whom five (5) shall be officers, and nine (9) shall be board members and shall be designated as board positions one (1) through nine (9). Board membership shall at all times include at least three municipal court judges of whom one is part-time, three district court judges of whom one is part-time, and one commissioner or magistrate, and positions one (1) through seven (7) shall be designated respectively. Positions eight (8) and nine (9) shall be open positions.
- (b) If any position designated one (1) through six (6) is not filled because there is no candidate for the position, then that position shall be filled by a qualified candidate by appointment by the President with ratification of the Board of Governors at the first Board meeting following the annual election.
- (c) If the position designated seven (7) is not filled because there is no candidate for the position, then the President shall appoint a qualified commissioner or magistrate willing

to accept the position, with ratification of the Board of Governors at the first Board meeting following the annual election. If no qualified commissioner or magistrate accepts appointment to the position, then the position shall be considered an open position for that term and any qualified judicial officer may be appointed by the President with ratification of the Board of Governors at the first Board meeting following the annual election.

- (d) If after any annual election there is not at least one member of the Board of Governors from a minority group and one member from each gender, the Board of Governors shall be increased to include such additional member or members by appointment by the President with ratification of the Board of Governors at the first Board meeting following the annual election. The additional member or members so elected shall serve for a three-year term.

Section 2. Vacancies:

All vacancies in office shall be filled by a member of the Association appointed by the President with ratification of the Board of Governors.

Section 3. Meetings:

- (a) The Board of Governors shall meet at the call of the President, during the Annual Meeting, and at such other times as the President or a majority of the Board of Governors may deem necessary provided written notice is given to all members of the Board at least five (5) days in advance. Any written notice required by this Article may be given by mail or email. The Association may reimburse the Board of Governors their necessary travel expenses to attend any Board meeting, except in connection with the Annual Meeting.
- (b) The Board may meet remotely through the use of any appropriate website or application, or by electronic (e)mail, in the event of a public health crisis, natural disaster or other exigent circumstances that make meeting in-person impossible or inadvisable. The President with the consent of the majority of the Board of Governors, may determine that any Board meeting shall be held remotely or by email as provided in this Article. If a meeting is held remotely or by email, it will have the same effect for purposes of these Bylaws as if it had been held in-person.
- (c) A quorum for a meeting of the Board of Governors shall be one-half of its members.

- (d) The Board of Governors shall provide for at least on an annual basis, an audit of the books, records and accounts maintained by the Treasurer and the audit shall review the Treasurer's Annual Report.
- (e) If a Board member fails to attend three (3) consecutive Board meetings; fails to attend 60% of the Board meetings for the year; or if there is any other cause for removal of such Board member, the President or a simple majority of the Board members may place a motion before the Board to remove said Board member. "Cause" for purposes of this subsection shall mean a Board member's alleged or actual failure to act at all times in a manner that promotes public confidence in the independence, integrity, and impartiality of the judiciary and to avoid impropriety or the appearance of impropriety. Prior to any vote on the motion, the Board member shall be given an opportunity to respond to the motion. The Board's deliberations on the motion shall be held during an executive session unless the Board member at issue requests that they be held during a regular meeting. The final vote shall be taken during the regular meeting at the close of the deliberations. Replacement of a removed Board member shall be done in accordance with DMCJA Bylaws pertaining to filling of vacant Board positions.

ARTICLE VIII - Board for Judicial Administration

Section 1. BJA Representative:

The Association shall be represented on the Board for Judicial Administration (BJA) by the Association President and by four members, as follows: One (1) municipal court judge, one (1) district court judge and two (2) members at large. Selection shall be by vote of the membership as with other Association officers. The Association President position shall be for the period of the Association Presidency. The President-Elect shall be an *ex officio* member of the BJA during their term as President-Elect. All other positions shall be for a term of four years—provided that the terms of members which begin on July 1, 2017, shall be for less than a full term, two years, and shall thereafter be for a term of four years. Representatives shall not serve more than two four year terms consecutively. A representative may serve an unexpired term, less than a full term, and then serve two consecutive terms.

Selection of BJA representatives shall be based on demonstrated commitment to improving the courts and should reflect ethnic, gender, geographic and caseload differences.

Section 2. Election of Representatives:

Election of all representatives shall be held at the Spring Conference. Terms of office shall commence on July 1, of the year in which elected, or at the conclusion of the Annual Meeting, whichever last occurs.

Section 3. Vacancies:

All vacancies in office shall be filled by a member of the Association appointed by the President with ratification of the Board of Governors.

ARTICLE IX - Commission on Judicial Conduct

Section 1. Commission on Judicial Conduct Representatives:

The Association shall be represented on the Commission on Judicial Conduct (CJC) by a member and alternate who are limited jurisdiction court judges.

Section 2. Election of Representatives:

The Nominating Committee shall select not more than two limited jurisdiction court judges as candidates for each open position, and shall submit the names of the nominees for election at the next Spring Conference. Election of representatives shall be held at the Spring Conference. Terms of office are for four years and shall commence on June 1, of the year in which elected, or at the conclusion of the Annual Meeting, whichever last occurs. Elections shall be held pursuant to the terms of RCW 2.64.020.

Section 3. Vacancies:

All vacancies in office shall be filled by a member of the Association appointed by the President with ratification of the Board of Governors.

ARTICLE X - Committees

Section 1. Membership of Committees:

There shall be fifteen (15) standing committees and other such committees as may be authorized by the Association and by the President. The standing committees shall be the Nominating Committee, Bylaws Committee, Conference Activities Committee, Budget Committee, Legislative Committee, Court Rules Committee, Education Committee, Long-Range Planning Committee, Diversity Committee, DOL Liaison Committee, Public Outreach Committee, Technology Committee, Therapeutic Courts Committee, Council on Independent Courts, and Judicial Assistance Services Program Committee.

Committee Chairs shall submit written annual reports to the members at

the Association's Annual Meeting. In selecting members for the Association's committees, the President should make every effort to assign a member to the member's first preferred committee, even if such assignment increases the committee's size.

Section 2. Committee Functions:

(a) **Nominating Committee shall:**

- (1) Serve for one year and shall consist of not less than six members with at least one member from each of the following five geographic areas: northeastern, southeastern, northwestern, southwestern, and central Washington, and one member-at-large.
- (2) Be appointed by the President. The Immediate Past-President will Chair the Nominating Committee. The Chair of the Diversity Committee shall be a member of the Nominating Committee. No more than one member of the Nominating Committee may be a member of the present Board of Governors.
- (3) Select a slate of candidates from members in good standing. It will select not more than two candidates for Vice-President, Secretary-Treasurer, and President-Elect who shall serve one year, and three Board members-at-large, who shall serve on the Board for three years. The Committee shall also select not less than two (2) candidates to serve as a representative to the Board for Judicial Administration for a four (4) year term.
- (4) After soliciting suggestions of nominees and after securing the consent of the nominees to serve, submit its report to the Board at its March business meeting. The names of the nominees will be published in the written notice of the Spring Conference and in the Minutes of the Board's March meeting. Nominations for all offices except President may be made by the members, at the Spring Conference.

(b) **Bylaws Committee shall:**

- (1) Review DMCJA Bylaws in advance of each Association business meeting to evaluate any needed changes.
- (2) Draft proposed changes to be distributed to membership.
- (3) Submit written report at the Spring and Fall Conferences.
- (4) Propose revisions for Association consideration at business

meetings.

(5) Review for style proposed revisions referred by the Board.

(c) Conference Activities Committee shall:

(1) Make arrangements for the annual DMCJA conference other than education program.

(2) Coordinate with staff, Administrative Office of the Courts.

(3) Work in conjunction with Education Committee.

(d) Budget Committee shall:

(1) Manage the finances of the DMCJA in a fiduciarily responsible manner.

(2) Conduct an annual review of Dues Policy and Special Fund Policy. It shall also make recommendations to the Board as appropriate.

(3) Evaluate dues revenue and other income to be used for the following fiscal year expenditures.

(4) Communicate with Committee Chairs regarding annual budget requests.

(5) Prepare annual budget recommendations for the following fiscal year to be presented to the Board for approval at the annual spring retreat. The Committee shall present a balanced budget that does not exceed projected revenue for the fiscal year. Any decision to expend reserves shall be approved by the Board.

(6) When it deems appropriate, prepare recommendation/s for any revenue to be moved into the DMCJA reserves account at the end of the fiscal year.

(7) Meet as needed for recommendations to the Board.

(e) Legislative Committee shall:

(1) Evaluate and recommend responses to proposed legislation affecting courts of limited jurisdiction.

(2) Recommend to the Board legislation to improve the delivery of services and administration of justice in district and municipal courts.

- (3) Develop and maintain efforts towards communication with legislators and state agencies.
 - (4) Recommend terms of employment of the Association's lobbyist and direct the lobbying effort.
 - (5) Provide or arrange for oral or written testimony to the Legislature as needed.
 - (6) Submit a written report at the Spring conference.
 - (7) Submit oral or written reports to the President and the Board as appropriate or requested.
- (f) Court Rules Committee shall:
- (1) Review existing court rules and recommend changes.
 - (2) Evaluate and report on proposed rules and amendments:
 - (a) published for comment by the Washington State Supreme Court;
 - (b) requested by DMCJA members; or
 - (c) originating from non-DMCJA entities and referred by the DMCJA Board.
 - (3) Assist DMCJA members with development of Local Rules.
 - (4) Submit a written report to the DMCJA President and Board monthly.
- (g) Education Committee shall:
- (1) Develop and administer a mentor program for new judges, commissioners, and judicial officers. Efforts should be made to contact new judges, commissioners, and judicial officers immediately upon their commencement of service and to select mentor judges, commissioners, and judicial officers geographically proximate to the judge they advise.
 - (2) Develop educational programs for the Association's Spring Conference and such other educational seminars as may become available consistent with policies of the BJA Court Education Committee (CEC).

- (3) Administer the Continuing Judicial Education requirement as contained in these Bylaws.
 - (4) Consist of at least twelve members. Terms of the members shall be three years, and be staggered so that four new members shall be appointed each year. All DMCJA representatives on CEC shall be ex officio members of the Education Committee.
 - (5) The incoming President shall appoint a member of the Committee as Chair of the Committee for a term of one year.
- (h) Long-Range Planning Committee shall:
- (1) Consist of four (4) district court members and four (4) municipal court members. Part-time and full-time courts shall be represented. In making appointments, the President shall take into consideration the Associations' diversity policy. The President shall have the discretion to appoint other members with institutional memory or expertise as needed to address specific issues. The Chair of the Long-Range Planning Committee shall be the current Vice-President.
 - (2) Consider issues relating to long range planning and review processes.
 - (3) Conduct an annual review of such issues.
- (i) Diversity Policy Implementation Committee:
- (1) The Diversity Committee will consider issues relating to diversity and shall recommend to the Board of Governors ways to promote the implementation of the current Diversity Policy Statement adopted by the Association.
 - (2) In promoting the Diversity Policy Statement, the Diversity Committee should strive to coordinate activities with the Washington State Bar Association, the Washington State Minority and Justice Commission, the Washington State Gender and Justice Commission, the minority bar associations and any legal or judicial associations or committees with the stated goals of encouraging diversity in the judiciary.
 - (3) Terms of the members shall be two years, and be staggered to insure a slower rate of turnover on the committee and greater continuity in the planning process.

- (4) The Chair of the Diversity Committee shall also be a member of the Nominating Committee.
- (5) The Diversity Committee will submit oral or written reports to the President and the Board as appropriate or requested.
- (j) DOL Liaison Committee shall:
 - (1) Serve as liaison with Department of Licensing (DOL) bringing all DOL matters of concern to DMCJA and, conversely, bringing matters of DMCJA concern to the DOL through their designated representative.
- (k) Public Outreach Committee shall:
 - (1) Educate justice partners and the public on the accomplishments and challenges of district and municipal courts.
 - (2) Provide resources for association members to assist in communications with justice partners and the public.
- (l) Technology Committee shall:
 - (1) Develop and recommend policy regarding the delivery of automated information systems to district and municipal courts; monitor and report on proposed amendments to the JISCR Rules; and monitor state laws and recommend legislative changes to laws governing the judicial system's automated information system, and other state systems, that affect the operation of the judicial branch's systems.
 - (2) Maintain liaison with the Judicial Information System Committee (JISC), function as the DMCJA Endorsing Group within the JIS IT Governance Structure, and respond to and advise the JISC on data dissemination policy and issues involving district and municipal courts and their judicial officers.
 - (3) Oversee the DMCJA website.
- (m) Therapeutic Courts Committee shall:
 - (1) Examine and evaluate the types of therapeutic/problem-solving courts which currently exist in the courts of limited jurisdiction and coordinate and liaison with internal and external committees, workgroups, and therapeutic court stakeholders.

- (2) Work to ensure consistency in therapeutic models and standardize practices according to validated research.
 - (3) Determine and request meaningful data to evaluate courts and programs and coordinate a performance monitoring role with the Administrative Office of the Courts.
 - (4) Make recommendations to the Board of Governors regarding therapeutic courts advocacy, policy, legislation, and funding.
- (n) Council on Independent Courts (CIC):
- (1) The DMCJA President shall endeavor to appoint both district and municipal court judges to the CIC.
 - (2) The CIC will provide a knowledge base of laws and principles on the importance of independent courts of limited jurisdiction.
 - (3) The CIC will provide advice and counsel to all three branches of local government on issues affecting independent courts of limited jurisdiction.
 - (4) The CIC will respond to threats to independent courts of limited jurisdiction within the bounds of its powers and responsibilities.
 - (5) The CIC will provide recommendations to the board of the DMCJA on further actions needed in response to threats to independent courts of limited jurisdiction.
 - (6) The CIC shall maintain a Policy and Procedure Manual outlining appropriate responses to court independence challenges. The Manual and any amendments must receive Board of Governors approval.
 - (7) The DMCJA President shall be an ex officio member of the CIC.
- (o) Judicial Assistance Services Program (JASP) Committee:
- (1) The JASP will be a joint committee with the Superior Court Judges' Association to offer confidential assistance for judges with personal problems.
 - (2) Membership shall be as outlined in the committee bylaws with member duties including training as Peer Counselors.

ARTICLE XI - Amendments

These Bylaws may be amended at any annual or special meeting of the Association by a two-thirds vote of the voting members registered and present at such meeting, a quorum being present, provided that written notice of the proposed amendment shall have been mailed or emailed 30 days prior to the meeting to all members of the Association in good standing.

ARTICLE XII - Rules of Order

Robert's Rules of Order, Revised, or such other rules of order as may be adopted by the Board upon due consideration, shall govern this Association in all parliamentary procedure in which they are applicable and in which they are not inconsistent with these Bylaws. Such rules of order shall be made readily available to all members of the Association.

ARTICLE XIII - Vote by Proxy

Section 1. Authorize Vote by Proxy:

Where election is required by these bylaws, members who are unable to vote in person may vote by proxy, consistent with this Article.

Section 2. Members in Good Standing:

Voting member and proxy must be members of the DMCJA in good standing as prescribed in Article IV of these bylaws.

Section 3. Form, Timing and Limitations:

Proxy votes are allowed for the limited purpose of allowing members to vote who are not able to attend the Annual Meeting, or specially set meeting at which an election is held. Voting members shall submit their voting authority to a proxy in writing, on a form prescribed by the DMCJA Board, not less than 15 days prior to the scheduled election. The authority shall clearly identify the member and proxy, authorize the proxy to cast the absent member's vote, and be signed by the member assigning the proxy. A member may not grant voting authority to more than one proxy in a given election. Proxy authority may not be limited to specified offices, Bylaws amendment(s), or other issue upon which a vote may be held.

Section 4. Secretary/Treasurer Responsibility:

Proxies shall be received by the Secretary-Treasurer not less than 10 days before the scheduled vote. Ballots equal to the submitted proxy

authority shall be provided to the proxy by the Secretary-Treasurer upon receipt of a properly executed proxy.


Section 5. Proxy Revocation:

Proxies may be revoked in writing by the assigning party. Revocations must clearly identify the party assigning the right to vote, the proxy, and clearly state that voting authority is being revoked. Revocations must be received by the Secretary-Treasurer not less than 10 days before the scheduled vote. The assigning party must provide a copy of the revocation to the proxy.

Section 6. Restriction on Solicitation or Reassignment:

Members may not solicit proxy authorizations and may not reassign proxy voting authority.

Section 7. Proxy Form:



DISTRICT AND MUNICIPAL COURT
JUDGES' ASSOCIATION

**WASHINGTON
COURTS**

PROXY AUTHORIZATION

I, _____, a member in good standing of the District and Municipal Court Judges' Association (DMCJA) certify that I am unable to attend the DMCJA membership meeting scheduled for the _____ day of _____, 2005 and do hereby authorize _____, a member in good standing of the DMCJA, to exercise my right to vote as a member of the Association, consistent with Article _____, Section _____ of DMCJA Bylaws.

Executed this _____ day of _____, 20____.

DMCJA Member

DMCJA Bylaws require that proxy authorizations must be executed not less than 15 days before the scheduled election and must be received by the DMCJA Secretary-Treasurer not less than 10 days before the scheduled election.



DMCJA Board of Governors Meeting
FRIDAY, MARCH 8, 2024
12:30 PM – 3:30 PM
VIA ZOOM VIDEO CONFERENCE

MEETING MINUTES

Members Present:

Judge Anita Crawford-Willis
Commissioner Patrick Eason
Judge Michael Frans
Judge Michelle Gehlsen
Judge Angelle Gerl
Judge Jessica Giner
Judge Jeffrey D. Goodwin
Judge Carolyn M. Jewett
Judge Rick Leo
Judge Catherine McDowall
Judge Lloyd Oaks
Judge Whitney Rivera
Judge Karl Williams
Judge Tam Bui, BJA Representative
Judge John H. Hart, BJA Representative
Judge Mary Logan, BJA Representative
Judge Rebecca Robertson, BJA Representative

Guests:

Judge Kristin Ferrera, SCJA Representative
Judge Rhonda Laumann, Conference Committee Co-Chair
Judge Kevin Ringus, Legislative Committee Co-Chair
Meagan Terlep-Boxley, MPA Liaison

AOC Staff:

Stephanie Oyler, Primary DMCJA Staff
Tracy Dugas, DMCJA Staff
Brenden Higashi, PhD., DMCJA Senior Court Program Analyst
Natasha Johnson, Senior Legal Analyst
Alex MacBain, Senior Court Program Analyst
Evan Walker, DMCJA Policy Analyst

Members Absent:

Judge Jeffrey Smith, Chair

CALL TO ORDER

Judge Karl Williams, District and Municipal Court Judges’ Association (DMCJA) President-Elect, noted a quorum was present and called the DMCJA Board of Governors (Board) meeting to order at 12:35 p.m.

PRESENTATION

- A. Ted Talk - [How to Reduce Bias in Your Workplace – Kim Scott and Trier Bryant](#)
The Board watched the video and discussed setting norms for reducing bias in Board and other meetings. Attendees requested that the DMCJA Officers provide a suggested plan at the next Board meeting.

GENERAL BUSINESS

A. Minutes

The minutes from the February 2024 meeting were previously distributed to the members. Judge Williams asked if there were any changes that needed to be made to the minutes. With no changes the minutes were approved by consensus.

B. Treasurer Report for February 2024

Treasurer Judge Jeffrey Goodwin reported that the transition to Umpqua Bank is now complete and provided an overview of the Treasurer’s Report.

C. Special Fund Report for February 2024

Special Fund Custodian Judge Anita Crawford-Willis reported that 166 members have paid special fund dues.

LIAISON REPORTS

A. Superior Court Judges' Association (SCJA)

SCJA President-Elect Kristin Ferrera was present but had to leave the meeting prior to giving a report.

B. District and Municipal Court Management Association (DMCMA)

DMCMA Representative Trish Kinlow was not present and did not submit a report.

C. Misdemeanant Probation Association (MPA)

Representative Meagan Terlep-Boxley reported that the national probation conference was held last week in Seattle, and there was a strong presence from Washington courts of limited jurisdiction probation offices. The MPA annual conference will be held at the end of April, and the agenda has been finalized. MPA continues to work on draft changes to ARLJ 11 and they will share with DMCJA Rules Committee when the draft is ready. They are currently discussing how to fit evidence-based practices into the new rule.

D. Washington State Association for Justice (WSAJ)

Representative Mark O'Halloran was not present and did not submit a report.

E. Washington State Bar Association (WSBA)

Representative Dan Clark was not present and did not submit a report.

F. Administrative Office of the Courts (AOC)

State Court Administrator Dawn Marie Rubio was not present and did not submit a report.

G. Board for Judicial Administration (BJA)

Judge Bui reported for the Court Education Committee that the Annual Conference in the fall will be held at Tulalip Resort, and they begin review of proposed sessions in April. Judge Logan reported for the Budget and Funding Committee that all of the judicial branch items were included in the supplemental budget from the legislature this year, although there are some questions about the source of funding for some items that will be paid for out of the Judicial Stabilization Trust Account.

H. Judicial Information System (JIS)

AOC Senior Court Program Analyst Alex MacBain reported that Fircrest Municipal Court is scheduled to go live March 18, after which several vendor updates will be completed to resolve issues that were identified during implementation. Kickoff for early implementation courts will be in April. The team has developed an outreach plan in which in-person sessions will be held each quarter designed for court leadership groups responsible for working with the AOC implementation team. The first five events will be held in April. The Enterprise Integration Project is nearly complete and they expect to approve a contract next week and begin work with AOC to facilitate OCourt's connection to the Enterprise system. They expect that process to take 2 years.

STANDING COMMITTEE REPORTS

A. Bylaws Committee

Natasha Johnson, Senior Legal Analyst and staff to the committee, reported that the Bylaws Committee will be meeting soon to discuss draft language for the bylaws changes requested by the Board.

B. Conference Planning Committee

Judge Rhonda Laumann reported that DMCJA Spring Program will be held in Tulalip from June 2 to June 5, and the social activities will include karaoke with a photo booth, kayaking, golfing, hiking trails, legal-themed Jeopardy, board games, and restaurant outing signups.

C. Diversity Committee

Brenden Higashi, Senior Court Program Analyst, reported that the committee met last week and had a guest speaker from the WSBA that spoke about their diversity initiatives. WSBA has hired a consultant to help with their DEI strategic plan for the next five to ten years. They will be conducting interviews, so anyone who is interested in participating should reach out to Brenden.

D. DOL Liaison Committee

Judge Angelle Gerl reported that the committee recently met. They are waiting to hear from the judge who is leading the relicensing project before that can move forward. There will be a meeting with DOL, AOC, and DMCJA leadership coming up in April, where they will discuss issues of shared interest. The Committee is also working on making sure that courts are meeting the requirements regarding inability to pay (Pierce v. DOL and ESB 5226). Judge Williams inquired if this is an issue specific to courts who don't utilize the uniform Notice of Infraction, so Judge Gerl clarified that Northwest Justice Project has stated that some courts are not sending out information about inability to pay, and there is discussion about whether or not that is required. The committee has discussed reaching out directly to those courts to let them know that NJP has concerns about their processes.

E. Education Committee

Judge John H. Hart reported that Education has finalized the schema for DMCJA Spring Program.

F. Judicial Assistance Services Program (JASP)

Judge Mary Logan reported that JASP's Anger to Authenticity program has been completed for some time but that it was posted to the Learning Management System (LMS) and could not be accessed by everyone. The JASP Executive Board met and decided to have it removed from the LMS so that it could be more easily accessed. JASP is set to meet in April to discuss strategic planning, and they continue to want to be more proactive instead of reactive. Judge Logan also shared that JASP will be requesting funding from additional sources.

G. Legislative Committee

Judge Kevin Ringus reported that the 2024 legislative session is now over, with just a few steps left in the process such as bills being signed by the Governor. The committee will now transition from Executive Legislative back to the full Legislative Committee, to receive and discuss proposals for the 2025 legislative session. Judge Rivera noted that the committee has already received a few proposals for 2025, and that it was a productive session. The proposal from DMCJA related to incompetency terms did not make it through this year but the committee will continue conversations on the issue. Melissa Johnson has been particularly invaluable, as she helps the committee navigate relationships while accurately presenting DMCJA's positions.

H. Nominating Committee

Judge Rick Leo presented the slate for vote at the 2024 Annual Meeting to be held in conjunction with the 2024 DMCJA Spring Program.

I. Public Outreach Committee

Judge Michelle K. Gehlsen reported that that the committee will meet next week. Public Outreach worked with the Legislative Committee on several issues this year, on the Law Day project to encourage courts to hold events, on managing the DMCJA Facebook page, and they will be preparing a toolkit to help courts participate in community events. Judge Gehlsen reminded the Board that DMCJA does have a Public Outreach Toolkit on Inside Courts and provided a brief overview of the resources that are available.

J. Rules Committee

Judge Catherine McDowall noted a written report is available in the packet today. At the Board meeting next month, the committee will propose specific positions for the Association to take on several proposals.

K. Therapeutic Courts Committee

Judge Fred Gillings was not present and did not submit a report.

ACTION

A.

DISCUSSION

A. Draft DMCJA Lobbyist Contract 2024-2026

Judge Ringus introduced this item and explained that the current contract with Melissa Johnson for lobbying services expires on May 31. A draft of the proposed new contract is in the meeting materials today. The new contract would remain mostly the same but would have a slight increase in pay for Melissa to \$78,000 per year. Judge Ringus noted that Melissa has done an outstanding job working with DMCJA, has been a quick learner on DMCJA issues, and helps the Legislative Committee and Association leadership navigate relationships with legislators and stakeholders. Several Board members remarked that they have enjoyed working with Melissa and that her impact on DMCJA's legislative efforts have been substantial. Discussion ensued about how an increase to Melissa's contract would impact the overall DMCJA budget. This item will be carried to Action for the next Board meeting.

B. Rules Committee Recommendations for Comment to the Supreme Court

This item was addressed under J. Rules Committee Standing Committee Report.

INFORMATION ITEMS

A. Webinar – [Ensuring Effective Communication for People with Disabilities](#), NCSC (available for free on Vimeo) and follow up Webinar March 13, 2024 – [Webinar Registration - Zoom](#)

B. *Who We Are* Documentary – Additional Resources

C. *Now Art Project* – What Can I Do About Racism?

OTHER BUSINESS

A. Attendee Information Sharing

B. The next DMCJA Board meeting is scheduled for Friday, April 12, 2024 12:30 p.m. to 3:30 p.m. via Zoom

The meeting was adjourned at 2:29 p.m.

Christina E Huwe
Pierce County Bookkeeping
1504 58th Way SE
Auburn, WA 98092
Phone (360) 710-5937
E-Mail: piercecountybookkeeping@outlook.com

SUMMARY OF REPORTS

**WASHINGTON STATE
DISTRICT AND MUNICIPAL COURT JUDGES'
ASSOCIATION**

For the Period Ending March 31st, 2024

Please find attached the following reports

for you to review:

- Statement of Financial Position
- Monthly Statement of Activities.
- Bank Reconciliation Reports
- Transaction Detail Report (year-to-date)
- Special Fund Bank Statement
- Current Budget Balance

Please contact me if you have any questions regarding the attached.

PLEASE BE SURE TO KEEP FOR YOUR RECORDS

Washington State District And Municipal Court Judges Assoc.
Statement of Financial Position
As of March 31, 2024

	Mar 31, 24
ASSETS	
Current Assets	
Checking/Savings	
Umpqua Savings 8917 (main)	100,101
Umpqua Savings 3189 (Reserves)	94
Umpqua Dues Hold 9344 (MM)	219,774
Umpqua Special Fund 6881 (MM)	45,043
Umpqua Checking Main (4796)	47,572
Total Checking/Savings	412,584
Other Current Assets	
2024 Membership dues	(218,545)
Total Other Current Assets	(218,545)
Total Current Assets	194,039
Fixed Assets	
Accumulated Depreciation	(703)
Computer Equipment	579
Total Fixed Assets	(124)
Other Assets	
Merchant fees	(4)
Total Other Assets	(4)
TOTAL ASSETS	193,911
LIABILITIES & EQUITY	
Equity	193,911
TOTAL LIABILITIES & EQUITY	193,911

**Washington State District And Municipal Court Judges Assoc.
Statement of Activities**

For the Nine Months Ending March 31, 2024

	Jul 23	Aug 23	Sep 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	TOTAL
Ordinary Income/Expense										
Income										
2024 Special Fund	0	0	0	0	0	0	2,000	1,950	250	4,200
2023 Special Fund	100	75	0	0	0	50	25	0	0	250
Membership Revenue	0	0	0	0	200	0	0	0	0	200
Total Income	<u>100</u>	<u>75</u>	<u>0</u>	<u>0</u>	<u>200</u>	<u>50</u>	<u>2,025</u>	<u>1,950</u>	<u>250</u>	<u>4,650</u>
Gross Profit	100	75	0	0	200	50	2,025	1,950	250	4,650
Expense										
Contract Grant Writer	2,755	6,924	4,060	1,885	10,658	2,139	3,843	4,966	3,444	40,673
President's - Special Fund	0	0	100	0	199	0	0	101	0	400
Board Meeting Expense	0	0	0	0	500	6,500	0	838	0	7,838
Bookkeeping Expense	318	318	318	318	318	318	318	318	386	2,930
Conference Planning Committee	0	0	0	0	0	0	0	0	250	250
Educational Grants	0	0	0	0	1,000	0	0	0	0	1,000
Judicial Assistance Committee	0	0	0	3,650	0	2,000	5,000	56	1,500	12,206
Judicial College Social Support	2,000	0	0	0	0	0	0	0	0	2,000
Judicial Community Outreach	0	0	0	0	0	0	0	2,000	0	2,000
Legislative Committee	0	0	0	0	0	0	0	4,639	90	4,729
Lobbyist Contract	12,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	60,000
Lobbyist Expenses	374	0	0	0	0	0	0	0	0	374
President Expense	0	0	0	0	0	0	0	220	0	220
Pro Tempore (Chair Approval)	444	116	276	0	980	260	0	4,700	1,729	8,504
Professional Services	0	0	0	850	0	0	300	0	0	1,150
Public Outreach (ad hoc workgrp)	0	0	0	2,205	0	0	0	0	0	2,205
Treasurer Expense and Bonds	0	0	160	0	0	0	0	25	0	185
Insurance Expense	0	0	0	0	3,890	0	0	0	0	3,890
Total Expense	<u>17,891</u>	<u>13,358</u>	<u>10,914</u>	<u>14,908</u>	<u>23,544</u>	<u>17,217</u>	<u>15,461</u>	<u>23,864</u>	<u>13,398</u>	<u>150,555</u>
Net Ordinary Income	(17,791)	(13,283)	(10,914)	(14,908)	(23,344)	(17,167)	(13,436)	(21,914)	(13,148)	(145,905)
Other Income/Expense	(2,975)	(279)	10,035	7,536	116	14	(46)	464	744	15,609
Net Income	<u>(20,766)</u>	<u>(13,562)</u>	<u>(878)</u>	<u>(7,372)</u>	<u>(23,228)</u>	<u>(17,153)</u>	<u>(13,482)</u>	<u>(21,450)</u>	<u>(12,405)</u>	<u>(130,295)</u>

Washington State District And Municipal Court Judges Assoc.

04/02/24

Reconciliation Detail

Umpqua Checking Main (4796), Period Ending 03/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						70,232.62
Cleared Transactions						
Checks and Payments - 32 items						
Check	01/29/2024	1004	Tacoma Municipal C...	X	-185.49	-185.49
Check	02/12/2024	1013	Michael Finkle	X	-102.00	-287.49
Check	02/24/2024	1015	Washington YMCA ...	X	-2,000.00	-2,287.49
Check	02/24/2024	1016	Charles Short	X	-838.42	-3,125.91
Check	02/24/2024	1038	Mason County Distri...	X	-630.00	-3,755.91
Check	02/24/2024	1041	Pierce County Distri...	X	-564.96	-4,320.87
Check	02/24/2024	1036	King County District ...	X	-489.80	-4,810.67
Check	02/24/2024	1017	Angela Anderson	X	-426.58	-5,237.25
Check	02/24/2024	1019	Snohomish County ...	X	-420.00	-5,657.25
Check	02/24/2024	1030	Mary C. Logan	X	-351.67	-6,008.92
Check	02/24/2024	1042	Jonathan Rands	X	-334.74	-6,343.66
Check	02/24/2024	1027	Carolyn Jewett	X	-255.02	-6,598.68
Check	02/24/2024	1026	Jenifer Howson	X	-163.48	-6,762.16
Check	02/24/2024	1020	Michael Finkle	X	-121.00	-6,883.16
Check	02/24/2024	1021	Beth Fraser	X	-120.52	-7,003.68
Check	02/24/2024	1034	Whitney Rivera	X	-115.18	-7,118.86
Check	02/24/2024	1022	Michelle Gehlsen	X	-115.16	-7,234.02
Check	02/24/2024	1023	Jeffery Goodwin	X	-113.00	-7,347.02
Check	02/24/2024	1029	David A Larson	X	-68.26	-7,415.28
Check	02/24/2024	1031	Kevin Ringus	X	-58.88	-7,474.16
Check	02/24/2024	1032	Dee Sonntag	X	-56.20	-7,530.36
Check	02/24/2024	1033	Lisa O'Toole	X	-55.19	-7,585.55
Check	02/24/2024	1043	Karl Williams	X	-52.45	-7,638.00
Check	02/24/2024	1018	Tam Bui	X	-19.00	-7,657.00
Check	03/04/2024	1044	Bogard & Johnson, ...	X	-6,000.00	-13,657.00
Check	03/05/2024	1045	Pierce County Book...	X	-386.00	-14,043.00
Check	03/08/2024	1046	Otto-Matic Mobile M...	X	-250.00	-14,293.00
Check	03/20/2024		Collaborative Partne...	X	-3,443.75	-17,736.75
Check	03/20/2024	1052	Susanna Neil Kanth...	X	-1,500.00	-19,236.75
Check	03/20/2024	1048	Pierce County Distri...	X	-259.57	-19,496.32
Check	03/20/2024	1050	King County District ...	X	-244.90	-19,741.22
Check	03/20/2024	1049	Rhonda Laumann	X	-89.70	-19,830.92
Total Checks and Payments					-19,830.92	-19,830.92
Deposits and Credits - 1 item						
Deposit	03/04/2024			X	15.00	15.00
Total Deposits and Credits					15.00	15.00
Total Cleared Transactions					-19,815.92	-19,815.92
Cleared Balance					-19,815.92	50,416.70
Uncleared Transactions						
Checks and Payments - 9 items						
Check	02/23/2024	1014	Anita M. Crawford-...		-25.34	-25.34
Check	02/24/2024	1025	Whitman County Dis...		-768.00	-793.34
Check	02/24/2024	1039	David Neupert		-343.59	-1,136.93
Check	02/24/2024	1035	City of Tacoma		-200.00	-1,336.93
Check	02/24/2024	1040	Clallam County Distr...		-157.50	-1,494.43
Check	02/24/2024	1024	John E Hart		-54.00	-1,548.43
Check	02/24/2024	1055	Steven Krupa		-40.20	-1,588.63
Check	02/24/2024	1037	George Steele		-31.19	-1,619.82
Check	03/27/2024	1054	King County District ...		-1,224.50	-2,844.32
Total Checks and Payments					-2,844.32	-2,844.32

Washington State District And Municipal Court Judges Assoc.

Reconciliation Detail

Umpqua Checking Main (4796), Period Ending 03/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Deposits and Credits - 1 item						
Check	03/20/2024	1051			0.00	0.00
Total Deposits and Credits					0.00	0.00
Total Uncleared Transactions					-2,844.32	-2,844.32
Register Balance as of 03/31/2024					-22,660.24	47,572.38
Ending Balance					-22,660.24	47,572.38

Washington State District And Municipal Court Judges Assoc.

Reconciliation Detail

Umpqua Savings 8917 (main), Period Ending 03/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						100,100.22
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	03/31/2024			X	0.85	0.85
Total Deposits and Credits					0.85	0.85
Total Cleared Transactions					0.85	0.85
Cleared Balance					0.85	100,101.07
Register Balance as of 03/31/2024					0.85	100,101.07
Ending Balance					0.85	100,101.07

Washington State District And Municipal Court Judges Assoc.

Reconciliation Detail

Umpqua Dues Hold 9344 (MM), Period Ending 03/31/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						199,878.69
Cleared Transactions						
Deposits and Credits - 5 items						
Deposit	02/29/2024			X	625.00	625.00
Deposit	03/08/2024			X	17,040.00	17,665.00
Deposit	03/27/2024			X	25.00	17,690.00
Deposit	03/27/2024			X	1,440.00	19,130.00
Deposit	03/31/2024			X	765.48	19,895.48
Total Deposits and Credits					19,895.48	19,895.48
Total Cleared Transactions					19,895.48	19,895.48
Cleared Balance					19,895.48	219,774.17
Register Balance as of 03/31/2024					19,895.48	219,774.17
Ending Balance					19,895.48	219,774.17

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
July 2023 through March 2024

Type	Date	Num	Name	Memo	Amount
Umpqua Savings 8917 (main)					
Transfer	01/12/2024			Funds Transfer	100.00
Transfer	02/22/2024			Funds Transfer	100,000.00
Deposit	02/29/2024			Interest	0.22
Deposit	03/31/2024			Interest	0.85
Total Umpqua Savings 8917 (main)					100,101.07
Umpqua Savings 3189 (Reserves)					
Transfer	01/12/2024			Funds Transfer	100.00
Check	02/29/2024			Service Charge	(3.00)
Check	03/31/2024			Service Charge	(3.00)
Total Umpqua Savings 3189 (Reserves)					94.00
Umpqua Dues Hold 9344 (MM)					
Transfer	01/12/2024			Funds Transfer	100.00
Deposit	01/30/2024			Deposit	12,525.00
Deposit	01/30/2024			Deposit	1,875.00
Deposit	01/30/2024			Deposit	50,700.00
Transfer	01/30/2024			Funds Transfer	(100.00)
Check	01/31/2024			Service Charge	(26.80)
Deposit	01/31/2024			Interest	0.04
Deposit	02/01/2024			Deposit	62,580.00
Deposit	02/02/2024			Refund of bank service fees	26.80
Deposit	02/09/2024			Deposit	35,965.00
Deposit	02/23/2024			Deposit	35,770.00
Deposit	02/29/2024			Deposit	625.00
Check	02/29/2024			Service Charge	(28.30)
Deposit	02/29/2024			Interest	491.95
Deposit	03/08/2024			Deposit	17,040.00
Deposit	03/27/2024			Deposit	1,440.00
Deposit	03/27/2024			Deposit	25.00
Deposit	03/31/2024			Interest	765.48
Total Umpqua Dues Hold 9344 (MM)					219,774.17
Umpqua Special Fund 6881 (MM)					
Check	12/20/2023	1078	Umpqua New Special Fund Account	New Umpqua Special Fund account	40,938.12
Deposit	12/31/2023			Interest	1.85
Check	01/05/2024	1081	Umpqua New Special Fund Account	Balance in Washington Federal Special Fun...	10.32
Transfer	01/18/2024			72 Special dues paid	1,800.00
Deposit	01/22/2024			Deposit	26.03
Deposit	01/22/2024			Deposit	78.09
Deposit	01/30/2024			Deposit	25.00
Deposit	01/30/2024			Deposit	26.03
Deposit	01/30/2024			Deposit	26.03
Deposit	01/30/2024			Deposit	26.03
Deposit	01/30/2024			Deposit	26.03
Check	01/31/2024			Service Charge Will be refunded	(25.00)
Deposit	01/31/2024			Interest	5.32
Deposit	02/06/2024			Deposit	1,075.00
Deposit	02/08/2024			Deposit	26.03
Deposit	02/08/2024			Deposit	26.03
Deposit	02/08/2024			Deposit	26.03
Deposit	02/08/2024			Deposit	26.03
Deposit	02/08/2024			Deposit	26.03
Deposit	02/12/2024			Deposit	25.00
Check	02/12/2024			Merchant fees	(94.93)
Deposit	02/15/2024			Deposit	390.45
Deposit	02/16/2024			Deposit	78.09
Deposit	02/22/2024			Deposit	275.00
Deposit	02/28/2024			Deposit	26.03
Check	02/29/2024			Service Charge	(26.20)
Deposit	02/29/2024			Interest	5.26
Deposit	03/06/2024			Deposit	52.06
Deposit	03/08/2024			Deposit	150.00
Deposit	03/11/2024			Deposit	26.03
Check	03/12/2024				(39.95)
Deposit	03/22/2024			Deposit	26.03

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
July 2023 through March 2024

Type	Date	Num	Name	Memo	Amount
Check	03/31/2024			Service Charge	(25.00)
Deposit	03/31/2024			Interest	5.73
Total Umpqua Special Fund 6881 (MM)					45,042.60
Umpqua Checking Main (4796)					
Check	12/27/2023		DMCJA	check to move to new Umpqua account	50,000.00
Deposit	12/31/2023			Deposit	46.11
Check	01/03/2024		DMCJA		50,000.00
Check	01/10/2024	1001	Skagit County District Court		(334.11)
Transfer	01/12/2024			Funds Transfer	(100.00)
Transfer	01/12/2024			Funds Transfer	(100.00)
Transfer	01/12/2024			Funds Transfer	(100.00)
Check	01/16/2024		Collaborative Partners Initiative, LLC		(2,610.00)
Check	01/16/2024	1002	Pierce County Bookkeeping		(318.00)
Deposit	01/18/2024			Deposit	52.06
Deposit	01/18/2024			Deposit	1,717.98
Transfer	01/18/2024			Funds Transfer 72 Special dues paid	(1,800.00)
Deposit	01/19/2024			Deposit	104.12
Check	01/29/2024	1003	Dino W Traverso, PLLC		(300.00)
Check	01/29/2024	1004	Tacoma Municipal Court		(185.49)
Check	01/30/2024	1005	Skamania Lodge		(5,000.00)
Transfer	01/30/2024			Funds Transfer	100.00
Check	02/01/2024				(15.00)
Check	02/06/2024	1006	Bogard & Johnson, LLC		(6,000.00)
Check	02/06/2024	1009	Stephanie Oyler		(2,019.04)
Check	02/06/2024	1010	King County District Court		(979.60)
Check	02/06/2024	1008	void		0.00
Check	02/06/2024	1007	void		0.00
Check	02/06/2024		Collaborative Partners Initiative, LLC		(2,030.00)
Check	02/06/2024		DMCJA	Close out Bank of America deposit into Ump...	93,662.15
Check	02/12/2024	1011	Pierce County Bookkeeping		(318.00)
Check	02/12/2024	1012	King County District Court		(489.80)
Check	02/12/2024	1013	Michael Finkle		(102.00)
Transfer	02/22/2024			Funds Transfer	(100,000.00)
Check	02/23/2024	1014	Anita M. Crawford-Willis		(25.34)
Check	02/24/2024	1017	Angela Anderson		(426.58)
Check	02/24/2024	1018	Tam Bui		(19.00)
Check	02/24/2024	1019	Snohomish County District Court		(420.00)
Check	02/24/2024	1020	Michael Finkle		(121.00)
Check	02/24/2024	1021	Beth Fraser		(120.52)
Check	02/24/2024	1022	Michelle Gehlsen		(115.16)
Check	02/24/2024	1023	Jeffery Goodwin		(113.00)
Check	02/24/2024	1024	John E Hart		(54.00)
Check	02/24/2024	1015	Washington YMCA Youth & Gover...		(2,000.00)
Check	02/24/2024	1016	Charles Short		(838.42)
Check	02/24/2024	1025	Whitman County District Court		(768.00)
Check	02/24/2024	1026	Jenifer Howson		(163.48)
Check	02/24/2024	1027	Carolyn Jewett		(255.02)
Check	02/24/2024	1055	Steven Krupa		(40.20)
Check	02/24/2024	1029	David A Larson		(68.26)
Check	02/24/2024	1030	Mary C. Logan		(351.67)
Check	02/24/2024	1042	Jonathan Rands		(334.74)
Check	02/24/2024	1031	Kevin Ringus		(58.88)
Check	02/24/2024	1032	Dee Sonntag		(56.20)
Check	02/24/2024	1033	Lisa O'Toole		(55.19)
Check	02/24/2024	1034	Whitney Rivera		(115.18)
Check	02/24/2024	1035	City of Tacoma		(200.00)
Check	02/24/2024	1036	King County District Court		(489.80)
Check	02/24/2024	1037	George Steele		(31.19)
Check	02/24/2024	1038	Mason County District Court		(630.00)
Check	02/24/2024	1039	David Neupert		(343.59)
Check	02/24/2024	1040	Clallam County District Court 1		(157.50)
Check	02/24/2024	1041	Pierce County District Court		(564.96)
Check	02/24/2024	1043	Karl Williams		(52.45)
Check	02/28/2024		Collaborative Partners Initiative, LLC		(2,936.25)
Deposit	03/04/2024			Deposit	15.00
Check	03/04/2024	1044	Bogard & Johnson, LLC		(6,000.00)
Check	03/05/2024	1045	Pierce County Bookkeeping		(386.00)
Check	03/08/2024	1046	Otto-Matic Mobile Music Inc		(250.00)

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
July 2023 through March 2024

Type	Date	Num	Name	Memo	Amount
Check	03/20/2024		Collaborative Partners Initiative, LLC		(3,443.75)
Check	03/20/2024	1048	Pierce County District Court		(259.57)
Check	03/20/2024	1049	Rhonda Laumann		(89.70)
Check	03/20/2024	1050	King County District Court		(244.90)
Check	03/20/2024	1052	Susanna Neil Kanther-Raz		(1,500.00)
Check	03/20/2024	1051	void		0.00
Check	03/27/2024	1054	King County District Court		(1,224.50)
Total Umpqua Checking Main (4796)					47,572.38
Bank of America - Checking					
Check	07/05/2023		Collaborative Partners Initiative, LLC		(2,972.50)
Check	07/06/2023		Judicial Conf. Registrar		(2,000.00)
Check	07/16/2023		Collaborative Partners Initiative, LLC		(2,755.00)
Transfer	07/16/2023			Funds Transfer	10,000.00
Check	07/25/2023		Bogard & Johnson, LLC		(414.00)
Check	07/26/2023		City of Puyallup		(195.00)
Check	07/26/2023		Grays Harbor District Court		(248.78)
Deposit	07/31/2023			Deposit	1,268.00
General...	07/31/2023	CEH		Check not cashed	554.57
Check	07/31/2023		Bogard & Johnson, LLC	June	(6,000.00)
Check	07/31/2023		Bogard & Johnson, LLC	July	(6,000.00)
Check	07/31/2023		Pierce County Bookkeeping		(318.00)
Deposit	08/02/2023			Contribution for Spring Conference Speaker	2,500.00
Check	08/03/2023		Collaborative Partners Initiative, LLC		(2,102.50)
Transfer	08/04/2023			Funds Transfer	20,000.00
Check	08/10/2023		Snohomish County District Court		(420.00)
Check	08/10/2023		Tam Bui		(134.57)
Check	08/11/2023		Superior Court Judges Association		(4,316.00)
Check	08/11/2023		Pierce County Bookkeeping		(318.00)
Check	08/11/2023		Susanna Neil Kanther-Raz		(1,000.00)
Check	08/15/2023		Bogard & Johnson, LLC	August	(6,000.00)
Transfer	08/16/2023			Funds Transfer	5,000.00
Check	08/16/2023		Collaborative Partners Initiative, LLC		(4,821.25)
Check	08/23/2023		Grays Harbor District Court		(116.29)
Deposit	08/28/2023			Deposit	2,500.00
Transfer	08/28/2023			Funds Transfer	10,000.00
Deposit	09/05/2023			Jasp Contribution	10,000.00
Check	09/05/2023		Collaborative Partners Initiative, LLC		(1,450.00)
Check	09/15/2023		Bogard & Johnson, LLC	September	(6,000.00)
Check	09/15/2023		Pierce County Bookkeeping		(318.00)
Check	09/20/2023		Yakima County		(276.00)
Deposit	10/02/2023			Deposit	8,000.00
Check	10/03/2023		Susanna Neil Kanther-Raz		(2,400.00)
Check	10/09/2023		Dino W Traverso, PLLC		(850.00)
Check	10/12/2023		Pierce County Bookkeeping		(318.00)
Check	10/13/2023		Susan M. McCurry		(750.00)
Check	10/15/2023		Bogard & Johnson, LLC	October	(6,000.00)
Check	10/18/2023		Jennifer M. Azure		(346.48)
Check	10/18/2023		City of Everett		(210.35)
Check	10/18/2023		William H. Hawkins		(201.63)
Check	10/18/2023		King County District Court		(121.94)
Check	10/18/2023		Jeffery Smith	9-27-23 Public Outreach - You've Been Serv...	(177.05)
Check	10/18/2023		Kelley Olwell	9-27-23 Public Outreach - You've Been Serv...	(90.12)
Check	10/18/2023		Skagit County District Court	9-27-23 Public Outreach - You've Been Serv...	(334.11)
Check	10/18/2023		Shelton Municipal Court	9-27-23 Public Outreach - You've Been Serv...	(114.72)
Check	10/18/2023		Seattle Municipal Court	9-27-23 Public Outreach - You've Been Serv...	(300.00)
Check	10/18/2023		Tacoma Municipal Court	9-27-23 Public Outreach - You've Been Serv...	(185.49)
Check	10/18/2023		King County District Court	9-27-23 Public Outreach - You've Been Serv...	(87.10)
Check	10/18/2023		Lisa O'Toole	9-27-23 Public Outreach - You've Been Serv...	(36.04)
Check	10/20/2023		Susanna Neil Kanther-Raz	Jasp Peer Counselor Training	(1,000.00)
Check	11/01/2023		Collaborative Partners Initiative, LLC		(2,573.75)
Check	11/01/2023		King County District Court		(489.80)
Check	11/01/2023		King County District Court		(244.90)
Check	11/01/2023		King County District Court		(244.90)
Deposit	11/09/2023			Deposit	80.91
Check	11/10/2023		Pierce County Bookkeeping		(318.00)
Check	11/13/2023		Collaborative Partners Initiative, LLC	Invoice 1734	(2,791.25)
Transfer	11/13/2023			Funds Transfer	5,000.00
Check	11/15/2023		Bogard & Johnson, LLC	November	(6,000.00)

**Washington State District And Municipal Court Judges Assoc.
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Type	Date	Num	Name	Memo	Amount
Check	11/17/2023		Travelers Insurance		(3,890.00)
Deposit	11/17/2023			Deposit	200.00
Deposit	11/20/2023			Check not cashed	36.04
Deposit	11/20/2023			Deposit	334.11
Check	11/21/2023		DMCMA	CLJ Better Together Summit Lunch	(500.00)
Transfer	11/21/2023			Funds Transfer	5,000.00
Check	11/27/2023		Karl Williams	Scholarship "Anti-Racist Courtroom"	(1,000.00)
Transfer	11/30/2023			Funds Transfer	5,000.00
Check	11/30/2023		Collaborative Partners Initiative, LLC		(5,292.50)
Transfer	12/08/2023			Funds Transfer	6,000.00
Check	12/08/2023		Lisa O'Toole	9-27-23 Public Outreach - You've Been Serv...	(36.04)
Check	12/15/2023		Bogard & Johnson, LLC	December	(6,000.00)
Check	12/18/2023		Collaborative Partners Initiative, LLC	Invoice 1390	(2,138.75)
Transfer	12/18/2023			Funds Transfer	10,000.00
Check	12/18/2023		The Resort at Port Ludlow	2024 Board Retreat	(6,500.00)
Transfer	12/20/2023			Funds Transfer	50,000.00
Transfer	12/27/2023			Funds Transfer	20,000.00
Check	12/27/2023		Pierce County Bookkeeping		(318.00)
Check	12/27/2023		Susanna Neil Kanther-Raz	Oct/Nov/Dec 2023 Anger module	(2,000.00)
Check	12/27/2023		DMCJA	check to move to new Umpqua account	(50,000.00)
Check	12/27/2023		Pierce County District Court	Judge Karl Williams 9-20-23	(259.90)
Check	01/03/2024		DMCJA		(50,000.00)
Transfer	01/03/2024			Funds Transfer	50,000.00
Check	01/04/2024		Collaborative Partners Initiative, LLC		(1,232.50)
Check	01/18/2024		Bogard & Johnson, LLC		(6,000.00)
Transfer	01/18/2024			Funds Transfer	60,000.00
General...	01/29/2024	CEH		Check not cashed	185.49
Transfer	02/06/2024			Funds Transfer	13,991.69
Deposit	02/06/2024			Interest	0.02
Check	02/06/2024		DMCJA	Close out Bank of America deposit into Ump...	(93,662.15)
Total Bank of America - Checking					(7,540.53)
Bank of America - Savings					
Transfer	07/16/2023			Funds Transfer	(10,000.00)
Deposit	07/31/2023			Interest	2.29
Transfer	08/04/2023			Funds Transfer	(20,000.00)
Transfer	08/16/2023			Funds Transfer	(5,000.00)
Transfer	08/16/2023			Funds Transfer	(5,000.00)
Transfer	08/28/2023			Funds Transfer	(10,000.00)
Deposit	08/31/2023			Interest	2.04
Deposit	09/30/2023			Interest	1.85
Deposit	10/31/2023			Interest	1.91
Transfer	11/13/2023			Funds Transfer	(5,000.00)
Transfer	11/21/2023			Funds Transfer	(5,000.00)
Transfer	11/30/2023			Funds Transfer	(5,000.00)
Deposit	11/30/2023			Interest	1.81
Transfer	12/08/2023			Funds Transfer	(6,000.00)
Transfer	12/18/2023			Funds Transfer	(10,000.00)
Transfer	12/20/2023			Funds Transfer	(50,000.00)
Transfer	12/27/2023			Funds Transfer	(20,000.00)
Deposit	12/29/2023			Interest	1.51
Transfer	01/03/2024			Funds Transfer	(50,000.00)
Transfer	01/18/2024			Funds Transfer	(60,000.00)
Deposit	01/29/2024			Interest	0.42
Transfer	02/06/2024			Funds Transfer	(13,991.69)
Total Bank of America - Savings					(274,979.86)

Washington State District And Municipal Court Judges Assoc.
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Type	Date	Num	Name	Memo	Amount
Washington Federal (Spec Fund)					
Deposit	07/31/2023			Deposit	100.00
Deposit	07/31/2023			Special President expense line item	(1,228.00)
Deposit	07/31/2023			2023 refunded special dues	(40.00)
Deposit	07/31/2023			Interest	35.34
Deposit	08/28/2023			Deposit	75.00
Deposit	08/31/2023			Interest	34.59
Deposit	09/30/2023			Interest	33.37
Deposit	10/31/2023			Interest	34.51
Deposit	11/30/2023			Interest	33.42
Deposit	12/08/2023			Deposit	50.00
Check	12/20/2023	1078	Umpqua New Special Fund Account		(40,938.12)
Check	12/31/2023			Service Charge	(12.00)
Deposit	12/31/2023			Interest	22.32
Check	01/05/2024	1081	Umpqua New Special Fund Account	Balance in Washington Federal Special Fun...	(10.32)
Total Washington Federal (Spec Fund)					(41,809.89)
2024 Membership dues					
Deposit	01/30/2024	0001...	Scott C. Sage	Ocean Shores M	(300.00)
Deposit	01/30/2024	2001...	Robert Hamilton	Enumclaw M & Wilkeson M	(300.00)
Deposit	01/30/2024	1430	Steven Buzzard	Associate Centralia, Chehalis, Winlock, Nap...	(25.00)
Deposit	01/30/2024	14779	Elizabeth Penoyer	Associate North Pacific District Court	(25.00)
Deposit	01/30/2024	1099...	Stephen D Greer	Shelton M	(600.00)
Deposit	01/30/2024	36777	Thomas M. Ellington	Roy M	(300.00)
Deposit	01/30/2024	42450	Kimberly R Boggs	Columbia D	(600.00)
Deposit	01/30/2024	2527...	Daniel Kathren	Benton D	(1,200.00)
Deposit	01/30/2024	2527...	James F. Bell	Benton D	(1,200.00)
Deposit	01/30/2024	2527...	John S Ziobro	Benton D	(1,200.00)
Deposit	01/30/2024	2527...	Terry Tanner	Benton D	(1,200.00)
Deposit	01/30/2024	2527...	Leah Taguba	Benton D	(1,200.00)
Deposit	01/30/2024	1688...	Nancy R. McAllister	Pacific D South	(600.00)
Deposit	01/30/2024	1688...	Scott A Harmer	Pacific D North	(600.00)
Deposit	01/30/2024	1083...	Troy Lee	Sunnyside M	(300.00)
Deposit	01/30/2024	43032	Thomas P. Lyden	Blaine M & EversoonN & Sumas (Sumas) 43...	(200.00)
Deposit	01/30/2024	0353...	Thomas P. Lyden	Blaine M & EversoonN & Sumas (Everson)	(200.00)
Deposit	01/30/2024	59530	Clarke W. Tibbits	East Wenatchee M	(600.00)
Deposit	01/30/2024	23886	Richard C. Fitterer	Associate Grant County District Court	(25.00)
Deposit	01/30/2024	8979	Stephen Shelton	Associate Puyallup Ruston / Sumner	(25.00)
Deposit	01/30/2024	488	Paul Treyz	Associate Pierce County District Court	(25.00)
Deposit	01/30/2024	4048...	Kimberly Walden	Tukwila M	(600.00)
Deposit	01/30/2024	1783...	Valerie Bouffiou	Lynnwood M	(1,200.00)
Deposit	01/30/2024	10909	Glenn Philips	Associate Kent Municipal	(25.00)
Deposit	01/30/2024	9456	Elizabeth E. Verhey	Associate Tacoma Municipal Court	(25.00)
Deposit	01/30/2024	9344	Mark A. Chmelewski	Associate Kittitas Municipal	(25.00)
Deposit	01/30/2024	2497	Terrance G. Lewis	Lynden M (personal check)	(300.00)
Deposit	01/30/2024	1396	David Ebenger	Omak & Twisp & Winthrop M (personal check)	(300.00)
Deposit	01/30/2024	67176	Anneke Berry	City of Buckley	(300.00)
Deposit	01/30/2024	10040	Douglas K. Garrison	Wapato M (personal checks)	(300.00)
Deposit	01/30/2024	2173	John Curry	Orting M (personal checks)	(600.00)
Deposit	01/30/2024	5691...	Nicholas Henery	City of Bellingham	(960.00)
Deposit	01/30/2024	5691...	Debra Lev	City of Bellingham	(1,200.00)
Deposit	01/30/2024	4057...	Tracy Flood	City of Bremerton	(1,200.00)
Deposit	01/30/2024	4057...	Rebecca Jones	City of Bremerton	(240.00)
Deposit	01/30/2024	3863...	Jeffrey J. Jahns	Kitsap County	(1,200.00)
Deposit	01/30/2024	3863...	Claire Bradley	Kitsap County	(1,200.00)
Deposit	01/30/2024	3863...	Kevin P Kelly	Kitsap County	(1,200.00)
Deposit	01/30/2024	3863...	Shane Seaman	Kitsap County	(1,200.00)
Deposit	01/30/2024	9918...	Dave Neupert	Clallam County	(1,200.00)
Deposit	01/30/2024	87204	Timothy Drury	City of Port Orchard	(600.00)
Deposit	01/30/2024	5216...	Mara J. Rozzano	City of Bothell	(600.00)
Deposit	01/30/2024	8103...	Jennifer M. Ellis	Kittitas County	(480.00)
Deposit	01/30/2024	8103...	Paul R Sander	Kittitas County	(1,200.00)
Deposit	01/30/2024	8103...	Craig Juris	Kittitas D Upper & Cle Elem & Roslyn	(1,200.00)
Deposit	01/30/2024	1000...	Kevin Blondin	Cowlitz County	(1,200.00)
Deposit	01/30/2024	1000...	M. Jamie Imboden	Cowlitz County	(1,200.00)
Deposit	01/30/2024	1000...	John A Hays	Cowlitz County	(1,200.00)
Deposit	01/30/2024	6004...	Gerald A. Caniglia	City of Spokane	(960.00)
Deposit	01/30/2024	6004...	Michael Valerien	City of Spokane	(960.00)
Deposit	01/30/2024	6004...	Mary C. Logan	City of Spokane	(1,200.00)

Washington State District And Municipal Court Judges Assoc.
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Type	Date	Num	Name	Memo	Amount
Deposit	01/30/2024	6004...	Molly A. Nave	City of Spokane	(960.00)
Deposit	01/30/2024	6004...	Kristin O'Sullivan	City of Spokane	(1,200.00)
Deposit	01/30/2024	6004...	Howard F Delaney	City of Spokane	(960.00)
Deposit	01/30/2024	6004...	Gloria Ochoa-Bruck	City of Spokane	(1,200.00)
Deposit	01/30/2024	9356...	Allen F. Blackmon	Chelan County	(1,200.00)
Deposit	01/30/2024	9356...	Jonathan Volyn	Chelan County	(1,200.00)
Deposit	01/30/2024	6822...	Megan Valentine	Grays Harbor	(1,200.00)
Deposit	01/30/2024	6822...	Andrea Vingo	Grays Harbor	(1,200.00)
Deposit	01/30/2024	5999...	Remy Leonard	Everett M	(1,200.00)
Deposit	01/30/2024	5999...	Amy Kaestner	Everett M	(1,200.00)
Deposit	01/30/2024	1008...	Wade Samuelson	Lewis D	(1,200.00)
Deposit	01/30/2024	1008...	Wendy S. Tripp	Lewis D	(480.00)
Deposit	01/30/2024	1008...	R. W. Buzzard	Lewis D	(1,200.00)
Deposit	01/30/2024	0064...	Ronald Andrew M Costeck	Island D	(960.00)
Deposit	01/30/2024	0064...	William H. Hawkins	Island D	(1,200.00)
Deposit	01/30/2024	1674...	Fred L. Gillings	Marysville M	(1,200.00)
Deposit	01/30/2024	1674...	Lorrie Towers	Marysville M	(1,200.00)
Deposit	01/30/2024	3745...	Eric C. Bigger	Douglas D	(1,200.00)
Deposit	01/30/2024	2592...	Gina Tveit	Stevens D	(1,200.00)
Deposit	01/30/2024	0810...	George Steele	Mason D	(1,200.00)
Deposit	01/30/2024	3710...	John H. Hart	Whitman D	(1,200.00)
Deposit	01/30/2024	2609...	Whitney Rivera	Edmonds M	(1,200.00)
Deposit	01/30/2024	1655...	Lisa Leone	Des Moines M	(600.00)
Deposit	01/30/2024	0138...	Dan B Johnson	Lincoln D	(600.00)
Deposit	01/30/2024	1175...	Andrea K. Russell	Adams D - Ritzville	(600.00)
Deposit	01/30/2024	3525...	Hunter Abell	Ferry D	(600.00)
Deposit	01/30/2024	2051...	N. Scott Stewart	Issaquah M	(600.00)
Deposit	01/30/2024	0021...	Jeff Gregory	Mercer Island M	(600.00)
Deposit	01/30/2024	54649	Angelle Gerl	Airway Heights M	(600.00)
Deposit	01/30/2024	54649	Deanna Crull	Airway Heights M	(240.00)
Deposit	01/30/2024	0287...	Geoff Arnold	Cosmopolis M	(300.00)
Deposit	01/30/2024	91977	Kristopher Kaino	Pacific D South (Long Beach/Illwaco M only)	(300.00)
Deposit	01/30/2024	91977	Arthur Blauvelt III	Elma M & Oakville M	(300.00)
Deposit	02/01/2024	3327...	Tina Kernan	Asotin D	(1,200.00)
Deposit	02/01/2024	2160...	Robin R. McCroskey	Pend Oreille D	(1,200.00)
Deposit	02/01/2024	0709...	Thomas Cox	Garfield D	(300.00)
Deposit	02/01/2024	2207...	Meagan Foley	Fircrest M	(300.00)
Deposit	02/01/2024	32056	Thomas Meyer	Tenino M	(300.00)
Deposit	02/01/2024	12023	Thomas Meyer	Yelm M	(300.00)
Deposit	02/01/2024	2428...	James M.B. Buzzard	Centralia M	(300.00)
Deposit	02/01/2024	0486...	William Penoyar	South Bend M	(300.00)
Deposit	02/01/2024	57471	William J. Stewart	Montesano M	(300.00)
Deposit	02/01/2024	94265	Andrew W. Wheeler	Battle Ground M	(300.00)
Deposit	02/01/2024	1037...	Mark Kaiman	Ferndale M	(300.00)
Deposit	02/01/2024	0003...	Jeffery Baker	Klickitat D West	(600.00)
Deposit	02/01/2024	9919...	Dave Neupert	Clallam D	(600.00)
Deposit	02/01/2024	1025...	James T Parker	Hoquiam M	(600.00)
Deposit	02/01/2024	2758...	Carolyn Jewett	San Juan D	(600.00)
Deposit	02/01/2024	1932...	Ronald Reynier, Jr.	Skamania D	(600.00)
Deposit	02/01/2024	1590...	Kalo Wilcox	Thurston D	(1,200.00)
Deposit	02/01/2024	1590...	Samuel G. Meyer	Thurston D	(1,200.00)
Deposit	02/01/2024	1590...	Brett Buckley	Thurston D	(1,200.00)
Deposit	02/01/2024	3562	Andrea Beall	Puyallup M	(1,200.00)
Deposit	02/01/2024	1590...	Paul Wohl	Thurston D	(960.00)
Deposit	02/01/2024	1002...	Mindy Walker	Jefferson D	(1,200.00)
Deposit	02/01/2024	1002...	Lorraine Rimson	Jefferson D	(240.00)
Deposit	02/01/2024	1242...	Kevin Ringus	Fife M	(1,200.00)
Deposit	02/01/2024	2286...	Charles Short	Okanogan D	(1,200.00)
Deposit	02/01/2024	2286...	Chancey C. Crowell	Okanogan D	(1,200.00)
Deposit	02/01/2024	2065...	Kristen L. Parcher	Clark D	(1,200.00)
Deposit	02/01/2024	2065...	Chad E. Sleight	Clark D	(1,200.00)
Deposit	02/01/2024	2065...	James B Smith	Clark D	(1,200.00)
Deposit	02/01/2024	2065...	Sonya L. Langsdorf	Clark D	(1,200.00)
Deposit	02/01/2024	2065...	Kelli E. Osler	Clark D	(1,200.00)
Deposit	02/01/2024	2065...	Abigail Bartlett	Clark D	(1,200.00)
Deposit	02/01/2024	2065...	Erin Priest	Clark D	(960.00)
Deposit	02/01/2024	2065...	Todd George	Clark D	(960.00)
Deposit	02/01/2024	9201...	Brian D Gwinn	Grant D	(1,200.00)
Deposit	02/01/2024	9201...	Nicholas L. Wallace	Grant D	(1,200.00)
Deposit	02/01/2024	9201...	Melissa K. Chlarson	Grant D	(960.00)

Washington State District And Municipal Court Judges Assoc.
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Type	Date	Num	Name	Memo	Amount
Deposit	02/01/2024	9201...	Brian D. Barlow	Grant D	(1,200.00)
Deposit	02/01/2024	1567...	Virginia M. Amato	King County D	(1,200.00)
Deposit	02/01/2024	1567...	Kuljinder Dhillon	King County D	(1,200.00)
Deposit	02/01/2024	1567...	Michael Finkle	King County D	(1,200.00)
Deposit	02/01/2024	1567...	Michelle Gehlsen	King County D	(1,200.00)
Deposit	02/01/2024	1567...	Laurel Gibson	King County D	(1,200.00)
Deposit	02/01/2024	1567...	Nathaniel Green	King County D	(1,200.00)
Deposit	02/01/2024	1567...	Corinna Harn	King County D	(1,200.00)
Deposit	02/01/2024	1567...	Karama Hawkins	King County D	(1,200.00)
Deposit	02/01/2024	1567...	Gregg Hirakawa	King County D	(1,200.00)
Deposit	02/01/2024	1567...	Andrea Jarmon	King County D	(1,200.00)
Deposit	02/01/2024	1567...	Rhonda Laumann	King County D	(1,200.00)
Deposit	02/01/2024	1567...	Jill Klinge	King County D	(1,200.00)
Deposit	02/01/2024	1567...	Raul Martinez	King County D	(1,200.00)
Deposit	02/01/2024	1567...	Fa'amomoi Masaniai	King County D	(1,200.00)
Deposit	02/01/2024	1567...	Aryn Masters	King County D	(1,200.00)
Deposit	02/01/2024	1567...	Marcus W. Naylor	King County D	(1,200.00)
Deposit	02/01/2024	1567...	Lisa O'Toole	King County D	(1,200.00)
Deposit	02/01/2024	1567...	Lisa Paglisotti	King County D	(1,200.00)
Deposit	02/01/2024	1567...	Kevin Peck	King County D	(1,200.00)
Deposit	02/01/2024	1567...	Peter Peaguin	King County D	(1,200.00)
Deposit	02/01/2024	1567...	Rebecca Robertson	King County D	(1,200.00)
Deposit	02/01/2024	1567...	Kristin Shotwell	King County D	(1,200.00)
Deposit	02/01/2024	1567...	Elizabeth D. Stephenson	King County D	(1,200.00)
Deposit	02/01/2024	1567...	Brian Todd	King County D	(1,200.00)
Deposit	02/01/2024	1567...	Matthew York	King County D	(1,200.00)
Deposit	02/09/2024	0845...	Susan L. Solan	Aberdeen M	(600.00)
Deposit	02/09/2024	19917	David Hatch	Westport M	(300.00)
Deposit	02/09/2024	0482...	Robert R. Northcott	Granger M	(300.00)
Deposit	02/09/2024	85890	Jennifer Johnson Grant	Lake Forest Park M	(600.00)
Deposit	02/09/2024	3763...	Pam Noguera	Olympia M	(1,200.00)
Deposit	02/09/2024	1378...	Pauline Freund	SeaTac M	(600.00)
Deposit	02/09/2024	4100...	Faye R. Chess	Seattle M	(1,200.00)
Deposit	02/09/2024	4100...	Andrea Chin	Seattle M	(1,200.00)
Deposit	02/09/2024	4100...	Robert Chung	Seattle M	(960.00)
Deposit	02/09/2024	4100...	Anita M. Crawford-Willis	Seattle M	(1,200.00)
Deposit	02/09/2024	4100...	Willie Gregory	Seattle M	(1,200.00)
Deposit	02/09/2024	4100...	Catherine McDowall	Seattle M	(1,200.00)
Deposit	02/09/2024	4100...	Seth Niesen	Seattle M	(960.00)
Deposit	02/09/2024	4100...	Jerome Roache	Seattle M	(960.00)
Deposit	02/09/2024	4100...	Damon G. Shadid	Seattle M	(1,200.00)
Deposit	02/09/2024	4100...	Pooja Vaddadi	Seattle M	(1,200.00)
Deposit	02/09/2024	4100...	Noah Well	Seattle M	(960.00)
Deposit	02/09/2024	4100...	Mary Lynch	Seattle M	(960.00)
Deposit	02/09/2024	4142...	Jessica A Giner	Renton M	(1,200.00)
Deposit	02/09/2024	4142...	Kara Murphy Richards	Renton M	(1,200.00)
Deposit	02/09/2024	32895	Krista White Swain	Sumner M & Black Diamond	(600.00)
Deposit	02/09/2024	0003...	Rick L. Hansen	Klickitat D East	(600.00)
Deposit	02/09/2024	19282	Allen C Unzleman	Chehalis M & Napavine & Winlock	(600.00)
Deposit	02/09/2024	4258...	Jared Hawkins	Walla Walla D	(300.00)
Deposit	02/09/2024	4258...	Kristian E. Hedine	Walla Walla D	(1,200.00)
Deposit	02/09/2024	0019...	Tamara A. Hanlon	Yakima M	(480.00)
Deposit	02/09/2024	0019...	Aryn Masters	Yakima M	(1,200.00)
Deposit	02/09/2024	0019...	Kelley Olwell	Yakima M	(1,200.00)
Deposit	02/09/2024	1726...	Karla Buttorff	Pierce D	(1,200.00)
Deposit	02/09/2024	1726...	Pedro Chou	Pierce D	(960.00)
Deposit	02/09/2024	1726...	Dwayne L Christopher	Pierce D	(1,200.00)
Deposit	02/09/2024	1726...	Jeanette Lineberry	Pierce D	(1,200.00)
Deposit	02/09/2024	1726...	Kevin McCann	Pierce D	(1,200.00)
Deposit	02/09/2024	1726...	Lloyd Oaks	Pierce D	(1,200.00)
Deposit	02/09/2024	1726...	Claire Sussman	Pierce D	(1,200.00)
Deposit	02/09/2024	1726...	Karl Williams	Pierce D	(1,200.00)
Deposit	02/09/2024	1726...	Lizanne Padula	Pierce D	(1,200.00)
Deposit	02/09/2024	5546	Katharine Butler	Associate Benton County District Court	(25.00)
Deposit	02/23/2024	7765...	Anthony Gipe	Kent M	(1,200.00)
Deposit	02/23/2024	7765...	Michael R Frans	Kent M	(1,200.00)
Deposit	02/23/2024	2898...	David A Larson	Federal Way M	(1,200.00)
Deposit	02/23/2024	2898...	E. Bradford Bales	Federal Way M	(1,200.00)
Deposit	02/23/2024	12875	Anthony Castelda	Tonasket M	(300.00)
Deposit	02/23/2024	1053...	Sandra L. Allen	Gig Harbor & Milton M	(300.00)

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
July 2023 through March 2024

Type	Date	Num	Name	Memo	Amount
Deposit	02/23/2024	46933	Thomas P. Lyden	Blaine M & Eversoon & Sumas (Blaine)	(200.00)
Deposit	02/23/2024	5024...	Aimee N. Maurer	Spokane D	(1,200.00)
Deposit	02/23/2024	5024...	Andrew Biviano	Spokane D	(1,200.00)
Deposit	02/23/2024	5024...	Jeffrey R. Smith	Spokane D	(1,200.00)
Deposit	02/23/2024	5024...	Jennifer L. Fassbender	Spokane D	(1,200.00)
Deposit	02/23/2024	5024...	Jennifer J. Zappone	Spokane D	(1,200.00)
Deposit	02/23/2024	5024...	Patricia Connolly Walker	Spokane D	(1,200.00)
Deposit	02/23/2024	5024...	Patrick T Johnson	Spokane D	(1,200.00)
Deposit	02/23/2024	5024...	Richard M. Leland	Spokane D (incl Cheney M)	(1,200.00)
Deposit	02/23/2024	1353	Richard White	Associate Spokane County District Court	(25.00)
Deposit	02/23/2024	8159	David M. Kenworthy	Associate Pierce County District Court	(25.00)
Deposit	02/23/2024	2180...	Anthony E Howard	Snohomish D	(1,200.00)
Deposit	02/23/2024	2180...	Beth Fraser	Snohomish D	(1,200.00)
Deposit	02/23/2024	2180...	Jeffery Goodwin	Snohomish D	(1,200.00)
Deposit	02/23/2024	2180...	Jennifer W. Millett	Snohomish D	(960.00)
Deposit	02/23/2024	2180...	Jennifer Rancourt	Snohomish D	(1,200.00)
Deposit	02/23/2024	2180...	Matthew Baldock	Snohomish D	(1,200.00)
Deposit	02/23/2024	2180...	Patricia L. Lyon	Snohomish D	(1,200.00)
Deposit	02/23/2024	2180...	Rachelle Francis	Snohomish D	(1,200.00)
Deposit	02/23/2024	2180...	Rick Leo	Snohomish D	(1,200.00)
Deposit	02/23/2024	2180...	Tam Bui	Snohomish D	(1,200.00)
Deposit	02/23/2024	1175...	Carolyn J. Benzel	Adams D - Othello & Othello M	(1,200.00)
Deposit	02/23/2024	0118...	Angela Anderson	Whatcom D	(1,200.00)
Deposit	02/23/2024	0118...	Anthony Parise	Whatcom D	(960.00)
Deposit	02/23/2024	0118...	Jonathan Rands	Whatcom D	(1,200.00)
Deposit	02/23/2024	0040...	Trinity Orosco	Franklin D	(1,200.00)
Deposit	02/23/2024	96295	Joanna J Daniels	Bonney Lake M	(600.00)
Deposit	02/23/2024	1005...	Jeffrey L. Tolman	Poulsbo M	(600.00)
Deposit	02/23/2024	1023...	Jessica K. Ness	Monroe M	(600.00)
Deposit	02/23/2024	0094...	Douglas B. Robinson	Colfax M	(300.00)
Deposit	02/23/2024	9700	Alex Thomason	Brewster M	(300.00)
Deposit	02/23/2024	13677	Brock D. Stiles	Sedro Wooley M	(300.00)
Deposit	02/23/2024	2941...	Heidi Heywood	Wahkiakum D	(300.00)
Deposit	02/29/2024	98803	Lisa Mansfield	Lakewood	(600.00)
Deposit	02/29/2024	6277	Linda S. Portnoy	Associate Lake Forest Park Municipal Court	(25.00)
Deposit	03/08/2024	8455	L. Stephen Rochon	Maple Valley M	(300.00)
Deposit	03/08/2024	0576...	Patrick Eason	Skagit D	(960.00)
Deposit	03/08/2024	0576...	Paul Nielsen	Skagit D	(1,200.00)
Deposit	03/08/2024	0576...	Sarah Hayne	Skagit D	(960.00)
Deposit	03/08/2024	0576...	Warren Gilbert	Skagit D	(1,200.00)
Deposit	03/08/2024	0576...	Jenifer Howson	Skagit D	(1,200.00)
Deposit	03/08/2024	2620...	Craig Stilwill	Pasco M	(600.00)
Deposit	03/08/2024	2003...	Randall L. Hansen	Tacoma M	(960.00)
Deposit	03/08/2024	2003...	Drew Henke	Tacoma M	(1,200.00)
Deposit	03/08/2024	2003...	Steven Krupa	Tacoma M	(1,200.00)
Deposit	03/08/2024	2003...	Dee Sonntag	Tacoma M	(1,200.00)
Deposit	03/08/2024	1812...	Bronson Faul	Selah M	(300.00)
Deposit	03/08/2024	8523...	Alfred G. Schweepe	Yakima D	(1,200.00)
Deposit	03/08/2024	8523...	Brian Sanderson	Yakima D	(1,200.00)
Deposit	03/08/2024	8523...	Gary H. Hintez	Yakima D	(1,200.00)
Deposit	03/08/2024	8523...	Donald W. Engel	Yakima D	(1,200.00)
Deposit	03/08/2024	8523...	Kevin Eilmes	Yakima D	(960.00)
Deposit	03/27/2024	7404...	John Olson	Kirkland M	(1,200.00)
Deposit	03/27/2024	7404...	Risa Woo	Kirkland M	(240.00)
Deposit	03/27/2024	10284	Park D. Eng	Seattle Municipal Court	(25.00)
Total 2024 Membership dues					(218,545.00)

Washington State District And Municipal Court Judges Assoc.
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Type	Date	Num	Name	Memo	Amount
Merchant fees					
Deposit	01/18/2024			Deposit	(2.06)
Deposit	01/18/2024			Deposit	(67.98)
Deposit	01/19/2024			Deposit	(4.12)
Deposit	01/22/2024			Deposit	(1.03)
Deposit	01/22/2024			Deposit	(1.03)
Deposit	01/22/2024			Deposit	(1.03)
Deposit	01/22/2024			Deposit	(1.03)
Deposit	01/30/2024			Deposit	(1.03)
Deposit	01/30/2024			Deposit	(1.03)
Deposit	01/30/2024			Deposit	(1.03)
Deposit	01/30/2024			Deposit	(1.03)
Deposit	02/08/2024			Deposit	(1.03)
Deposit	02/08/2024			Deposit	(1.03)
Deposit	02/08/2024			Deposit	(1.03)
Deposit	02/08/2024			Deposit	(1.03)
Check	02/12/2024			Merchant fees	82.40
Deposit	02/15/2024			Deposit	(15.45)
Deposit	02/16/2024			Deposit	(3.09)
Deposit	02/28/2024			Deposit	(1.03)
Deposit	03/06/2024			Deposit	(2.06)
Deposit	03/11/2024			Deposit	(1.03)
Check	03/12/2024				24.72
Deposit	03/22/2024			Deposit	(1.03)
Total Merchant fees					(4.12)
Credit Cards					
Bank of America C. C.					
Transfer	08/16/2023			Funds Transfer	5,000.00
Credit ...	09/04/2023		Washington State Secretary of State		(20.00)
Credit ...	09/20/2023		Collaborative Partners Initiative, LLC	Invoice 1330	(1,305.00)
Credit ...	09/21/2023		Liberty Mutual Insurance		(140.00)
Credit ...	09/26/2023		All About Flowers	Sympathy Flowers	(99.62)
Credit ...	09/30/2023		Collaborative Partners Initiative, LLC	Invoice 1340	(1,305.00)
Credit ...	10/12/2023		Collaborative Partners Initiative, LLC	Invoice 1349	(1,885.00)
Credit ...	11/09/2023		TLF*LUND BUDS AND BLOOMS	Judge Williams	(99.27)
Credit ...	11/09/2023		Gazebo Florist & Gifts	Judge Marilyn Paja	(100.00)
Deposit	12/31/2023			Balance of credit card received	(46.11)
Total Bank of America C. C.					0.00
Total Credit Cards					0.00
Due to Tacoma Municipal Court					
General...	01/29/2024	CEH		Check not cashed	(185.49)
Check	01/29/2024	1004	Tacoma Municipal Court	Reissued check because it was never cashed.	185.49
Total Due to Tacoma Municipal Court					0.00
Due to Skagit County Dist Court					
Deposit	11/20/2023			Deposit	(334.11)
Check	01/10/2024	1001	Skagit County District Court	9-27-23 Public Outreach - You've Been Serv...	334.11
Total Due to Skagit County Dist Court					0.00
Due to Lisa O'Toole					
Deposit	11/20/2023			Check not cashed	(36.04)
Check	12/08/2023		Lisa O'Toole	Reissue	36.04
Total Due to Lisa O'Toole					0.00
Due to Snohomish County Distric					
General...	07/31/2023	CEH		Check not cashed	(420.00)
Check	08/10/2023		Snohomish County District Court	Reissue	420.00
Total Due to Snohomish County Distric					0.00

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
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Type	Date	Num	Name	Memo	Amount
Due to Tam T. Bui					
General...	07/31/2023	CEH		Check not cashed	(134.57)
Check	08/10/2023		Tam Bui	Reissue	134.57
Total Due to Tam T. Bui					0.00
2024 Special Fund					
Deposit	01/18/2024		Enrico Leo	Deposit	(25.00)
Deposit	01/18/2024		Meagan Foley	Deposit	(25.00)
Deposit	01/18/2024		Elizabeth D. Stephenson	Deposit	(25.00)
Deposit	01/18/2024		Jeffrey L. Tolman	Deposit	(25.00)
Deposit	01/18/2024		Willie Gregory	Deposit	(25.00)
Deposit	01/18/2024		Kevin Ringus	Deposit	(25.00)
Deposit	01/18/2024		Jill Klinge	Deposit	(25.00)
Deposit	01/18/2024		Lloyd Oaks	Deposit	(25.00)
Deposit	01/18/2024		Susan L. Solan	Deposit	(25.00)
Deposit	01/18/2024		Raul Martinez	Deposit	(25.00)
Deposit	01/18/2024		Rebecca Robertson	Deposit	(25.00)
Deposit	01/18/2024		Michelle Gehlsen	Deposit	(25.00)
Deposit	01/18/2024		Mary C. Logan	Deposit	(25.00)
Deposit	01/18/2024		Chad E. Sleight	Deposit	(25.00)
Deposit	01/18/2024		N. Scott Stewart	Deposit	(25.00)
Deposit	01/18/2024		James F. Bell	Deposit	(25.00)
Deposit	01/18/2024		Anneke Berry	Deposit	(25.00)
Deposit	01/18/2024		John H. Hart	Deposit	(25.00)
Deposit	01/18/2024		Abigail Bartlett	Deposit	(25.00)
Deposit	01/18/2024		M. Jamie Imboden	Deposit	(25.00)
Deposit	01/18/2024		Faye R. Chess	Deposit	(25.00)
Deposit	01/18/2024		George Steele	Deposit	(25.00)
Deposit	01/18/2024		Jennifer M. Azure	Deposit	(25.00)
Deposit	01/18/2024		Daniel Kathren	Deposit	(25.00)
Deposit	01/18/2024		Chancey C. Crowell	Deposit	(25.00)
Deposit	01/18/2024		Kimberly R Boggs	Deposit	(25.00)
Deposit	01/18/2024		Tina Kernan	Deposit	(25.00)
Deposit	01/18/2024		Todd George	Deposit	(25.00)
Deposit	01/18/2024		Krista White Swain	Deposit	(25.00)
Deposit	01/18/2024		Paul Nielsen	Deposit	(25.00)
Deposit	01/18/2024		Carolyn Jewett	Deposit	(25.00)
Deposit	01/18/2024		Jeff Gregory	Deposit	(25.00)
Deposit	01/18/2024		Aryn Masters	Deposit	(25.00)
Deposit	01/18/2024		Kristin Shotwell	Deposit	(25.00)
Deposit	01/18/2024		Andrew W. Wheeler	Deposit	(25.00)
Deposit	01/18/2024		Whitney Rivera	Deposit	(25.00)
Deposit	01/18/2024		Claire Bradley	Deposit	(25.00)
Deposit	01/18/2024		Karl Williams	Deposit	(25.00)
Deposit	01/18/2024		Angela Anderson	Deposit	(25.00)
Deposit	01/18/2024		Nicholas Henery	Deposit	(25.00)
Deposit	01/18/2024		Jeffrey J. Baker	Deposit	(25.00)
Deposit	01/18/2024		Andrea Vingo	Deposit	(25.00)
Deposit	01/18/2024		Peter Peaguin	Deposit	(25.00)
Deposit	01/18/2024		R. W. Buzzard	Deposit	(25.00)
Deposit	01/18/2024		Risa Woo	Deposit	(25.00)
Deposit	01/18/2024		Jenn Rancourt	Deposit	(25.00)
Deposit	01/18/2024		Patrick Johnson	Deposit	(25.00)
Deposit	01/18/2024		Rhonda Laumann	Deposit	(25.00)
Deposit	01/18/2024		Lorrie Towers	Deposit	(25.00)
Deposit	01/18/2024		Kimberly Walden	Deposit	(25.00)
Deposit	01/18/2024		Wade Samuelson	Deposit	(25.00)
Deposit	01/18/2024		Kevin Peck	Deposit	(25.00)
Deposit	01/18/2024		Drew Henke	Deposit	(25.00)
Deposit	01/18/2024		Shane Seaman	Deposit	(25.00)
Deposit	01/18/2024		Corinna Harn	Deposit	(25.00)
Deposit	01/18/2024		Kristian E. Hedine	Deposit	(25.00)
Deposit	01/18/2024		Robin R. McCroskey	Deposit	(25.00)
Deposit	01/18/2024		Angelle Gerl	Deposit	(25.00)
Deposit	01/18/2024		Charles Short	Deposit	(25.00)
Deposit	01/18/2024		Marcus W. Naylor	Deposit	(25.00)
Deposit	01/18/2024		Noah Weil	Deposit	(25.00)
Deposit	01/18/2024		Mary Lynch	Deposit	(25.00)
Deposit	01/18/2024		Laurel Gibson	Deposit	(25.00)

Washington State District And Municipal Court Judges Assoc.
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Type	Date	Num	Name	Memo	Amount
Deposit	01/18/2024		Seth Niesen	Deposit	(25.00)
Deposit	01/18/2024		Jennifer J. Zappone	Deposit	(25.00)
Deposit	01/18/2024		Pauline Freund	Deposit	(25.00)
Deposit	01/18/2024		Valerie Bouffiou	Deposit	(25.00)
Deposit	01/18/2024		Remy Leonard	Deposit	(25.00)
Deposit	01/19/2024		Carolyn J. Benzel	Deposit	(25.00)
Deposit	01/19/2024		Jeffrey R. Smith	Deposit	(25.00)
Deposit	01/19/2024		Scott A Harmer	Deposit	(25.00)
Deposit	01/19/2024		Catherine McDowall	Deposit	(25.00)
Deposit	01/22/2024		Sandra L. Allen	Deposit	(25.00)
Deposit	01/22/2024		Kristen L. Parcher	Deposit	(25.00)
Deposit	01/22/2024		Pedro Chou	Deposit	(25.00)
Deposit	01/22/2024		James B Smith	Deposit	(25.00)
Deposit	01/30/2024		Lisa Paglisotti	Deposit	(25.00)
Deposit	01/30/2024		Anita M. Crawford-Willis	Deposit	(25.00)
Deposit	01/30/2024		Jennifer L. Fassbender	Deposit	(25.00)
Deposit	01/30/2024		Jonathan Volyn	Deposit	(25.00)
Deposit	02/06/2024	4013	Michael Finkle	Deposit	(25.00)
Deposit	02/06/2024	17840	Jeffrey J. Jahns	Deposit	(25.00)
Deposit	02/06/2024	2496	Terrance G. Lewis	Deposit	(25.00)
Deposit	02/06/2024	4165	Lisa O'Toole	Deposit	(25.00)
Deposit	02/06/2024	3177	Jessica A Giner	Deposit	(25.00)
Deposit	02/06/2024	2755	Kelli E. Osler	check paid by Sonya Langsdorf	(25.00)
Deposit	02/06/2024	4151	Thomas M. Ellington	Deposit	(25.00)
Deposit	02/06/2024	1154	Anthony E Howard	Deposit	(25.00)
Deposit	02/06/2024	2754	Sonya L. Langsdorf	Deposit	(25.00)
Deposit	02/06/2024	1215	Alfred G. Schweepe	Deposit	(25.00)
Deposit	02/06/2024	5449	Eric C. Bigger	Deposit	(25.00)
Deposit	02/06/2024	6160	Melissa K. Chlarson	Deposit	(25.00)
Deposit	02/06/2024	3574	Kevin Blondin	Deposit	(25.00)
Deposit	02/06/2024	1112	Andrew Biviano	Deposit	(25.00)
Deposit	02/06/2024	6945	Ronald Reynier	Deposit	(25.00)
Deposit	02/06/2024	7199	Allen F. Blackmon	Deposit	(25.00)
Deposit	02/06/2024	5839	Andrea K. Russell	Deposit	(25.00)
Deposit	02/06/2024	3816	Paul R Sander	Deposit	(25.00)
Deposit	02/06/2024	1397	David Ebenger	Deposit	(25.00)
Deposit	02/06/2024	7722	Jennifer Johnson Grant	Deposit	(25.00)
Deposit	02/06/2024	2668	Rebecca Jones	Deposit	(25.00)
Deposit	02/06/2024	3140	Nicholas L. Wallace	Deposit	(25.00)
Deposit	02/06/2024	435	Mark Kaiman	Deposit	(25.00)
Deposit	02/06/2024	5380	Jeffery Goodwin	Deposit	(25.00)
Deposit	02/06/2024	3013	Brian Gwinn	Deposit	(25.00)
Deposit	02/06/2024	3876	Anthony Parise	Deposit	(25.00)
Deposit	02/06/2024	2234	Joanna J Daniels	Deposit	(25.00)
Deposit	02/06/2024	3510	Dave Neupert	Deposit	(25.00)
Deposit	02/06/2024	4678	Brian D. Barlow	Deposit	(25.00)
Deposit	02/06/2024	4811	William Penoyar	Deposit	(25.00)
Deposit	02/06/2024	10739	Timothy Drury	Deposit	(25.00)
Deposit	02/06/2024	7027	Andrea Beall	Deposit	(25.00)
Deposit	02/06/2024	4463	Donald W. Engel	Deposit	(25.00)
Deposit	02/06/2024	1339	David A Larson	Deposit	(25.00)
Deposit	02/06/2024	5117	Virginia M. Amato	Deposit	(25.00)
Deposit	02/06/2024	6786	Karla Buttorff	Deposit	(25.00)
Deposit	02/06/2024	1053	Anthony Gipe	Deposit	(25.00)
Deposit	02/06/2024	4610	Jonathan Rands	Deposit	(25.00)
Deposit	02/06/2024	5343	Aimee N. Maurer	Deposit	(25.00)
Deposit	02/06/2024	4435	Michael Valerien	Deposit	(25.00)
Deposit	02/06/2024	3096	Thomas W. Cox	Deposit	(25.00)
Deposit	02/06/2024	10041	Douglas K. Garrison	Deposit	(25.00)
Deposit	02/06/2024	1460	Rachelle Francis	Deposit	(25.00)
Deposit	02/08/2024		Elizabeth A. Fraiser	Deposit	(25.00)
Deposit	02/08/2024		Andrea Chin	Deposit	(25.00)
Deposit	02/08/2024		Jessica K. Ness	Deposit	(25.00)
Deposit	02/08/2024		Jenifer Howson	Deposit	(25.00)
Deposit	02/08/2024		Jerome Roache	Deposit	(25.00)
Deposit	02/15/2024		Stephen D Greer	Deposit	(25.00)
Deposit	02/15/2024		Brian Sanderson	Deposit	(25.00)
Deposit	02/15/2024		Thomas S Alpaugh	Deposit	(25.00)
Deposit	02/15/2024		Kristin O'Sullivan	Deposit	(25.00)
Deposit	02/15/2024		Kara Murphy Richards	Deposit	(25.00)

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
July 2023 through March 2024

Type	Date	Num	Name	Memo	Amount
Deposit	02/15/2024		Kevin P Kelly	Deposit	(25.00)
Deposit	02/15/2024		Ronald Costeck	Deposit	(25.00)
Deposit	02/15/2024		Thomas Lyden	Deposit	(25.00)
Deposit	02/15/2024		Craig Stilwill	Deposit	(25.00)
Deposit	02/15/2024		Trinity Orosco	Deposit	(25.00)
Deposit	02/15/2024		Patricia L. Lyon	Deposit	(25.00)
Deposit	02/15/2024		Mindy Walker	Deposit	(25.00)
Deposit	02/15/2024		Craig Juris	Deposit	(25.00)
Deposit	02/15/2024		Matthew York	Deposit	(25.00)
Deposit	02/15/2024		Gregg Hirakawa	Deposit	(25.00)
Deposit	02/16/2024		Steven Krupa	Deposit	(25.00)
Deposit	02/16/2024		John Olson	Deposit	(25.00)
Deposit	02/16/2024		Tam Bui	Deposit	(25.00)
Deposit	02/22/2024	7169	Pat Eason	Deposit	(25.00)
Deposit	02/22/2024	6055	Kevin Eilmes	Deposit	(25.00)
Deposit	02/22/2024	1007...	Fred L. Gillings	Deposit	(25.00)
Deposit	02/22/2024	2034	Debra Lev	Deposit	(25.00)
Deposit	02/22/2024	1330	Kalo Wilcox	Deposit	(25.00)
Deposit	02/22/2024	0003...	Dee A. Sonntag	Deposit	(25.00)
Deposit	02/22/2024	4994	Brett Buckley	Deposit	(25.00)
Deposit	02/22/2024	7971	Dan B Johnson	Deposit	(25.00)
Deposit	02/22/2024	1825	Paul Wohl	Deposit	(25.00)
Deposit	02/22/2024	302	Megan Valentine	Deposit	(25.00)
Deposit	02/22/2024	9180	Claire Sussman	Deposit	(25.00)
Deposit	02/28/2024		Jared Hawkins	Deposit	(25.00)
Deposit	03/06/2024		Edwin Bales	Deposit	(25.00)
Deposit	03/06/2024		Brian Todd	Deposit	(25.00)
Deposit	03/08/2024	3317...	Patricia Connolly Walker	Deposit	(25.00)
Deposit	03/08/2024	3232	Nancy R. McAllister	Deposit	(25.00)
Deposit	03/08/2024	2250	Gary H. Hintez	Deposit	(25.00)
Deposit	03/08/2024	1005	Heidi Heywood	Deposit	(25.00)
Deposit	03/08/2024	8456	L. Stephen Rochon	Deposit	(25.00)
Deposit	03/08/2024	5155	Robert R. Northcott	Deposit	(25.00)
Deposit	03/11/2024		Sarah Hayne	Deposit	(25.00)
Deposit	03/22/2024		Kevin McCann	Deposit	(25.00)
Total 2024 Special Fund					(4,200.00)
2023 Special Fund					
Deposit	07/31/2023	1499	Todd George	Deposit	(25.00)
Deposit	07/31/2023	4706	William Penoyar	Deposit	(25.00)
Deposit	07/31/2023	5306	Anthony Castelda	Deposit	(25.00)
Deposit	07/31/2023	2054	William J. Stewart	Deposit	(25.00)
Deposit	08/28/2023	7599	Lorraine Rimson	Deposit	(25.00)
Deposit	08/28/2023	2054	John Curry	Deposit	(25.00)
Deposit	08/28/2023	2829	Michael Bobbink	Deposit	(25.00)
Deposit	12/08/2023	2646	Rebecca Jones	Deposit	(25.00)
Deposit	12/08/2023	2807	Mattev Baldock	Deposit	(25.00)
Deposit	01/30/2024	3508	Wendy S. Tripp	check from Judge Wade Samuelson	(25.00)
Total 2023 Special Fund					(250.00)
Membership Revenue					
Deposit	11/17/2023		Rebecca Jones	City of Bremerton	(200.00)
Total Membership Revenue					(200.00)
void					
Check	02/06/2024	1008	void		
Check	02/06/2024	1007	void		
Check	03/20/2024	1051	void		
Total void					0.00

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
July 2023 through March 2024

Type	Date	Num	Name	Memo	Amount
Contract Grant Writer					
Check	07/16/2023		Collaborative Partners Initiative, LLC	Invoice 1294	2,755.00
Check	08/03/2023		Collaborative Partners Initiative, LLC	Invoice 1301	2,102.50
Check	08/16/2023		Collaborative Partners Initiative, LLC	Invoice 1310	4,821.25
Check	09/05/2023		Collaborative Partners Initiative, LLC	Invoice 1318	1,450.00
Credit ...	09/20/2023		Collaborative Partners Initiative, LLC	Invoice 1330	1,305.00
Credit ...	09/30/2023		Collaborative Partners Initiative, LLC	Invoice 1340	1,305.00
Credit ...	10/12/2023		Collaborative Partners Initiative, LLC	Invoice 1349	1,885.00
Check	11/01/2023		Collaborative Partners Initiative, LLC	Invoice 1363	2,573.75
Check	11/13/2023		Collaborative Partners Initiative, LLC	Invoice 1734	2,791.25
Check	11/30/2023		Collaborative Partners Initiative, LLC	Invoice 1379	5,292.50
Check	12/18/2023		Collaborative Partners Initiative, LLC	Invoice 1390	2,138.75
Check	01/04/2024		Collaborative Partners Initiative, LLC	Invoice 1397	1,232.50
Check	01/16/2024		Collaborative Partners Initiative, LLC	Invoice 1407	2,610.00
Check	02/06/2024		Collaborative Partners Initiative, LLC	Invoice 1423	2,030.00
Check	02/28/2024		Collaborative Partners Initiative, LLC	Invoice 1429	2,936.25
Check	03/20/2024		Collaborative Partners Initiative, LLC	Invoice 1446	3,443.75
Total Contract Grant Writer					40,672.50
President's - Special Fund					
Credit ...	09/26/2023		All About Flowers	Sympathy Flowers	99.62
Credit ...	11/09/2023		TLF*LUND BUDS AND BLOOMS	Judge Williams	99.27
Credit ...	11/09/2023		Gazebo Florist & Gifts	Judge Marilyn Paja	100.00
Check	02/06/2024	1009	Stephanie Oyler	Plant for Judge Seaman for injury	101.49
Total President's - Special Fund					400.38
Board Meeting Expense					
Check	11/21/2023		DMCMA	CLJ Better Together Summit Lunch	500.00
Check	12/18/2023		The Resort at Port Ludlow	2024 Board Retreat	6,500.00
Check	02/24/2024	1016	Charles Short	10/27/23 2023 CLJ Summit in Tukwila	838.42
Total Board Meeting Expense					7,838.42
Bookkeeping Expense					
Check	07/31/2023		Pierce County Bookkeeping	June	318.00
Check	08/11/2023		Pierce County Bookkeeping	July	318.00
Check	09/15/2023		Pierce County Bookkeeping	August	318.00
Check	10/12/2023		Pierce County Bookkeeping	September	318.00
Check	11/10/2023		Pierce County Bookkeeping	October	318.00
Check	12/27/2023		Pierce County Bookkeeping	November	318.00
Check	01/16/2024	1002	Pierce County Bookkeeping	Invoice 1372	318.00
Check	02/12/2024	1011	Pierce County Bookkeeping	Invoice 1377	318.00
Check	03/05/2024	1045	Pierce County Bookkeeping	February	318.00
Check	03/05/2024	1045	Pierce County Bookkeeping	1 roll of stamps	68.00
Total Bookkeeping Expense					2,930.00
Conference Planning Committee					
Check	03/08/2024	1046	Otto-Matic Mobile Music Inc	DJ Contract	250.00
Total Conference Planning Committee					250.00
Educational Grants					
Check	11/27/2023		Karl Williams	Scholarship "Anti-Racist Courtroom"	1,000.00
Total Educational Grants					1,000.00
Judicial Assistance Committee					
Check	10/03/2023		Susanna Neil Kanther-Raz	July, Aug, Sept JASP Clinical Consultant	1,900.00
Check	10/13/2023		Susan M. McCurry	10/6 JASP Peer Counselor Training	750.00
Check	10/20/2023		Susanna Neil Kanther-Raz	Jasp Peer Counselor Training	1,000.00
Check	12/27/2023		Susanna Neil Kanther-Raz	Oct/Nov/Dec 2023	1,500.00
Check	12/27/2023		Susanna Neil Kanther-Raz	Anger module	500.00
Check	01/30/2024	1005	Skamania Lodge	Group Acct# 1YT8E6	5,000.00
Check	02/24/2024	1032	Dee Sonntag	Legislative Day 1-31-2024	56.20
Check	03/20/2024	1052	Susanna Neil Kanther-Raz	Qtr 1, 2024	1,500.00
Total Judicial Assistance Committee					12,206.20

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
July 2023 through March 2024

Type	Date	Num	Name	Memo	Amount
Judicial College Social Support					
Check	07/06/2023		Judicial Conf. Registrar		2,000.00
Total Judicial College Social Support					2,000.00
Judicial Community Outreach					
Check	02/24/2024	1015	Washington YMCA Youth & Gover...	YMCA annual campaign donation	2,000.00
Total Judicial Community Outreach					2,000.00
Legislative Committee					
Check	02/06/2024	1009	Stephanie Oyler	Room Rental for Legislative Day	755.00
Check	02/06/2024	1009	Stephanie Oyler	Food for Legislative Day	892.42
Check	02/06/2024	1009	Stephanie Oyler	Beverages for Legislative Day	50.59
Check	02/12/2024	1013	Michael Finkle	1-23-2024 Travel Reimbursement	102.00
Check	02/24/2024	1017	Angela Anderson	1-31-24 Legislative Day	426.58
Check	02/24/2024	1018	Tam Bui	Legislative Day 1-31-2024	19.00
Check	02/24/2024	1020	Michael Finkle	Legislative Day 1-31-2024	121.00
Check	02/24/2024	1021	Beth Fraser	Legislative Day 1-31-2024	120.52
Check	02/24/2024	1022	Michelle Gehlsen	Legislative Day 1-31-2024	115.16
Check	02/24/2024	1023	Jeffery Goodwin	Legislative Day 1-31-2024	113.00
Check	02/24/2024	1024	John E Hart	Legislative Day 1-31-2024	54.00
Check	02/24/2024	1026	Jenifer Howson	Legislative Day 1-31-2024	163.48
Check	02/24/2024	1027	Carolyn Jewett	Legislative Day 1-31-2024	255.02
Check	02/24/2024	1055	Steven Krupa	Legislative Day 1-31-2024	40.20
Check	02/24/2024	1029	David A Larson	Legislative Day 1-31-2024	68.26
Check	02/24/2024	1030	Mary C. Logan	Legislative Day 1-31-2024	351.67
Check	02/24/2024	1042	Jonathan Rands	Legislative Day 1-31-2024	334.74
Check	02/24/2024	1031	Kevin Ringus	Legislative Day 1-31-2024	58.88
Check	02/24/2024	1033	Lisa O'Toole	Legislative Day 1-31-2024	55.19
Check	02/24/2024	1034	Whitney Rivera	Legislative Day 1-31-2024	115.18
Check	02/24/2024	1037	George Stee	Legislative Day 1-31-2024	31.19
Check	02/24/2024	1039	David Neupert	Legislative Day 1-31-2024	343.59
Check	02/24/2024	1043	Karl Williams	Legislative Day 1-31-2024	52.45
Check	03/20/2024	1049	Rhonda Laumann	Legislative Law Day 1-31-24	89.70
Total Legislative Committee					4,728.82
Lobbyist Contract					
Check	07/31/2023		Bogard & Johnson, LLC	June	6,000.00
Check	07/31/2023		Bogard & Johnson, LLC	July	6,000.00
Check	08/15/2023		Bogard & Johnson, LLC	August	6,000.00
Check	09/15/2023		Bogard & Johnson, LLC	September	6,000.00
Check	10/15/2023		Bogard & Johnson, LLC	October	6,000.00
Check	11/15/2023		Bogard & Johnson, LLC	November	6,000.00
Check	12/15/2023		Bogard & Johnson, LLC	December	6,000.00
Check	01/18/2024		Bogard & Johnson, LLC		6,000.00
Check	02/06/2024	1006	Bogard & Johnson, LLC	February payment	6,000.00
Check	03/04/2024	1044	Bogard & Johnson, LLC	March Payment	6,000.00
Total Lobbyist Contract					60,000.00
Lobbyist Expenses					
Check	07/25/2023		Bogard & Johnson, LLC	Travel expense	374.22
Total Lobbyist Expenses					374.22
President Expense					
Check	02/06/2024	1009	Stephanie Oyler	You are not a lawyer anymore book for Judg...	17.37
Check	02/06/2024	1009	Stephanie Oyler	You are not a lawyer anymore book for 12 J...	202.17
Total President Expense					219.54

**Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
July 2023 through March 2024**

Type	Date	Num	Name	Memo	Amount
Pro Tempore (Chair Approval)					
Check	07/26/2023		City of Puyallup	Judge Jennifer Cruz	195.00
Check	07/26/2023		Grays Harbor District Court	7/10/23 Judge Valentine	248.78
Check	08/23/2023		Grays Harbor District Court	8-11-23 Judge Valentine	116.29
Check	09/20/2023		Yakima County	9-8-23 Legislative Committee Meeting - zoom	276.00
Check	11/01/2023		King County District Court	9-27-23 Public Outreach - You've Been Serv...	489.80
Check	11/01/2023		King County District Court	9-12-23 Public Outreach Zoom meeting	244.90
Check	11/01/2023		King County District Court	10-10-23 DMCJA Public Outreach Committee	244.90
Check	12/27/2023		Pierce County District Court	Judge Karl Williams 9-20-23	259.90
Check	02/06/2024	1010	King County District Court	Pro Tem 12/1/23 Judge Rhonda Laumann L...	244.90
Check	02/06/2024	1010	King County District Court	Pro Tem 01/12/24 Judge Rhonda Laumann ...	244.90
Check	02/06/2024	1010	King County District Court	Pro Tem 12/01/23 Judge Michelle Gehlsen - ...	244.90
Check	02/06/2024	1010	King County District Court	Pro Tem 12/12/23 Judge Michelle Gehlsen - ...	244.90
Check	02/12/2024	1012	King County District Court	8/11/2023 Judge Rhonda Laumann	244.90
Check	02/12/2024	1012	King County District Court	11/03/2023 Judge Rhonda Laumann	244.90
Check	02/24/2024	1019	Snohomish County District Court	Legislative Day 1-31-2024	420.00
Check	02/24/2024	1025	Whitman County District Court	Legislative Day 1-31-2024	768.00
Check	02/24/2024	1035	City of Tacoma	1-31-24 Legislative Day Drew Ann Henke - P...	200.00
Check	02/24/2024	1036	King County District Court	Legislative Day 1-31-2024 Judge Lisa O'Tool...	489.80
Check	02/24/2024	1038	Mason County District Court	Legislative Day 1-31-2024 George A. Steele ...	630.00
Check	02/24/2024	1040	Clallam County District Court 1	Legislative Day 1-31-2024 David Neuport - P...	157.50
Check	02/24/2024	1041	Pierce County District Court	Legislative Day 1-31-2024 Karl Williams - Pr...	564.96
Check	03/20/2024	1048	Pierce County District Court	2-9-24 Karl Williams	259.57
Check	03/20/2024	1050	King County District Court	Legislative Law Day 1-31-24	244.90
Check	03/27/2024	1054	King County District Court	1-9-24 DMCJA Public Outreach Committee	244.90
Check	03/27/2024	1054	King County District Court	1-12-24 DMCJA Board Meeting	244.90
Check	03/27/2024	1054	King County District Court	1-31-24 DMCJA Legislative Day	244.90
Check	03/27/2024	1054	King County District Court	2-1-24 Person Business Rules Advisory Co...	244.90
Check	03/27/2024	1054	King County District Court	2-9-24 DMCJA Board Meeting	244.90
Total Pro Tempore (Chair Approval)					8,504.20
Professional Services					
Check	10/09/2023		Dino W Traverso, PLLC	Invoice 28675 - corp tax return	850.00
Check	01/29/2024	1003	Dino W Traverso, PLLC	Invoice 29315	300.00
Total Professional Services					1,150.00
Public Outreach (ad hoc workgrp)					
Check	10/18/2023		Jennifer M. Azure	9-27-23 Public Outreach - You've Been Serv...	346.48
Check	10/18/2023		City of Everett	9-27-23 Public Outreach - You've Been Serv...	210.35
Check	10/18/2023		William H. Hawkins	9-27-23 Public Outreach - You've Been Serv...	201.63
Check	10/18/2023		King County District Court	9-27-23 Public Outreach - You've Been Serv...	121.94
Check	10/18/2023		Jeffery Smith	9-27-23 Public Outreach - You've Been Serv...	177.05
Check	10/18/2023		Kelley Olwell	9-27-23 Public Outreach - You've Been Serv...	90.12
Check	10/18/2023		Skagit County District Court	9-27-23 Public Outreach - You've Been Serv...	334.11
Check	10/18/2023		Shelton Municipal Court	9-27-23 Public Outreach - You've Been Serv...	114.72
Check	10/18/2023		Seattle Municipal Court	9-27-23 Public Outreach - You've Been Serv...	300.00
Check	10/18/2023		Tacoma Municipal Court	9-27-23 Public Outreach - You've Been Serv...	185.49
Check	10/18/2023		King County District Court	9-27-23 Public Outreach - You've Been Serv...	87.10
Check	10/18/2023		Lisa O'Toole	9-27-23 Public Outreach - You've Been Serv...	36.04
Total Public Outreach (ad hoc workgrp)					2,205.03
Treasurer Expense and Bonds					
Credit ...	09/04/2023		Washington State Secretary of State	Corp renewal	20.00
Credit ...	09/21/2023		Liberty Mutual Insurance		140.00
Check	02/23/2024	1014	Anita M. Crawford-Willis	Postage for mailing checks to bookkeeper	25.34
Total Treasurer Expense and Bonds					185.34
Insurance Expense					
Check	11/17/2023		Travelers Insurance		3,890.00
Total Insurance Expense					3,890.00
JASP Contributions					
Deposit	09/05/2023	11700	Superior Court Judges Association	For the 2023-2024 budget year	(10,000.00)
Total JASP Contributions					(10,000.00)

Washington State District And Municipal Court Judges Assoc.
Transaction Detail by Account
July 2023 through March 2024

Type	Date	Num	Name	Memo	Amount
Interest Income					
Deposit	07/31/2023			Interest	(35.34)
Deposit	07/31/2023			Interest	(2.29)
Deposit	08/31/2023			Interest	(2.04)
Deposit	08/31/2023			Interest	(34.59)
Deposit	09/30/2023			Interest	(1.85)
Deposit	09/30/2023			Interest	(33.37)
Deposit	10/31/2023			Interest	(1.91)
Deposit	10/31/2023			Interest	(34.51)
Deposit	11/30/2023			Interest	(1.81)
Deposit	11/30/2023			Interest	(33.42)
Deposit	12/29/2023			Interest	(1.51)
Deposit	12/31/2023			Interest	(22.32)
Deposit	12/31/2023			Interest	(1.85)
Deposit	01/29/2024			Interest	(0.42)
Deposit	01/31/2024			Interest	(0.04)
Deposit	01/31/2024			Interest	(5.32)
Deposit	02/06/2024			Interest	(0.02)
Deposit	02/29/2024			Interest	(0.22)
Deposit	02/29/2024			Interest	(491.95)
Deposit	02/29/2024			Interest	(5.26)
Deposit	03/31/2024			Interest	(0.85)
Deposit	03/31/2024			Interest	(765.48)
Deposit	03/31/2024			Interest	(5.73)
Total Interest Income					(1,482.10)
Rewards (CC)					
Deposit	11/09/2023			rewards	(80.91)
Total Rewards (CC)					(80.91)
Merchant fees statement charges					
Check	02/12/2024			Merchant fees	12.53
Check	03/12/2024				15.23
Total Merchant fees statement charges					27.76
Bank Service Charges					
Check	12/31/2023			Service Charge	12.00
Check	01/31/2024			Service Charge	26.80
Check	01/31/2024			Service Charge	25.00
Check	02/01/2024				15.00
Deposit	02/02/2024			Refund of bank service fees	(26.80)
Deposit	02/12/2024			refund	(25.00)
Check	02/29/2024			Service Charge	3.00
Check	02/29/2024			Service Charge	28.30
Check	02/29/2024			Service Charge	26.20
Deposit	03/04/2024			refund	(15.00)
Check	03/31/2024			Service Charge	3.00
Check	03/31/2024			Service Charge	25.00
Total Bank Service Charges					97.50
Prior Year Budget Expense					
Check	07/05/2023		Collaborative Partners Initiative, LLC	Invoice 1287	2,972.50
Check	07/25/2023		Bogard & Johnson, LLC	Travel expense for June 2022 Lobbyist Expe...	39.78
Deposit	08/02/2023	11688	Superior Court Judges Association	Contribution for Spring Conference Speaker	(2,500.00)
Check	08/11/2023		Superior Court Judges Association	FY2022-2023 JASP refund	4,316.00
Check	08/11/2023		Susanna Neil Kanther-Raz	JASP line item	1,000.00
Deposit	08/28/2023	6896...	Wa. State Minority & Justice Com...	2023 Board expense line item	(2,500.00)
Deposit	10/02/2023	7550...	AOC	06/23 Keynote Speaker Fee - board expense...	(8,000.00)
Check	10/03/2023		Susanna Neil Kanther-Raz	June Jasp Line item	500.00
Total Prior Year Budget Expense					(4,171.72)
TOTAL					0.00

Other current information not included in reports



March 31, 2024

Page: 1 of 2

Customer Service:
1-866-486-7782

THE WASHINGTON STATE DISTRICT AND
MUNICIPAL COURT JUDGES' ASSOCIATION
D B A DISTRICT AND MUNICIPAL COURT
JUDGES' ASSOCIATION
PO BOX 41170
OLYMPIA WA 98504-1170

Last statement: February 29, 2024
This statement: March 31, 2024

COMMERCIAL MONEY MARKET

Account number	XXXXXX6881	Beginning balance	\$44,847.70
Low balance	\$44,847.70	Additions/Deposits	\$259.85
Average balance	\$44,988.39	Withdrawals/Subtractions	\$64.95
Interest paid year to date	\$16.31	Ending balance	\$45,042.60
Interest earned	\$5.73		

Deposits/Additions

<u>Date</u>	<u>Description</u>	<u>Additions</u>
03-12	Deposit	150.00
Total Deposits/Additions		\$150.00

Other Deposits/ Additions

<u>Date</u>	<u>Description</u>	<u>Additions</u>
03-31	Interest Credit	5.73
Total Other Deposits/ Additions		\$5.73

ACH Electronic Payments/Subtractions

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
03-12	ACH Debit Umpquamerchsvs Merch Fees 0un119 20240312	39.95
Total ACH Electronic Payments/Subtractions		\$39.95

ACH and Electronic Deposits/Additions

<u>Date</u>	<u>Description</u>	<u>Additions</u>
03-06	ACH Credit Umpquamerchsvs Comb. Dep. 4445060007598 Umpquamerchsvs Comb. Dep. 4445 060007598 Dmcja	52.06
03-11	ACH Credit Umpquamerchsvs Comb. Dep. 4445060007598 Umpquamerchsvs Comb. Dep. 4445 060007598 Dmcja	26.03
03-22	ACH Credit Umpquamerchsvs Comb. Dep. 4445060007598 Umpquamerchsvs Comb. Dep. 4445 060007598 Dmcja	26.03
Total ACH and Electronic Deposits/Additions		\$104.12

Other Subtractions/Withdrawals

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
03-31	Service Charge ForMaintenance Fee	25.00
Total Other Subtractions/Withdrawals		\$25.00

Daily Balances

<u>Date</u>	<u>Balance</u>	<u>Date</u>	<u>Balance</u>	<u>Date</u>	<u>Balance</u>
02-29	44,847.70	03-11	44,925.79	03-22	45,061.87
03-06	44,899.76	03-12	45,035.84	03-31	45,042.60

Interest Information

Annual percentage yield earned	.15%
Interest-bearing days	31
Average balance for APY	\$44,983.55
Interest earned	\$5.73
Interest paid year to date	\$16.31
Statement period	03/01 to 03/31

Overdraft Fee Summary

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Checks

(* Skip in check sequence, R-Check has been returned, + Electronified check))

Total Checks paid: 0 for **-\$0.00**

DMCJA 2023-2024 Adopted Budget

Item/Committee	Allocated	Spent	Balance
Access to Justice Liaison	\$ 100.00		100.00
Audit (every 3 years)	\$ 8,000.00		8,000.00
Bar Association Liaison (WSBA)	\$ 100.00		100.00
Board Meeting Expense	\$ 20,000.00	7,838.00	12,162.00
Bookkeeping Expense	\$ 4,000.00	2,930.00	1,070.00
Bylaws Committee	\$ 100.00		100.00
Conference Calls/Zoom	\$ 100.00		100.00
Conference Planning Committee	\$ 4,000.00	250.00	3,750.00
Conference (Spring) <u>Incidental Fees For Members for 2024</u>	\$ 50,000.00		50,000.00
Contract Grant Writer*	\$ 50,000.00	40,673.00	9,327.00
Contract Policy Analyst	\$ -		0.00
Council on Independent Courts (CIC)	\$ 500.00		500.00
Diversity Committee	\$ 500.00		500.00
DMCJA/SCJA Sentencing Alternatives aka "Trial Court Sentencing and Supervision Committee" DORMANT	\$ -		0.00
DMCMA Liaison	\$ 100.00		100.00
DMCMA Mandatory Education	\$ -		0.00
DOL Liaison Committee	\$ 100.00		100.00
Education Committee	\$ 4,000.00		4,000.00
Education - Security	\$ 2,500.00		2,500.00
Educational Grants	\$ 2,500.00	1,000.00	1,500.00
Judicial Assistance Service Program (JASP) Committee (to include \$10,000 from SCJA)	\$ 18,000.00	12,206.00	5,794.00
Insurance (every 3 years)	\$ 4,000.00	3,890.00	110.00
Judicial College Social Support	\$ 2,000.00	2,000.00	0.00
Judicial Community Outreach	\$ 2,000.00	2,000.00	0.00
Legislative Committee	\$ 5,000.00	4,729.00	271.00
Legislative Pro-Tem	\$ 1,500.00		1,500.00
Lobbyist Contract	\$ 72,000.00	60,000.00	12,000.00
Lobbyist Expenses	\$ 1,500.00	374.00	1,126.00
Long-Range Planning Committee	\$ 100.00		100.00
MPA Liaison	\$ 100.00		100.00
Municipal/District Court Swearing In - Every 4 yrs (12/2024)	\$ -		0.00
(Mary Fairhurst) National Leadership Grants	\$ 2,500.00		2,500.00
Nominating Committee	\$ 100.00		100.00
President Expense	\$ 1,500.00	220.00	1,280.00
Pro Tempore (committee chair approval)	\$ 2,500.00	8,504.00	(6,004.00)
Professional Services	\$ 1,500.00	1,150.00	350.00
Public Outreach (ad hoc workgroup)	\$ 3,000.00	2,205.00	795.00
Rules Committee	\$ 100.00		100.00
SCJA Board Liaison	\$ 100.00		100.00
Therapeutic Courts	\$ 1,000.00		1,000.00
Treasurer Expense and Bonds	\$ 200.00	185.00	15.00
Trial Court Advocacy Board (TCAB) - dormant	\$ -		
Uniform Infraction Citation Committee (UICC)	\$ 200.00		200.00
Totals	\$ 265,500.00	\$ 150,154.00	\$ 115,346.00
President's Expense - Special Fund	\$ 1,000.00	\$400.00	\$ 600.00



WASHINGTON COURTS

April 2, 2024

District & Municipal Court Judges' Association Meeting

Submitted by Alex MacBain, Court Services Division Senior Court Program Analyst
Administrative Office of the Courts

JIS Report

CLJ-CMS Project (ITG #102)

Fircrest-Rustin Go-Live

Fircrest-Rustin Municipal Court officially went live in the new case management system on March 18, 2024. Fircrest-Rustin is now the second court to successfully launch eFile, Enterprise Justice, Enterprise Supervision, Defendant Access, and Judge Edition.

Outreach Plan

The outreach plan was developed based on feedback from the pilot courts regarding gaps they identified in the areas of communication, project tasks, and training. The goals of these earlier contacts with courts are sharing relevant information about the new systems; and providing guidance about how to begin to prepare for implementation. These in-person regional meetings are intended for Presiding Judges, Court Administrators/Managers, IT representatives, and Probation staff leaders for courts within a 50-mile radius of the meeting site.

The first two outreach meetings took place the week of March 25 and we have received a large amount of positive feedback from participants. For the March 26th meeting in Spokane there were 30 participants representing 12 courts and at the Walla Walla meeting on March 28th there were 22 participants representing 9 courts. The next outreach meetings are scheduled in Chelan on May 7, Snohomish on May 14, and Tukwila on May 16. The registration process for these meetings is outlined in the formal communication sent in mid-February.

Each quarter and following each information session, the CLJ-CMS project team will be hosting brief Zoom webinars that demonstrate the use Enterprise Justice and other supporting systems. These remote sessions will give a more comprehensive demonstration of the different functions available in the new systems, and will be broken into specific sessions so that court leaders and staff can elect to join only those sessions on systems they would like to see. The initial remote demonstrations will be April 24 and April 25. The registration process for these demonstrations is outlined in the formal communication sent in mid-February.

Early Adopters Implementation Phase

As previously indicated, to better exercise and test the new systems, the CLJ-CMS Project Team is moving forward with an early adopters implementation phase that will add new locations and increase the number of end users. The early adopters phase will include about 10 courts that would all go-live by the 4th quarter of 2024. Eligibility criteria for the early adopters phase includes availability of key court personnel, size of the court, and complexity of the existing automated processes.

The Project Team is working to identify the courts that will be part of the early adopters implementation phase, with the goal of making final decisions by end of April.

DMCJA

MONTHLY COMMITTEE REPORT TO THE BOARD

Education Committee
COMMITTEE

Judge John Hart
CHAIR(S)

PRINCIPAL ACTIVITIES OVER THE PAST MONTH

Education Committee meeting – March 5, 2024

WORKS IN PROGRESS AND PLANNED FUTURE ACTIVITIES

Education committee met for its regularly scheduled meeting on March 5th. During this meeting the schema was finalized and the detailed planning with the venue can now begin. All virtual programming has been planned and there are webinars planned in April, May and June.

No other activities for March.



2024 MOCK TRIAL IMPACT REPORT

WASHINGTON YMCA YOUTH AND GOVERNMENT

Our Impact in 2024



66 High School Teams
6 Middle School Teams



131 Coaches



933 Youth Participants
Both MS and HS



714 Attorney and Judges
Supporters



Growth in Teams



Growth in Coaches



Growth in Youth
Participants



Growth in Supporters



Program Metrics (Statewide)



YEAR	SCHOOLS	TEAMS	STUDENTS	COACHES	SUPPORTERS
2019	36 HS / 2 MS	57 HS / 8 MS	697 HS / 94 MS	N/A	N/A
2020	38 HS / 2 MS	57 HS / 8 MS	N/A	107	N/A
2021	30 HS	47 Teams	580 HS	102	438
2022	33 HS	51 Teams	633 HS	104	490
2023	39 HS / 3 MS	57 HS / 5 MS	658 HS / 74 MS	112	536
2024	45 HS / 3 MS	66 HS / 6 MS	849 HS / 84 MS	131	714



Program Metrics (by County)



TOURNAMENT	TEAMS	STUDENTS	COACHES	JUDGES/RATERS
Snohomish – MS	6	84	8	35
Kitsap County	8	102	16	64
King County	16	193	31	92
East King County	9	111	14	62
Chelan County	6	76	13	48
Pierce County	8	92	10	63
Snohomish County	8	111	16	64
Clark County	11	164	23	120
State Finals	24	321	58	166

2024 AWARDS & ACHIEVEMENTS

WILLIAM DOWNING VALUES AWARD

Port Townsend High School

ROBERT J. BRYAN INNS OF COURT SCHOLARSHIP

Ava Butterfield

Port Townsend High School

OUTSTANDING WITNESS AWARD

Naomi Kang

Skyline High School

OUTSTANDING ATTORNEY AWARD

Sabrina Neal

Marysville YMCA

2024 MOCK TRIAL STATE STANDINGS

Place	School - Team
1	Seattle Preparatory School - Blue
2	Kings High School
3	Franklin High School - Malachite
4	Wenatchee High School
5	The Oaks Academy
6	Skyline High School - Green
7	Marysville YMCA
8	Holy Names Academy
9	Columbia River High School
10	University Preparatory School
11	Eastlake High School - Crimson
12	Skyline High School - Silver
13	Seattle Preparatory School - White
14	Archbishop Murphy High School
15	Kamiak High School
16	Franklin High School - Obsidian
17	Mercer Island High School
18	Seattle Academy Arts Science
18	Mount Si High School
20	Columbia HS White Salmon
21	Cascadia Tech Academy
22	Port Townsend High School
23	Eastlake High School - Silver
24	North Creek High School



SPONSORSHIP RECOGNITION

2023/2024 sponsors were recognized in the following ways;

- Mobile Conference App
- Awards Breakfast Presentation
- Awards Breakfast Table Toppers
- Event Press Release

For the 2024/2025 Program Year, business will also be featured in the following additional ways;

- 2024 Youth Legislature Bill Book
- 2025 Mock Trial Case Intro
- YMCA Youth and Government Website

Event Level Sponsor
\$25,000 and above

Microsoft

Sponsors

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- Comcast Cable Community Level
- Mission Square Retirement Partner Level
- YMCA of the USA Partner Level

YOUTH & GOVERNMENT SPONSORS

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- PEMCO
- THE WASHINGTON STATE BAR
- WASHINGTON STATE COUNCIL OF FIRE FIGHTERS
- WASHINGTON DISTRICT & MUNICIPAL COURT JUDGES ASSOCIATION
- U.S. DISTRICT COURT - WDOV
- WASHINGTON JUDGES FOUNDATION
- WASHINGTON STATE LEGISLATURE

LEGAL SPONSORS

Team Level - \$1,000 and below

District Level - \$1,000 - \$5,000

State Level - \$5,000 and above

SPONSOR THANK YOU



https://youtu.be/0Tj5_VCZ_JA

Washington 
YMCA MOCK TRIAL

2025 KEY DATES

September 30th – Oct 4th 2025 CASE RELEASE
March 14th – 16th 2025 Mock Trial State Tournament
May 8th – 10th 2025 National High School Mock Trial